

Chinley, Buxworth and Brownside Parish Council

**Minutes of the Parish Council Meeting
held on Thursday 28th September 2017, 7.30pm
at the Parish Office, 3 Lower Lane, Chinley**

Present: Councillors M Walton (Chairman), G Hewitt, R Drabble, A Knox, Mrs C Rofer, P Wilson, W Smith, Mrs A Bramah and Mrs J Pettitt (from 8:15pm).

In Attendance: Clerk Mrs G Cooper, DC Cllr A Fox, HPB Cllr C Howe, HPB Cllr J Kappes, Mrs D Davies and Mrs E Makarova.

17/09/111 **Apologies for Absence**

Noted apologies from Councillors M Travis and Mrs J Pettitt (late arrival). Apologies were also noted from PCSO K Green.

17/09/112 **Registration/Declaration of Members Interests**

Member	Agenda Item	Interest
Cllr G Hewitt	8(a) Accounts for Payment	Wife cleans Parish Room
Cllr P Wilson	7 Planning Applications	HPK/2017/0360 lives next door
Cllr C Rofer	7 Planning Applications	DET/2017/0010 family member

17/09/113 **Community Police**

PCSO K Green was not present.

17/09/114 **Borough Councillors**

HPB Cllr C Howe advised that a new bin for Western Lane, Buxworth had been funded from the Councillor's Initiative Fund to be installed shortly. She informed us that the Alders Meadow development in Chinley had been approved on a compromise of 25 properties. She was disappointed that a higher number had been approved than was recommended in the local plan which she was concerned may set a precedent. She had raised concerns but had been told that all national criteria on highways issues had been met on the application. Cllr Howe advised us that she now sits on Development Control Committee. The Phase II works at Forge Mill were set to be discussed at Committee next week. It has been recommended for approval. Cllr Howe has forwarded an email regarding the highway improvements on Green Lane and Whitehough Head Lane further to the Forge Works development. This will start on 16th October and last approximately six weeks. The roads and footpaths will remain open throughout.

17/09/115 **County Councillor**

DC Cllr A Fox provided an update on some DCC initiatives and money donated to local groups. She advised that she had recently spoken to the headteacher at Chinley Primary School to discuss a new building to replace the current portakabins. She described some work that was taking place on Dolly Lane, Buxworth to resolve some flooding issues.

17/09/116 **Open Forum**

Dianne Davies and Emma Makarova attended to update the Parish Council on progress made with improving broadband in Buxworth. They advised that they were still awaiting a final surveyed cost for the project from BT Openreach. However, they confirmed that they had received assurance from BT that the 75% discount would be extended beyond the September deadline. They also explained that under the Fibre to the Premises scheme, and further to their prior understanding, they had been advised that every house served by a given node could potentially become enabled allowing more households to access Fibre to the Premises in the future. HPB Cllr Howe indicated that Digital Derbyshire may prioritise Buxworth in Phase III of its roll-out but this has not been confirmed yet. Some of Buxworth is due to be covered in the Phase II works. It was suggested that a smaller subgroup of the Parish Council meet to discuss the finer details of the contract and the implications of acting as a contracting body when we have received more of the necessary information.

17/09/117 **Minutes of the Parish Council Meeting held on 27th July 2017**

RESOLVED: That the minutes of the Parish Council Meeting held on 27th July 2017 be approved for signature by the Chair as a true and correct record.

It was noted that further to contact with Isobel Mulligan there had been no progress to date on progressing the proposed changes to TRO's in Chinley due to lack of personnel at DCC that were able to sign off and action the necessary works. It was noted that contact should be made with DC Cllr A Fox should the situation not get resolved shortly.

17/09/118 **Chair's Update**

The Chair advised that there was nothing to update here that was not covered elsewhere.

17/09/119 **Clerk's Report**

The Clerk's report was received.

17/09/120 **Chinley Community Centre Project**

An update on the project was given. It was noted that the lottery fund that had been anticipated for funds in the region of £500,000 was still not open. There were currently no single funds available that would be big enough on its own to cover the cost of the community centre project. However the sub-committee are looking into the possibility of applying for a number of smaller funds instead. Additionally money may be available from football sources or Sport England for external changing rooms. Smaller projects may be necessary to extend the current life of the building.

The preliminary ground report had now been received and everything was satisfactory. A quote for Phase II of the ground investigation works was in the region of £5,000. This may be required in the future.

We have had confirmation from HPBC that s106 money can be spent on the community centre project as long as it supports the provision of indoor and outdoor play. Two quotes had been received from Kompan for playground solutions at a cost of approximately £15,000 and £33,000. These are in place to demonstrate potential costs when s106 monies become available. It was suggested that a further quote be sought for a playground with a higher budget on a more spectacular scale including an option of using the hill side space for a slide. Further companies will need to be asked to quote when we are closer to receiving this money and the community will need to be consulted when finalising specific plans. Concerns were raised over the safety surfaces at the playground. Tarmac in between the equipment safety surfaces was suggested when the new playground is installed. Potentially some of the s106 money needs to be set aside for maintenance or to be used for an older children provision. The location of the playground was raised as a number of Councillors suggested Squirrel Green was potentially a better location. However it was agreed to put that idea on hold for now.

RESOLVED: To request a quote from Kompan for a playground with a budget in the region of £50,000.

17/09/121 **Playground Inspection Reports**

The playground inspection reports were received. The issues that had been highlighted in these were bins not being emptied which is an ongoing issue, pathway at Buxworth requiring sweeping and strimming grass at Buxworth which will all be covered later.

17/09/122 **Playground Repairs**

A quote had been received from Massey & Harris to carry out the work to rectify the minor issues raised in the annual RoSPA inspection at Chinley Playground and Skatepark after HPBC had advised they did not have the capacity to carry out these works. Further to receiving the quote, the Clerk and Cllrs Drabble and Knox had done a walkaround of the affected areas and recommended that repairs to the roundabout surfacing were the highest priority.

RESOLVED: To approve the quote from Massey & Harris for £780 plus VAT to carry out repairs to the roundabout surfacing including to replace old damaged repair with new, carry out wet-pour edge repairs and to lay wet-pour beneath roundabout surfacing to meet necessary standards.

RESOLVED: To continue to monitor the other safety issues raised in the annual RoSPA inspection reports as part of the weekly playground inspections.

17/09/123 **Seating/benches in the parish**

The Turpie memorial bench has now been sited on Derwent Square. Thanks were given to Cllrs Drabble and Smith for installing it and removing the old, damaged bench. Work to strip and paint ten benches identified in the bench audit was now underway subject to suitable weather conditions. One bench at New Smithy has been identified as in too poor a condition to paint.

RESOLVED: Cllr Drabble to confirm whether the bench can be repaired and if so to find out how much it would cost for the rotten base slats to be replaced by the General Purposes Group.

The issue of benches along the tramway was raised again. The request for a memorial bench for Len Crumpton could be sited along the tramway and DC Cllr A Fox has agreed to a further bench on the tramway at the request of the walk leader for the High Peak Walking for Health Scheme.

RESOLVED: To obtain the necessary permissions from landowners, DCC, English Heritage and any others to site two memorial benches on the tramway within our parish.

RESOLVED: The General Purposes Group, on behalf of the Parish Council, agreed that should the permissions be gained to install benches on the tramway within our parish that they could be added to our list of benches to maintain and be liable for.

It was noted that any benches to be sited along the tramway in the neighbouring parish of Chapel-en-le-Frith would require agreement from their Parish Council to take on responsibility for them.

17/09/124 **Buxworth broadband**

Further to the discussion in Open Forum it was noted that advice had been taken from our Internal Auditor who foresees no problem in making a payment to BT Openreach for this purpose but recommends we collect all money from the households involved first. Advice had been sought from DALC who are still to respond in full but they believe s137 money would be one way of making this payment if no other way was found.

17/09/125 **Tree Survey**

It was noted that the clerk had done a walk around with the contractor and a few jobs were still outstanding from the 2016 tree survey. These will be completed shortly. A date has been scheduled for the next annual tree survey for 2017 to be carried out by Cllr Wilson, the clerk and a tree contractor.

17/09/126 **Parish newsletter**

The clerk advised that she was still to meet her contact at The Review newspaper to investigate options for hand-delivering the parish newsletter. However a cost of £35 to deliver 1000 leaflets had been quoted so far. It was understood that the whole parish may not be covered by delivery using this method but the majority would be and it was agreed that this was a cost-effective method to get the newsletter into more hands.

17/09/127 **Grounds Maintenance**

It had been highlighted that the path running down to the Buxworth playground area from the car park was in need of regular sweeping to clear the

leaves from the path. HPBC had declined the job. A quote had been received from Phil Manford.

RESOLVED: To approve the quote from Phil Manford to sweep the path on three occasions between September and November this year at £20 per time.

The clerk updated members on a meeting held with the Senior Landscape Supervisor from DCC about the grounds maintenance they currently carry out for us. Discussion took place around the grounds maintenance programme and the litter bin collections currently in place. It was noted that the bin on Squirrel Green was often full and there had been suggestions that it would be better placed closer to the Arches.

RESOLVED: The clerk to meet with the General Purposes Group to discuss the requirements for the grounds maintenance programme and the options for litter bin collections from April 2018 in more detail and to report back.

17/09/128 **Friends of Chinley Park**

Cllr Pettitt updated members on the two meetings held by the Friends of Chinley Park committee in recent weeks. Two long-standing members had decided to stand down from the committee and there was a lack of help at the work parties. As a result they were considering ways of recruiting more volunteers. They are organising an open morning on Saturday 11th November in the Parish Room. We will continue to monitor their progress in this area.

It was noted that due to the poor weather and lack of volunteers a number of jobs were outstanding in the park and some councillors had assisted in clearing a drain. Help was also needed with checking and installing bird/bat boxes. It was clarified that their volunteers are covered under our insurance.

RESOLVED: Cllr Drabble is deemed sufficiently competent to go up ladders in the park to assist with checking and installing bird/bat boxes.

17/09/129 **Path at Chinley Playing fields**

It was noted that the path that runs along Chinley playing fields from the bottom of the slope towards the Skatepark was overgrown. Cllr Drabble had volunteered to get a quote to rectify this and return the path back to its intended format.

17/09/130 **Christmas 2017**

It was noted that dates for the Christmas Lights Switch On events had been confirmed as Monday 4th December at 7pm on Squirrel Green, Chinley and Friday 8th December at 6pm at Buxworth School. It was requested that we clarify that the Buxworth event only commences at 6pm. Whaley Bridge Band has been booked and confirmed for both events. Quotes are now needed for purchasing both the small and large Christmas trees from last year's supplier as well as quotes to get the Christmas lights installed by last year's supplier. These should be presented for approval at the next meeting. It was understood

that the lights installer erects the smaller trees but we need to look back through records to see who erects the larger tree at Buxworth School.

17/09/131 **Repairs to Community Centre Car park**

Further to email approval it was noted that quotes had been circulated from three companies for the work required to make safe the surface at Chinley Community Centre Car Park and access road and a quote had been accepted.

RESOLVED: To approve David Hancock Tarmac Ltd to carry out minor surface repairs to Chinley Community Centre Car Park and access road at a cost of £770 plus VAT.

It was noted that work would be carried out on Monday 2nd October from approximately 7:30am and that posters had been displayed and flyers issued to local residents along Lower Lane who may be affected. A letter had also been sent to the butchers who own part of the access road. It was further noted that a member of the public had expressed his opinion that we were not repairing enough of the surface on the access road. However we were satisfied that we had done our own visual survey of the surface and were repairing all areas of significant risk given that we anticipate replacing the surface as a whole in the next couple of years. We will continue to monitor the surface for further hazards.

A discussion took place regarding the shared ownership of the access road, the access rights and our responsibilities.

RESOLVED: It was agreed that we should take advice on the legalities of the shared land to fully understand our liabilities.

17/09/132 **Rights of Way Minor Maintenance Agreement**

Further to correspondence received from the Rights of Way Officer at DCC we have been advised that we have been allocated £565 towards the maintenance of public footpaths and public bridleways. It was agreed that we should take advice from Tony Brackenbury, local footpath inspector, and get any necessary quotes before proceeding further.

17/09/133 **Planning Applications**

The following planning applications were received and comments approved:

HPK/2016/0313 – Consultation on reduction to 60 units on the reserved matters application for Phase 2 of the residential development. Forge Works, Forge Road, Chinley. The Parish Council welcomes this reduction in units in principle as it will put a little less pressure on the inadequate access and highway network serving the site.

DET/2017/0010 – Proposed conversion of agricultural building to one dwelling. Stubbins Farm Barn, Stubbins Lane, Chinley. Mr & Mrs Broadhurst. The Parish Council has no objection to this application. However we would like to query whether it would provide a satisfactory level of residential

amenity for future occupants given its very close proximity to existing farm buildings and operations.

HPK/2017/0360 – Proposed front single storey garage extension. 10 Hartington Drive, Chinley. Mrs J Close. The Parish Council has no objection to this application.

HPK/2016/0692 - Outline planning permission with all matters reserved for proposed residential development, Land opposite Alders Meadow, Buxton Road, Chinley. Mrs Valerie Furness. The Parish Council strongly objects to this application on the following grounds:

1. The Parish Council maintains its strong objection to the application:
 - whilst better than the original scheme the revised figure of 25 dwellings is still too high, being almost twice the Local Plan allocation of 13 dwellings - why have the Local Plan if it's not going to be adhered to?
 - it would still lead to a very dense and compact form of development inappropriate to this sensitive site on the edge of the village
 - development on the western part of the site would result in the loss of off-road parking facilities for several residents, leading to even more roadside parking problems on Buxton Road.
2. However, if HPBC are minded to approve the application, we would expect them to require a very high quality development, including:
 - no 3-storey dwellings
 - re-building the dry stone wall along the Buxton Road frontage
 - use of natural building materials
 - respecting the conservation area that adjoins the western part of the site
 - particular attention being paid to the form and appearance of development at the eastern end of the site, since this will become the new entry point to the village.
3. Without prejudice to our objection, we support the proposed S.106 agreement for a developer contribution towards 'provision of and support for indoor and outdoor play' in the village.

NP/HPK/0817/0854 – Proposed erection of agricultural worker's dwelling. Valley View Farm, Hayfield Road, Chinley. Mr D Rogers. The Parish Council supports this application, subject to the normal agricultural occupancy conditions. We consider the agricultural need is genuine and the proposed dwelling is suitably modest in size and appropriately sited.

NP/HPK/0817/0899 – Proposed erection of conservatory on side elevation of existing dwelling. Peep O' Day Farm, Hayfield Road, Chinley. Mr D Botham. The Parish Council has no objection to this application.

17/09/134 **Accounts for Payment**

RESOLVED: That the accounts listed below be accepted for payment in September.

Payee	Description	Amount
Fleur Telecom	Broadband (September)	£ 22.00
Jackson Carpets Ltd	Rent 3 Lower Lane (September)	£ 277.00
Npower	Light/power 3 LL (September)	£ 37.00
NEST Corporation (Pension)	Pension (September)	£ 58.81
Mrs G Cooper	Clerk's Account (September)	£ 1,303.54
HM Revenue & Customs	PAYE & NI (September)	£ N/A
DALC	Finance for Clerks Training	£ 60.00
HPBC	Litter bin installation	£ 120.00
Grant Thornton	External audit fee	£ 480.00
REC Ltd	Phase I assessment (Comm. Centre)	£ 840.00
Hall's Mica Hardware	Materials for refurbishing benches	£ 72.28
S. Drinkwater & Son Ltd	Limestone for Chinley allotments	£ 268.80
Stanway & Hallows Electrical Ltd	Electrical works in Parish Room and storage heaters	£ 2,307.00
Goddard Excavations	Flailing at Buxworth Recreation Ground	£ 432.00
Viking	Vacuum cleaner	£ 119.99
TDP Limited	Bench	£ 466.80
Chapel Tool Hire	Excavator for Chinley allotments	£ 120.00
A K Products	Newsletter and stationery	£ 232.66
Rosena Bankole	Cleaning Parish Room and Consumables	£ 48.13
Came & Company	Annual Insurance premium	£ 1,212.32
	TOTAL	£ 8,478.33

17/09/135 **Q1 Accounts**

Accounts for Quarter 1 2017/18 were presented.

RESOLVED: To approve the accounts as presented.

17/09/136 **Annual Return 2016/17**

The certified Annual Return for the year ended 31st March 2017 received from external auditors Grant Thornton was presented. It was noted that the report concludes “on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no other matters have come to our attention giving cause for concern that relevant legislative and regulatory requirements have not been met”. No other matters were raised that required drawing our attention to.

17/09/137 **Annual Insurance**

Three quotes for insurance providers from Came & Company, including a core cover comparison, was presented. A discussion over the pros and cons of the length of agreement (1 or 3 years) took place.

RESOLVED: To approve the recommendation from Came & Company to go with Ecclesiastical Insurance Office plc on a three-year agreement at a cost of £1212.32 including insurance premium tax for the first year.

It was noted that we were still awaiting information regarding Chinley Community Centre building insurance from Came & Company.

17/09/138 **Suspension of Standing Orders**

RESOLVED: To suspend Standing Orders to allow the meeting to continue.

17/09/139 **Correspondence**

The following items of correspondence were received:

1. Ben Forshaw Fliteview – requesting permission to operate drone from Squirrel Green on the morning of Saturday 5th August to get some aerial video of Chinley.
2. Npower – notice that the direct debit payment for electricity supply to 3 Lower Lane will be increased to £37 per month from August 2017.
3. Peak District National Park – notification that planning permission has been granted for NP/HPK/0417/0378 subject to conditions (Upper Lodge, Maynestone Road, Chinley).
4. Phil Manford Chinley Community Association – advising of the state of the car park at the community centre and that urgent repairs are required before an accident occurs.
5. Sally Curley High Peak Borough Council – confirmation that a contribution of £36,432 would be available from the Forge Works s106 agreement to be used towards Play Facilities and £29,376 would be available for Open Space from the Phase I development. Furthermore, following Sally’s consultation with Nicola the HPBC solicitor, confirmation that some of the money can be used towards the community centre project provided it supports indoor and outdoor sports and recreational facilities.
6. Peak District National Park – notification that planning permission has been granted for NP/HPK/0217/0194 subject to conditions (Throstle Bank Farm, Chinley).
7. Planning Support HPBC – invitation to speak in support or against planning application HPK/2016/0692 at the Development Control Committee on 4th September 2017.
8. Rights of Way Officer DCC – advised that we have been allocated £565 towards the maintenance of Public Footpaths and Public Bridleways in accordance with the existing agreement. The claim must be submitted before 31st March 2018.
9. Valuation Office Agency – request for information in order for business rates to be calculated. Information to be provided by 23rd October 2017.
10. Derbyshire Highways Hub – notification of a temporary road closure on Unnamed Road from Tramway Track to Whitehough Head Lane Chinley on 11th October 2017.
11. Derbyshire Highways Hub – Further to an information request on whether silt traps were installed when the bypass was built and subsequently maintained above Bugsworth Basin, the Assistant Highway Care Manager confirms that all the gullies in this location are trapped and they are cleaned out annually. The gullies were cleaned in July 2017 and no problems were found.

12. Grant Thornton – certified Annual Return for the year ended 31st March 2017 and Notice of Conclusion of Audit for completion and publication. The external auditor reported that in their opinion “the information in the annual return is in accordance with proper practices and no other matters have come to our attention that relevant legislative and regulatory requirements have not been met”.
13. RBS – information regarding their latest unarranged overdraft fees.
14. Ian Edgar Bugsworth basin – advising that work is due to start at Bugsworth Basin on 13th September and will last 12 weeks. There may be some disturbance which the contractors will do their best to minimise.
15. Peak District National Park Authority – the final programme for the Parishes’ Day to be held on Saturday 30th September 2017.
16. HPB Cllr Howe – advising that, along with HPB Cllr Kappes, they will be installing a new bin on Western Lane in Buxworth out of their Councillors’ Initiative Fund and requesting confirmation from the parish council that we are satisfied with the location.
17. DCC Chief Executive’s Office – invitation to participate in their Snow Warden scheme.
18. HPBC Member Services – advising that due to unforeseen circumstances the Parish Forum on Monday 18th September 2017 at 3pm at Chinley Community Centre will not take place and will be rearranged.
19. Peak Park Parishes Forum – a copy of the Forum’s audited accounts for the year ending 31st March 2017.
20. DCC Chief Executive’s Office – agenda for the Parish and Town Council Liaison Forum being held at County Hall, Matlock at 6pm on 21 September 2017.
21. DALC – agenda for the DALC AGM on Wednesday 11th October 2017 and minutes of the 2016 AGM.
22. Planning Support HPBC – invitation to speak in support or against planning application HPK/2016/0313 at the Development Control Committee on 2nd October 2017.
23. Member Services HPBC - Link to Development Control Committee agenda and papers for meeting on 2nd October 2017.
24. Stanway & Hallows Electrical Ltd – Electrical Installation Certificate and PAT testing report further to the recent works in the Parish Room. Existing installation described as dated but good. Next installation recommended after an interval of not more than 5 years.
25. RBS – information regarding their new, faster cheque clearing system.
26. DALC – Annual report 2016/17.
27. Charlotte Turpie – thanks for our help in getting her memorial bench installed.
28. FOCP – minutes of their meeting on 25th September 2017.
29. HPB Cllrs Kappes and Howe – advising that they have been given notice by DCC of the road improvement works to Green Lane/Whitehough Head Lane commencing 16th October.

17/09/140 The following DALC Circulars were received.

DALC Circular 09/2017: GENERAL CIRCULAR

- DALC AGM
- New General Data Protection Regulations
- DALC’S new offices

- Special Offer – Local Councils Explained for just £10
- HR Advice regarding statutory breaks for employees
- Report published – The Voice of the Councillor
- Legal briefing
- £13 million Woodland Creation grant confirmed

DALC Circular 10/2017: GENERAL CIRCULAR

- DALC Survey
- Councillor from Derbyshire in the final 8 of NALC’s Councillor of the Year Awards
- HR responsibilities and Appraisals
- Big Lottery Fund – Awards for All
- Win up to £40K match funding
- Heritage Lottery Fund
- General Data Protection Regulations
- Portable Appliance Testing (PAT) - Half-day workshop
- The Litter Innovation Fund
- Reminders – Events & Training Diary

DALC Circular 11/2017: GENERAL CIRCULAR

- DALC AGM
- Nominations for President & Vice Presidents 2017-2018
- DALC Survey
- Certificate in Local Council Administration (CiLCA) training days
- Councillor Essential Training Course

17/09/141 **Reports from Working Groups**

It was noted that Chinley & Buxworth Transport Group wanted to bring to the attention of members the DfT’s public consultation on peak-time express services on the Hope Valley Line. There is an online consultation form to complete which is detailed in the parish newsletter.

PART II

17/09/142 **Buxworth Land Sale**

No update to provide.

17/09/143 **Update on Clerk’s training**

It was noted that the clerk was unfortunately unable to attend the first day of the DALC CiLCA course and was awaiting to hear when the next date would be.

There being no further business, the meeting was concluded at 9.40pm

Signed as a true and correct record of the meeting.

Chairman

Dated.....