

Chinley, Buxworth and Brownside Parish Council

**Minutes of the Parish Council Meeting
held on Wednesday 20 October, 7.30pm
at the Community Centre, 21 Lower Lane, Chinley**

Present: Councillors G Hewitt (Chairman), M Walton (Vice Chairman), A Knox, W Smith, R Drabble, P Wilson, M Travis, D Fannon and C Rofer.

In Attendance: Clerk G Cooper and High Peak Borough Councillor Eve Burton.

21/10/119 Apologies for Absence

Apologies were received and noted from Councillor C Howe.

Apologies were also noted from Derbyshire County Councillor Ruth George.

21/10/120 Declaration of Members Interests

The following declarations of interest were made:

Member	Agenda Item	Interest
Councillor G Hewitt	8(a) Accounts for Payment	Wife cleans Parish Room
Councillor M Travis	13) Parish Land to the rear of Lower Lane bordering Chinley Playground	Has an interest in a limited company that owns a property here and would be interested in the acquisition of council land to the rear

21/10/121 Public Speaking: Community Police

No Community Police were present. No update had been provided.

21/10/122 Public Speaking: Borough/County Councillors/MP

High Peak Borough Councillor Eve Burton wished to advise of further complaints received in respect of the recently resurfaced roads in Chinley and that no update had been received from Derbyshire County Council to date.

She also raised concerns about speeding at night along Buxton Road, Green Lane and Lower Lane through Chinley. It was noted that options to site signage to combat speeding would be investigated.

21/10/123 Public Speaking: Open Forum

There were no members of the public present to speak during Open Forum.

21/10/124 Minutes of the Parish Council Meeting held on 22 September 2021

RESOLVED: That the minutes of the Parish Council Meeting held on Wednesday 22 September 2021 be approved for signature by the Chairman as a true and correct record.

21/10/125 **Chairman's Update**

The Chairman wished to acknowledge the recent death of David Amess MP and the safety and security of councillors and the Clerk was discussed.

21/10/126 **Clerk's Report**

The Clerk's report was received and noted.

21/10/127 **Chinley Community Centre Project**

Progress on the project was noted. In particular, the planning application for the new building was still being considered and comments made on the application were discussed. Work was progressing on the tender documentation and Lottery bid application. The monthly invoice for September from architects d3 Associates Ltd was presented for approval.

RESOLVED: To approve the invoice from d3 Associates Ltd for £4,393.48 plus VAT for works carried out in September in respect of the Community Centre Project.

21/10/128 **Parish Land and Play Area Inspection Reports**

The monthly and weekly Parish Land and Play Area Inspection Reports were received.

In Chinley, it was noted that a blocked drain needed rodding. A quote to be sought from County Drains.

21/10/129 **Tree Survey 2021**

It was noted that the draft Tree Survey Report 2021 including recommendations had been circulated prior to the meeting. The recommendations were considered and it was noted that dealing with the impact of ash dieback on parish owned land could be expensive going forwards and consideration should be given to budgeting for this. A quote for carrying out the recommended works was also presented.

RESOLVED: To approve the Tree Survey Report 2021 report as circulated including all recommendations.

RESOLVED: To approve the quote as presented from Andy Thompson for £960 to carry out all of the recommended tree works in the Tree Survey Report 2021. To be paid from the Trees budget.

RESOLVED: To approve the quote from Mark Lomas for £125 to remove the green wire and metal posts at the edge of Chinley Playing Fields. To be paid from the Grounds Maintenance budget.

21/10/130 **Remembrance 2021**

An update on the application for a Road Closure Order was given. It was noted that a risk assessment for the Remembrance Sunday event in Chinley had been circulated prior to the meeting and was considered.

RESOLVED: To approve the risk assessment for the Remembrance Sunday event in Chinley, subject to the Road Closure Order being granted.

21/10/131 **Christmas 2021**

Quotes were presented for the supply and installation of trees and lighting in Chinley and Buxworth as per last year, including works required to update some external socket boxes. It was noted that a risk assessment for the Lights Switch On event in Chinley had been circulated prior to the meeting and was considered.

RESOLVED: To approve the quote from Fosters of Chapel for 13 x 4-5 feet trees, 3 x 5-6 feet trees and 1 x 5-6 feet Nordman tree to go in the Christmas tree stands, on Chinley Parade and in the Parish Room respectively, at a total cost of £260 plus VAT.

RESOLVED: To approve the quote from Andy Thompson Tree Care to place the trees in the Christmas tree stands and on Chinley Parade and later remove and dispose of them at a total cost of £280.

RESOLVED: To approve the quote from HPBC to supply and install the Christmas tree at Buxworth School at a total cost of £272.48 plus VAT.

RESOLVED: To approve the quote from ProSafe Electrical Services to install all Christmas lighting as per last year and remove in January, replacement of junction boxes and mini tower hire if required at a total cost of £1,885.

RESOLVED: To approve the quote from LITE Ltd for £160 plus VAT for four strings of white LED minibulbs.

RESOLVED: To approve the risk assessment for the Lights Switch On event in Chinley as circulated.

21/10/132 **Marmax Credit Note**

It was noted that the Parish Council have a credit note with Marmax Recycled Products to the value of £487.08 including VAT. A quote was presented to purchase two new benches, utilising the credit note, prior to price rises that are anticipated in January 2022.

RESOLVED: To approve the quote from Marmax for £561.60 (inclusive of VAT) for two Reston seats with standard legs in brown and delivery. The total cost owed after the credit note of £487.08 has been applied will be £74.52 (inclusive of VAT). To be paid from the capital budget with funds transferred from Earmarked Reserve: Street Furniture.

21/10/133 **Community Association Request**

A request from the Community Association to purchase one 3m x 3m gazebo with sides and bag and one set of 6 LED outdoor marquee globe lights at a total cost of £354.13 plus VAT from their budgeted allocation was considered.

RESOLVED: To approve the quote from Gala Tent Ltd for one 3m x 3m gazebo with sides and bag and one set of 6 LED outdoor marquee globe lights at a total

cost of £354.13 plus VAT. To be paid from the Community Association budget allocation.

21/10/134 **Planning Applications**

There were no applications received for consideration.

21/10/135 **Accounts for Payment October 2021**

The Accounts for Payment in October 2021 and invoices for verification were presented. No transfers within the Parish Council's existing banking arrangements were required.

RESOLVED: To approve the following for payment in October 2021 by the method detailed. Online payments set up by the Clerk and released by Councillor Walton.

Payee	Description	Amount
ONLINE – DD/SO		
Fleur Telecom	Broadband (Monthly)	£ 27.00
Jackson Carpets Ltd	Rent 3 Lower Lane (Monthly)	£ 277.00
WaterPlus	Water 3 Lower Lane (Monthly)	£ 32.23
Trusted IT	Managed IT Services (Monthly)	£ 22.55
SSE Southern Electric	Electricity 3 Lower Lane (22 July - 29 September 2021)	£ 247.45
E-on	Electricity Squirrel Green	£ 26.93
ONLINE – BACS		
Various	Salary Costs	£1,217.67
The Royal British Legion	Wreaths & Donation	£ 118.00
Ian Foster	Planters and wall baskets and maintenance; ivy clearance	£ 1,875.00
Chinley & Buxworth Community Association	Meeting Hall Hire (September)	£ 22.00
Chapel DIY Centre Ltd	Bench repair materials	£ 83.23
Cllr A Knox	Reimbursement for bench repair materials	£ 15.00
Trusted IT	Supply & install HP LaserJet Pro M182n Printer	£ 338.42
Hall's Mica Hardware	Materials, padlock and key	£ 89.98
d3 Associates Ltd	Chinley Community Centre Project Works	£ 5,235.58
Viking	Stationery	£ 95.33
Rosena Bankole	Cleaning Parish Room	£ 40.00
CHEQUE		
	OCTOBER 2021 TOTAL	£ 9,763.37

21/10/136 **Bank Reconciliations**

The bank reconciliations and bank statements for Q2 2021/22 were presented for verification.

RESOLVED: To approve the bank reconciliations as presented for signature by Councillor Fannon.

21/10/137 **Q2 2021/22 Accounts**

The Q2 2021/22 Budget Monitoring Report and Reserves Adjustment Report were received and considered.

RESOLVED: To approve the Q2 2021/22 Budget Monitoring Report as presented.

RESOLVED: To approve the following expenditure from Earmarked Reserves totalling £8,737.00:

Earmarked Reserve	Reserves Expenditure	Reason
Chinley Community Centre Project (DCC fund)	£612.00	Building repairs at Community Centre
National Lottery Funding for Community Centre Project Development Costs	£8,125.00	Architect services for Community Centre Project

21/10/138 **Printer**

Options for the redundant printer were considered.

RESOLVED: To dispose of the redundant printer for recycling.

RESOLVED: To remove the printer from the asset register.

21/10/139 **Correspondence**

The following items of correspondence had been circulated with the meeting papers and were noted:

- 1.) Robert Largan MP – response and copy letter received from the Ministry for Housing, Communities and Local Government further to the Parish Council’s letter requesting an extension to the 2020 Regulations to allow Remote Meetings.
- 2.) Community Association – requesting that the Car Park at the Community Centre is closed on 26 November 2021 between 1pm and 8pm for a Christmas Market to be held.
- 3.) Peak District National Park Authority - Decision Notice from the Planning Inspectorate in relation to the appeal against planning application NP/HPK/1220/1142 at Pear Tree Farm, 34 Stubbins Lane, Chinley.
- 4.) Derbyshire County Council – details of their policy in respect of attaching poppies to street lighting columns.

- 5.) High Peak Borough Council – details in respect of a consultation on their Statement of Principles required by the Gambling Act 2005. Deadline for responses 04 November 2021.

The following item was received after the Correspondence had been issued with the meeting papers and was duly noted:

- 6.) DCC – requesting to know whether the Parish Council would like to continue membership of the Snow Warden scheme.

RESOLVED: Further to the Correspondence items the following was noted:

Item 6: To advise DCC that the parish council would like to participate in their Snow Warden scheme this year.

21/10/140 **Reports from Working Groups**

No reports were received from Working Groups.

21/10/141 **Exclusion of the Press and Public**

RESOLVED: To approve the exclusion of the Press and public from the meeting for the following two items to consider confidential matters of a personnel and commercial nature.

21/10/142 **Overtime**

An update on the additional hours worked by the Clerk was presented.

RESOLVED: To approve 35 hours of overtime pay for the Clerk for additional hours worked to be paid in the November 2021 payroll.

21/10/143 **Parish Land to the rear of Lower Lane bordering Chinley Playground**

There was no update to make.

RESOLVED: To defer this item to the next meeting.

There being no further business, the meeting was concluded at 8:30pm.

Signed as a true and correct record of the meeting.

Chairman

Dated.....