

**Chinley, Buxworth and Brownside Parish Council**

**Minutes of the Parish Council Meeting  
held on Thursday 26<sup>th</sup> October 2017, 7.30pm  
at the Parish Office, 3 Lower Lane, Chinley**

**Present:** Councillors M Walton (Chairman), G Hewitt, R Drabble, A Knox, Mrs C Rofer, P Wilson, W Smith and M Travis.

**In Attendance:** Clerk Mrs G Cooper and DC Cllr A Fox.

17/10/144 **Apologies for Absence**

Noted apologies from Councillors Mrs A Bramah and Mrs J Pettitt. Apologies were also noted from HPB Councillors Mrs C Howe and J Kappes.

17/10/145 **Registration/Declaration of Members Interests**

| <b>Member</b> | <b>Agenda Item</b>        | <b>Interest</b>         |
|---------------|---------------------------|-------------------------|
| Cllr G Hewitt | 8(a) Accounts for Payment | Wife cleans Parish Room |
| Cllr G Hewitt | 8(e) Parish Room Cleaning | Married to cleaner      |

17/10/146 **Community Police**

PCSO K Green was not present.

17/10/147 **Borough Councillors**

There were no Borough Councillors present.

17/10/148 **County Councillor**

DC Cllr A Fox explained that the flooding issues resulting from the Forge Road development continued. She was looking into traffic issues in Whitehough with Borough Councillors. Cllr Fox has agreed to fund twelve half day Citizen Advice Bureau sessions at Chinley Surgery through her Councillor Initiative Fund for the forthcoming year. She has also funded a further session of Musical Memories at Chinley Community Centre. Regarding broadband, Cllr Fox advised that DCC were holding back money from BT in order that they sort out some rural broadband issues and Buxworth was on the agenda for that. Phase 3 of the roll-out is imminent.

17/10/149 **Open Forum**

There were no members of the public present to speak during Open Forum.

17/10/150 **Minutes of the Parish Council Meeting held on 28<sup>th</sup> September 2017**

**RESOLVED:** That the minutes of the Parish Council Meeting held on 28<sup>th</sup> September 2017 be approved for signature by the Chair as a true and correct record.

17/10/151 **Chair's Update**

The Chair advised that his letter to Clayton on behalf of Association of Buxworth and Clayton (ABC) had been well received with a member of ABC planning to visit America and a local historian from America keen to work together with ABC.

The Chair had prepared a letter to be sent to Dr Marchington regarding the Parish Council's understanding of the access to the piece of land in Buxworth which was being considered for sale. The letter was read out and content agreed for sending.

17/10/152 **Clerk's Report**

The Clerk's report was received.

17/10/153 **Chinley Community Centre Project**

An update on the project was given. There were no funding pots available to apply for in respect of the building and so the project group were going away to investigate alternative funding options. The latest building design had been presented to the project group.

Three initial options from Kompan for the new playground at Chinley were presented at costs in the region of £15k, £33k and £53k. Calculations had been provided from Sally Curley at HPBC regarding the S.106 monies from the Forge Manor and Alders Meadow developments. The Play Space money was deemed sufficiently high to allow us to be confident that we can go for the more ambitious play scheme at Chinley.

**RESOLVED:** It was agreed to circulate Kompan's third option (£53k scheme) to the Community Association for forwarding to any parties with a vested interest to get feedback with a view to producing a proper specification to go out to tender. It should also be promoted in the next parish newsletter.

17/10/154 **Playground Inspection Reports**

The playground inspection reports were received. In Chinley, an incidence of litter bins not being emptied had been reported. The safety surfaces were again highlighted but it was noted that repairs to the roundabout safety surfacing had now been carried out. Other surfaces should continue to be monitored. In Buxworth, it had been identified that the playbark was very low and required topping up. This has since been done by the General Purposes Working Group. The pathway from the car park down to the playground requires sweeping once again and was expected to be done shortly. The grass had been reported as requiring strimming and was subsequently done.

17/10/155 **Seating/benches in the parish**

It was noted that the Clerk had identified possible locations for benches along the tramway in conjunction with the local Walking for Health leader and the next

step was to identify landowners and get their permission in principle to site a bench at these locations.

Cllr Drabble is still to advise on the condition of the bench at New Smithy and the associated costs if it can be repaired.

17/10/156 **Tree Survey**

The Autumn 2017 Tree Survey has now been carried out by Cllr Wilson, the Clerk and local tree contractor Mark Appleby. The report will be circulated shortly.

**RESOLVED:** To obtain a quote for the recommended works from Mark Appleby.

17/10/157 **Grounds Maintenance**

It had been highlighted that there were a lot of leaves on the Skatepark and it would benefit from a sweep. A quote had been received from Mark Appleby.

**RESOLVED:** To approve the quote from Mark Appleby to sweep the Skatepark in Chinley and clear all the leaves from mid-November onwards, once the majority of leaves have fallen, at a cost of £60.

17/10/158 **Parish newsletter**

High Peak Review have confirmed their price to deliver 1200 of our newsletters in conjunction with their newspaper. It was noted that the whole parish will not be covered by their distribution but the majority will be. It was suggested that additional copies be located in the Post Office, Community Centre and Parish Room.

**RESOLVED:** To approve the quote from Peartree Print to print 1300 copies of the Winter newsletter at a cost of £245.

**RESOLVED:** To approve the quote from High Peak Review newspaper to deliver 1200 copies of the Winter newsletter at a cost of £42.

17/10/159 **Christmas 2017**

Prices had been obtained to carry out all the necessary works to install the Christmas trees and lights in Chinley and Buxworth as per last year. It was noted that the red, white and blue lights on the Christmas tree in Chinley should be mixed up rather than installed in colour blocks. Furthermore, donations were agreed to be used towards refreshments for both Christmas Lights Switch On events and for Whaley Bridge Band.

**RESOLVED:** To approve the quote from United Utilities for 14 x 3-4 feet trees, 3 x 5-6 feet trees and 1 x 10-12 feet tree at a total cost of £330.82 plus VAT.

**RESOLVED:** To approve the quote from ProSafe Electrical Services for installation of the Christmas lighting and subsequent removal in January at a total cost of £1490.

**RESOLVED:** To approve the quote from Andy Thompson Tree Care to work alongside the electrician to fit the trees and later remove and dispose of them at a total cost of £260.

**RESOLVED:** To approve the quote from HPBC to erect the Christmas tree at Buxworth School at a total cost of £95.54 plus VAT.

**RESOLVED:** To approve a donation of £100 for Whaley Bridge Band in respect of their playing at both the Chinley and Buxworth Christmas Lights Switch On events.

**RESOLVED:** To approve a donation of £50 for Chinley and Buxworth Parochial Church Council to be used towards refreshments in St. Mary's Church after the Chinley Christmas Lights Switch On event.

**RESOLVED:** To approve a donation of £50 for Friends of Buxworth School to be used towards refreshments after the Buxworth Christmas Lights Switch On event.

17/10/160 **Rights of Way Minor Maintenance Agreement**

It was noted that Local Footpath Inspector Tony Brackenbury had suggested Footpath 30 from the bottom of Maynestone Road and up towards Cracken Edge would benefit from some work to the steps and drainage using money from the Minor Maintenance Scheme.

**RESOLVED:** It was agreed that Footpath 30 was a suitable recommendation for the Minor Maintenance Scheme money. Quotes should now be sought to take this forward.

17/10/161 **Snow Warden Scheme**

It was noted that Cllr Drabble and Cllr Travis have agreed to be snow wardens this year and have completed their Fit to Participate forms. It was suggested that we increase our delivery to 1 tonne if that is possible. Our insurance company to be advised of our participation in this scheme.

**RESOLVED:** Proposed gritting routes agreed as Lower Lane (near shops), Green Lane (near shops), Station Road (near Doctor's Surgery) and the entrance to Chinley Community Centre on Lower Lane.

17/10/162 **Remembrance Sunday**

The following persons agreed to read the Binyon Lines and lay the wreath on behalf of the Parish Council at the Remembrance Sunday services this year: Georgina Cooper (Parish Clerk) at St. Mary's Chinley, Cllr Hewitt at Chinley Chapel, Cllr Knox at St. James' Buxworth and Cllr Drabble at White Knowle

War Memorial. It was agreed to dispose of any old wreaths still in place at the various memorials.

17/10/163 **Village Clock**

Cllr Smith requested that the Parish Council consider reinstating a village clock. Former clocks had previously been located on the Green Lane cottages, later on a lamppost and then on the WI building.

**RESOLVED:** It was agreed to research clock options including cost, location, any maintenance required and any implications on the Parish Council, including access issues, before a decision is made.

17/10/164 **Planning Applications**

The following planning applications were received and comments approved:

**HPK/2017/0525** – Proposed single storey extension at rear. Bella Vista, Buxton Road, Chinley, SK23 6DR. Mr N McNicholas. The Parish Council have no objection to this extension although we feel it would look better with a pitched roof.

**HPK/2017/0127** – Proposed single storey rear extension to provide one additional room and bathroom with external access. Willow Cottage, Hayfield Road, Chapel Milton, SK23 0QQ. Mr A Wilde. The Parish Council has no objection to this application.

17/10/165 **Accounts for Payment**

**RESOLVED:** That the accounts listed below be accepted for payment in October.

| Payee                       | Description   | Amount     |
|-----------------------------|---|------------|
| Fleur Telecom               | Broadband (October)                                     | £ 22.00    |
| Jackson Carpets Ltd         | Rent 3 Lower Lane (October)                             | £ 277.00   |
| Npower                      | Light/power 3 LL (October)                              | £ 37.00    |
| NEST Corporation (Pension)  | Pension (October)                                       | £ 58.81    |
| Mrs G Cooper                | Clerk's Account (October)                               | £ 907.43   |
| HM Revenue & Customs        | PAYE & NI (October)                                     | N/A        |
| Jackson Carpets Ltd         | Night Rate Electricity Final Invoice                    | £ 93.77    |
| County Drains Ltd           | Clear 2 x gullies at Community Centre                   | £ 102.00   |
| HPBC                        | Sweeping car park July 2017                             | £ 54.00    |
| Ian Foster                  | Hanging baskets, beds and planters                      | £ 1,600.00 |
| E-on                        | Electricity Squirrel Green                              | £ 61.74    |
| JPR Farm Direct Ltd         | Playbark Buxworth playground                            | £ 239.40   |
| Massey & Harris             | Repairs to roundabout surfacing Chinley playground      | £ 936.00   |
| David Hancock Tarmacing Ltd | Surfacing repairs to Chinley Community Centre Carpark   | £ 924.00   |
| The Royal British Legion    | 4 Wreaths and additional £50 donation                   | £ 118.00   |
| HPBC                        | Emptying litter bins Chinley Stubbins Park and Buxworth | £ 1,274.40 |

|                   |   |                   |
|-------------------|---|-------------------|
| Plantscape        | 3 Winter Planters                               | £ 644.40          |
| Stanway & Hallows | LED light fittings Community Centre path lights | £ 912.00          |
| Rosena Bankole    | Cleaning Parish Room                            | £ 20.00           |
| Viking            | Stationery and fire extinguisher                | £ 99.05           |
| CEF               | Community Centre Festoon lights and bulbs       | £ 637.20          |
|                   |   |                   |
|                   | <b>TOTAL</b>                                    | <b>£ 9,018.20</b> |

17/10/166 **Q2 Accounts**

Accounts for Quarter 2 2017/18 were presented.

**RESOLVED:** To approve the accounts for Quarter 2 2017/18 as presented.

17/10/167 **Squirrel Green electricity box**

It was noted that we were currently out of contract with Eon for electricity supply to the electricity box on Squirrel Green. The cost of a 1, 2 and 3 year fixed price plan were provided.

**RESOLVED:** It was agreed that it was useful to keep the electricity box for the Christmas tree lights and for possible other future uses. Further, it was agreed to commit to a fixed price plan with Eon for 2 years with a standing charge of 27 pence per day and a price per unit of 22.19 pence per kwh plus VAT at 5%. Payments should also be set up on direct debit which will offer a discount.

17/10/168 **Path at Chinley playing fields**

A quote to reinstate the footpath that runs along the playing field to the Skatepark was received from Steve Goddard. It was higher than anticipated. It was agreed to meet with Steve Goddard to clarify the specification to ensure the quote is reflective of the necessary work.

**RESOLVED:** To get an additional quote before the next meeting for comparison.

17/10/169 **Parish Room cleaning**

It was noted that the Parish Room is currently cleaned for 30 minutes per week and that this is not always sufficient.

**RESOLVED:** It was agreed that the cleaner could increase her visit to one hour per week at the previously agreed rate of £10 per hour.

17/10/170 **Annual Insurance**

It was noted that Chinley, Buxworth and Brownside Community Association have been paying building insurance for the community centre building when this is not specified in the lease agreement with the Parish Council. Their renewal date is 4<sup>th</sup> January 2018.

**RESOLVED:** It was agreed that the Parish Council would take on the building insurance for the community centre from 4<sup>th</sup> January 2018 to the end of September 2018 at a quoted cost of £1052.53 subject to the conditions set out by the insurers being able to be met. This timing is in line with the Parish Council's current insurance policy.

It was further noted that the Chair, Cllr Martin Walton, would write to the Community Association to advise them of this fact. A discussion took place surrounding the budget implications of this which will be taken forward to the budget meeting in January.

## 17/10/171 **Correspondence**

The following items of correspondence were received:

1. Peak District National Park Authority – details of a new Facebook Community Group for anyone living or working in the Peak District. Search for 'Peak District National Park Community' on Facebook.
2. RBS – advising that, as previously notified, they are lowering credit interest rates and simplifying their range of deposit accounts. From 11 December 2017 the Special Interest Bearing Account held at RBS will be switched to a Business Reserve account with reduced interest rates.
3. Npower – notice that the direct debit payment for electricity supply to 3 Lower Lane will be increased to £59 per month from November 2017.
4. Derbyshire County Council – advising that a new set of bus and volunteer car services called Derbyshire Connect has been launched which started running on Monday 2<sup>nd</sup> October.
5. High Peak CVS – invitation to their AGM on Tuesday 31<sup>st</sup> October 2017 from 12:45pm.
6. Paul Tattam, Chinley & Buxworth Transport Group – notification that they will be handing their petition for improved access to Chinley Station to Ruth George MP on Friday 13<sup>th</sup> October at 12:30pm at the station.
7. Peak District National Park – notification that planning permission has been granted for NP/HPK/0817/0899 subject to conditions (Peep O'Day Farm, Hayfield Road, Chinley).
8. Chinley, Buxworth and Brownside Community Association – notice of their Community Vision Event and AGM to be held on Wednesday 29<sup>th</sup> November at 7:30pm.
9. HPB Cllr Caroline Howe – informing us that the new bin has now been installed on Western Lane in Buxworth.
10. Member Services HPBC - Link to Development Control Committee agenda for meeting on 30<sup>th</sup> October 2017.
11. Tony Brackenbury – update on tramway condition and progress to resolve flooding issues.
12. The Pensions Regulator – advising that by law the minimum pension contributions will soon be increasing.

17/10/172 The following DALC Circular was received and circulated.

**DALC Circular 12/2017: GENERAL CIRCULAR**

- Our Day
- NALC Response to Local Government Finance Plans
- Updated Legal Topic Note
- NALC Larger Councils Conference – London
- How to Discuss Retirement Options with Staff
- NFP Workshops – bid writing
- Clerk Essential Training
- Freedom of Information Training

17/10/173 **Reports from Working Groups**

No reports were received from Working Groups.

There being no further business, the meeting was concluded at 9.15pm.

Signed as a true and correct record of the meeting.

Chairman .....

Dated.....