

Chinley, Buxworth and Brownside Parish Council

**Minutes of the Parish Council Meeting
held on Thursday 25 March 2021, 7.30pm
remotely via www.zoom.us**

Present: Councillors G Hewitt (Chairman), M Walton (Vice Chairman), P Wilson, R Drabble, A Knox, Mrs C Rofer, M Travis and W Smith.

In Attendance: Clerk Mrs G Cooper, Derbyshire County Councillor Ruth George, High Peak Borough Councillor Eve Burton and one member of the public.

21/03/240 **Apologies for Absence**

Apologies were received and noted from Councillor Mrs C Howe.

Councillor D Fannon was not present. No apologies had been received.

21/03/241 **Declaration of Members Interests**

The following declarations of interest were made:

Member	Agenda Item	Interest
Councillor G Hewitt	8(a) Accounts for payment	Wife cleans Parish Room
Councillor M Walton	7(a) Planning Applications HPK/2021/0069	Owns and lives next door to the application address
Councillor M Travis	13) Parish Land to the rear of Lower Lane bordering Chinley Playground	Has an interest in a limited company that owns a property here and would be interested in purchasing this land if offered for sale

21/03/242 **Community Police**

No Community Police were present. No update had been provided.

21/03/243 **Borough Councillors**

High Peak Borough Councillor Eve Burton gave a brief update on planning application HPK/2021/0006 at Silk Hill, advised she'd requested dog warden visits in response to increased dog fouling at Buxworth Recreation Ground and gave details of a proposal to plant Covid memorial trees across High Peak.

21/03/244 **County Councillor**

Derbyshire County Councillor Ruth George gave an update on a number of local matters. In particular she gave an update on the tramway closure and proposed culvert at Forge Mill as well as details about the closure of Footpath 1 in Furness Vale within the parish boundary and concerns raised about Footpath 101 off the

tramway. She also advised her support of the Silk Hill application and noted community funding she had recently given out within the parish.

21/03/245 **Open Forum**

One member of the public gave an update on a Community Fibre Partnership that they had formed with their neighbours in the hope that a new voucher scheme to be launched in conjunction with OpenReach in April would cover their postcode area to improve their slow broadband speeds. They requested the Parish Council's support for the new voucher scheme.

21/03/246 **Minutes of the Remote Parish Council Meeting held on 28 February 2021**

RESOLVED: That the minutes of the Remote Parish Council Meeting held on Thursday 25 February 2021 be approved for signature by the Chairman as a true and correct record.

21/03/247 **Chairman's Update**

The Chairman advised that he had attended a meeting recently organised by DALC with the Police and Crime Commissioner present. It was noted that the biggest response to a consultation carried out related to speeding and traffic. The 20s Plenty campaign was also discussed.

21/03/248 **Clerk's Report**

The Clerk's report was received and noted.

21/03/249 **Chinley Community Centre Project**

It was noted that the recently submitted application to the National Lottery for funding towards the Community Centre Project development costs had been successful and the Parish Council had been awarded £28,000. An initial meeting with architects d3 Associates Ltd would take place soon. The s106 monies allocated to the project were discussed.

RESOLVED: To request £8,000 of s106 monies from High Peak Borough Council.

21/03/250 **Play Area Inspection Reports**

The weekly Play Area Inspection Reports were received.

In Chinley, there were no matters raised requiring attention.

In Buxworth, it was noted that one of the Covid playground signs had been vandalised. All other matters were being resolved.

21/03/251 **Parish Land Inspection Reports**

The monthly Parish Land Inspection Reports were received.

At Chinley Community Centre, it was noted that two of the emergency lights don't work when the power to the building is turned off. A quote was presented to replace the lights with the appropriate type.

At Chinley Park off Stubbins Lane, litter was noted on parish land next to the Railway Steps and required clearing.

All other matters were being resolved.

RESOLVED: To approve the quote from RJM Electrical Contractors to replace the emergency lights at the Community Centre with the appropriate type at a total cost of £125, to be paid from Earmarked Reserves: Chinley Community Centre Project.

21/03/252 **Grounds Maintenance 2021/22**

It was noted that a report had been circulated detailing a number of additional items for the grounds maintenance programme for consideration as well as quotes for all of the required grounds maintenance and planter/hanging basket tasks. In addition a proposal to trial a barrier basket on the corner of Lower Lane and Green Lane was discussed as was the continued provision of all current half-circle wall planters. An underspend on the 2020/21 budget was discussed.

RESOLVED: To approve the quote from Mark Lomas to carry out the agreed schedule of grounds maintenance works in the parish, including the additional items, at a total cost of £5,150 for one year.

RESOLVED: To approve the quote from Phil Manford to carry out the agreed schedule of grounds maintenance works at Chinley Playing Fields, including the additional item, at a total cost of £175 for one year.

RESOLVED: To approve the quote from Plantscape for one barrier basket to rent for one summer at a cost of £98 plus VAT.

RESOLVED: To approve the quote from Ian Foster to carry out the agreed schedule of works on planters, hanging baskets, barrier basket and bedding in the parish at a maximum cost of £3,400 for one year.

RESOLVED: To write to residents at 15 Green Lane and The Old Liberal Club advising that we are trialling the barrier basket on the railing in the village and may consider replacing this as a permanent feature next year instead of the wall planters on their properties.

RESOLVED: To transfer £200 into Earmarked Reserves: Grounds Maintenance to be used towards additional Hanging baskets/planters costs in 2021/22.

21/03/253 **Grant Funding Requests**

It was noted that £2,000 had been allocated in the 2020/21 budget for donations to local groups and organisations under s137 expenditure. Consideration was also given to spending £52 from the Earmarked Reserve: VE Day since the VE Day event that this had been earmarked for did not go ahead.

Details of s137 expenditure in the financial year to date was presented. Including the additional £52 it was calculated that £1,934 was left in the budget to allocate to local groups before the end of the current financial year.

Applications had been received from 10 local groups in Chinley and Buxworth. Recommendations on donation amounts had been circulated for consideration.

RESOLVED: To approve the transfer of £52 from Earmarked Reserves: VE Day into the s137 Donations budget for the 2021/21 financial year and to remove this Earmarked Reserve.

RESOLVED: To make the following donations totalling £1,784 to be included with the March accounts:

- Chinley Youth Club £225
- Chapel Mobile Physiotherapy £200
- Buxworth Football Club £200
- 1st Chinley Scouts £200
- Chinley & Buxworth Women's Institute £159
- Buxworth Preschool £200
- Chinley Juniors £200
- Buxworth PTA £200
- Chinley Parent & Toddler Group £200

RESOLVED: To transfer £150 from the s137 Donations budget to Earmarked Reserve: Friends of Chinley Park.

RESOLVED: To approve the quote from Marmax for £419 plus VAT for one heavy duty picnic bench made from recycled materials with extended legs for fixing and delivery as presented to be sited in Chinley Park, to be paid from the Earmarked Reserve: Friends of Chinley Park.

21/03/254 **Rights of Way Minor Maintenance Agreement 2020/21**

It was noted that all work in respect of the 2020/21 Public Rights of Way Minor Maintenance Scheme on Chinley, Buxworth & Brownside Footpaths 20 and 22 has now been completed. An invoice for £565 to issue to DCC was presented along with the claim form that requires signing by the Chairman to certify that the works have been carried out in accordance with the Agreement.

RESOLVED: Chairman to sign the claim form in respect of the Public Rights of Way Minor Maintenance Scheme 2020/21 as presented and Clerk to submit this alongside the invoice to DCC.

21/03/255 **Resumption of In-Person Council Meetings**

It was noted that the existing legislation allowing the use of virtual meetings by parish councils is still due to expire on 7 May 2021, although it was understood an announcement on this matter was due imminently from Government.

RESOLVED: To defer a decision on reinstating in-person meetings until the next meeting.

21/03/256 **Parish Noticeboard Squirrel Green**

It was noted that the parish noticeboard on Squirrel Green required re-painting. A quote was presented for this work.

RESOLVED: To approve the quote from Phil Manford to re-paint the parish noticeboard on Squirrel Green at a cost of £70, to be paid from the Repairs budget.

21/03/257 **Steps Repair Chinley Park**

It was noted that, as previously discussed, the steps to the pine wood in Chinley Park had disintegrated and require replacing. A quote was presented for this work.

RESOLVED: To approve the quote from Mark Lomas to replace the steps to the pine wood in Chinley Park at a cost of £235, to be paid from the Repairs budget.

21/03/258 **Peak Forest Tramway**

Derbyshire County Councillor Ruth George was invited to update the meeting on proposals to reinstate the Peak Forest Tramway towards Buxton including the proposed route.

RESOLVED: To write to Derbyshire County Council expressing support for the proposals to reinstate the Peak Forest Tramway towards Buxton.

21/03/259 **Newsletter**

It was noted that the Spring 2021 newsletter was a longer edition printed across 4 x A4 pages at a higher cost than previously approved. Approval had been granted via email from a majority of councillors and the decision required ratifying. It was further noted that this was still under budget for the year since only two newsletters were produced as a result of the pandemic. The format, length and cost of future newsletters to be considered at a later meeting.

RESOLVED: To ratify the decision to approve the additional cost of the Spring 2021 newsletter at a total cost of £460 for 1,150 copies.

21/03/260 **Superfast Broadband**

The comments made by the member of the public during Open Forum regarding a new voucher scheme to improve slow broadband speeds, launched in conjunction with OpenReach, were considered.

RESOLVED: To investigate the voucher scheme further once it is available and look at how the Parish Council can support these local residents.

21/03/261 **Planning Applications**

Discussions were held in respect of each application received. Councillor Walton was temporarily excluded from the remote meeting when item (a) HPK/2021/0069 was considered as he had declared an interest.

RESOLVED: To approve the following responses for submission:

- (a) **HPK/2021/0069** - Proposed two storey side extension. 44 Ash Grove, Chinley, SK23 6BQ.

Chinley, Buxworth & Brownside Parish Council has no objections to this application.

- (b) **HPK/2021/0096** - Extension to existing Garage/Store. 3 Leaden Knowle, Chinley, SK23 6DA.

Chinley, Buxworth & Brownside Parish Council has no objections to this application subject to the home office remaining ancillary to the existing dwelling.

- (c) **NP/HPK/0221/0231** - Conversion of barn to additional living accommodation, link extension and alterations to existing building. The Naze, Maynestone Road, Chinley.

Chinley, Buxworth & Brownside Parish Council has no objections to this application.

- (d) **NP/HPK/0321/0249** - Proposed two storey rear side extension to form dining room/bedroom with en suite. Oak Cottage, The Wash, Chapel-en-le-Frith.

Chinley, Buxworth & Brownside Parish Council has no objections to this application.

It was noted that the Accounts for Payment for March 2021 had been circulated and the invoices had been passed to Cllr Hewitt in advance of the meeting for verification.

RESOLVED: To approve the following Accounts for Payment, as circulated, for payment in March 2021 by the method detailed. Online payments set up by the Clerk to be released by Cllr Walton; Cheque signed by the Clerk and Cllr Hewitt.

Payee	Description	Amount
ONLINE – DD/SO		
Fleur Telecom	Broadband (March)	£ 27.00
Jackson Carpets Ltd	Rent 3 Lower Lane (March)	£ 277.00
WaterPlus	Water 3 Lower Lane (March)	£ 30.48
Trusted IT	Monthly managed IT services	£ 22.55
Unity Trust Bank	Bank Service Charges (Quarterly)	£ 18.00
SSE Southern Electric	Electricity 3 Lower Lane (30 Sept - 27 December 2020)	£ 176.13
NEST Corporation	Pension (March)	£ 109.01
ONLINE – BACS		
Mrs G Cooper	Clerk's Account (March)	£ 1,310.60
HM Revenue & Customs	PAYE & NI (March)	£ 292.64
Ian Foster	Planters and beds maintenance 2020/21	£ 175.00
TDP Ltd	Bench & anchor kit (Chinley Playground)	£ 415.23
A K Products	Newsletters Spring 2021	£ 460.00
R Drabble	Reimburse for gate safety catch	£ 8.40
Rosena Bankole	Cleaning Parish Room	£ 40.00
Mr P Manford	2 x Sweeping Hard Court, Footpaths and Playground as per annual Grounds Maintenance and Painting 3 x parish benches	£ 265.00
Mark Lomas	Footpath 20 Buxworth MMS works; New pathway by Buxworth car park & general grounds tasks	£ 970.00
Chinley Youth Club	Donation	£ 225.00
Chapel Mobile Physiotherapy	Donation	£ 200.00
Buxworth Football Club	Donation	£ 200.00
1st Chinley Scouts	Donation	£ 200.00
Chinley & Buxworth WI	Donation	£ 159.00
Buxworth Preschool	Donation	£ 200.00
Chinley Juniors FC	Donation	£ 200.00
Buxworth PTA	Donation	£ 200.00
Chinley Parent & Toddler Group	Donation	£ 200.00
CHEQUE		
P.D. Williams	Spring 2021 Newsletter distribution	£ 120.00
	MARCH 2021 TOTAL	£ 6,501.04

21/03/263 **Internal Audit 2020/21**

The internal audit arrangements were discussed.

RESOLVED: To approve for Barrie Woodcock to carry out the internal audit at a cost of £37.50 per hour (plus travel expenses of 40 pence per mile to be shared with Chapel-en-le-Frith Parish Council) on 07 May 2021 at Chapel Town Hall.

21/03/264 **Correspondence**

The following items of correspondence had been circulated with the meeting papers and were noted:

- 1.) Lighting Up Chinley – a group from St Mary's Church Chinley and St James' Church Buxworth requesting permission to site an Easter trail around parish land at Chinley Playing Fields.
- 2.) Buxworth Preschool – reporting that a further two of the orchard trees have been broken off and other anti-social behaviour in respect of allotment and Preschool items.
- 3.) High Peak Borough Council – consultation on their Street Trading Policy. End of the consultation period is 07 April 2021.
- 4.) Planning Support HPBC – invitation to speak in support or against planning application HPK/2021/0006 at the Development Control Committee on 22 March 2021.
- 5.) Robert Largan MP – acknowledging the Parish Council's letter requesting support for the extension of legislation to continue with remote meetings and advising he has written to his Ministerial colleagues and will update accordingly.
- 6.) Local resident – requesting the Parish Council's help and support to supply premises on upper Maynestone Road with superfast broadband.

The following items were received after the Correspondence had been issued with the meeting papers and were duly noted:

- 7.) National Lottery – advising that they would like to fund our project with a contribution of £28k to complete a fully costed proposal for a new community centre building subject to formal acceptance.
- 8.) Local resident – asking whether the parish council would object to a change of use for Woodlands Barn, Stubbins Lane, Chinley that is currently approved for B1 class of use to class C3 holiday let for a maximum of four people.
- 9.) HPBC – details to make nominations for the Derbyshire Beacons of Hope awards to recognise and thank those groups or individuals who have worked to keep communities safe, and businesses moving during the global COVID-19 crisis.
- 10.) Buxworth Preschool – request to site bouldering stones at a suitable location in Buxworth Rec.
- 11.) Local resident – complaining about dog fouling in Buxworth Rec.
- 12.) DCC - information on 'Impact – New Parish Carbon Footprint Tool' which has been launched by the Centre for Sustainable Energy targeted at parish councils.
- 13.) PKF Littlejohn – details regarding the external audit of the 2020/21 accounts.

14.) Valuation Office Agency – advising that they are unable to reduce the capped price on the fee quotation.

RESOLVED: Further to the Correspondence items the following was noted:

Item 2: To report recent antisocial behaviour at Buxworth Recreation Ground to the local PCSO and primary school headteacher.

Item 8: To request further information regarding the change of use for Woodlands Barn and consider the matter for inclusion on a future agenda.

Item 11: To get quotes for ‘no dog fouling’ signs and include for consideration on a future meeting agenda.

21/03/265 **Reports from Working Groups**

No reports were received from Working Groups.

21/03/266 **Exclusion of the Press and Public**

RESOLVED: To approve the exclusion of the Press and public from the meeting for the following two items to consider confidential matters of a personnel and commercial nature, respectively.

21/03/267 **Clerk Annual Review**

The Clerk’s Annual Review was considered.

RESOLVED: To arrange the Annual Review with the Clerk, Chairman and Vice Chairman at a convenient time.

21/03/268 **Parish Land to the rear of Lower Lane bordering Chinley Playground**

Councillor Travis was temporarily excluded from the remote meeting whilst this item was discussed as he had declared an interest.

It was noted that a response had been received from the Valuation Office Agency advising that they were unable to reduce the capped price on the fee quotation. Discussion was held on how to proceed.

RESOLVED: To get a further quote for the land valuation to present at a future meeting.

There being no further business, the meeting was concluded at 9.30pm.

Signed as a true and correct record of the meeting.

Chairman

Dated.....