

## **Chinley, Buxworth and Brownside Parish Council**

### **Minutes of the Parish Council Meeting held on Thursday 27<sup>th</sup> October 2016, 7.30pm at the Parish Office, 3 Lower Lane, Chinley**

**Present:** Councillors Cllrs G Hewitt (Chairman), A Bramah, R Drabble, A Knox,  
Mrs C Rofer, W Smith, M Travis and P Wilson.

**In Attendance:** Clerk Mrs B Wise.

#### 16/10/121 **Apologies for Absence**

Apologies for absence were received from Cllrs M Walton and Mrs J Pettitt.  
Also noted apologies from HPB Councillors Caroline Howe & John Kappes.

#### 16/10/122 **Registration/Declaration of Members Interests**

<b>Member</b>	<b>Agenda Item</b>	<b>Interest</b>
Cllr G Hewitt	8(a) Accounts for Payment	Married to Rosena Bankole

#### 16/10/123 **Community Police**

It was noted that PCSO Karen Green had not managed to attend the meeting on this occasion and there was no crime figures report as the system had been changed. It was agreed that Chinley had been very quite as usual except for an attempted break in, caught on CCTV, at Stockton Drive and handled excellently by the police. It was not known if there had been an arrest. It was also reported that personell, including PCSO Karen Green, were being moved to Chapel police station.

#### 16/10/124 **County Councillor - None**

#### 16/10/125 **Borough Councillors**

Cllr Howe's meeting apologies e-mail had included the following information:

I am emailing Martin and Patrick concerning the ongoing Forge Mill site S106 monies issue.

I attended a meeting at Chinley Primary School last week on the subject of their Travel Plan – parking issues etc. – on which I am sure Karen Green will provide an update, as she was there and kindly suggested my attendance.

Missing Buxworth entry sign – I have been chasing up HPBC but have received no further news – one possibility, if all else fails, would be if John and I contribute towards the cost of a replacement from our Councillor Initiative Fund – I gather DCC could have it made so we would need get a quote for total cost. I will keep trying with HPBC in the meantime.

16/10/126 **Open Forum – None**

16/10/127 **Minutes of the Parish Council Meeting held on 22<sup>nd</sup> September 2016.**

**RESOLVED:** That the minutes of the Parish Council Meeting held on 22<sup>nd</sup> September 2016 be approved for signature of the Chair as a true and correct record.

16/10/128 **Chair's Progress Report**

In preparation for his absence, Chairman Cllr Walton had circulated an update memo to councillors and a sub group meeting had been held to prepare specifications for the new clerk's job, revised contract for grounds maintenance and other duties and consider additional budgeting for Christmas and sourcing of new lights for the large trees. A site meeting at Buxworth to walk round and discuss potential of the Parish Council Buxworth Recreation Ground land had been arranged and taken place.

16/10/129 **Clerk's Report**

The Clerk's report was received.

16/10/130 **Playground Inspection Reports**

The weekly playground and cycle facility Inspection Reports were received.

It was noted that the litter issue is much improved and members of the General Purposes Group had repaired the broken fence rail. However Buxworth playground roundabout safety surface was noted to require cleaning again. The trees shading this area and causing this problem had not been dealt with.

**RESOLVED:** To request High Peak Borough Council to clean the safety surface to make it safe.

It was noted that the paths were being swept regularly, especially during the leaf fall period, by Mark Appleby at no charge to council.

16/10/131 **Community Centre**

The meeting noted that work to prepare plans within the targeted funding budget is ongoing. Phase II funding for the architect to get the plans ready for tender has a spend deadline of 31<sup>st</sup> March 2017. A six weeks consultation will be required. Discussions with the National Lottery were producing encouraging noises, but deprived areas are given priority. Four or five funders including Sport England are also under investigation, with a lot of behind the scenes activity taking place to determine the different requirements of the project to meet funding criteria, such as - is it a sporting or community facility? and is it to improve/upgrade, not just replace?.

There is more control over the play area funding, being Dorma Development S106.

16/10/132 **Buxworth Allotments**

The meeting noted that there was no exact figure for the number of shows of interest received, but there had been an encouraging flow of e-mails through the office.

**RESOLVED:** The agreement between the Parish Council and Buxworth Allotment Association been drawn up in line with the one for Chinley Allotment Association with guidance from Cllr Travis.

16/10/133 **Grounds maintenance**

The working party report indicated that it was trying to achieve a single contract, excluding the work currently carried out by Ian Foster for presenting to 3 local contractors capable of undertaking most of the work with a small amount of sub- contracting where necessary.

16/10/134 **Tree Survey Report**

The annual visual tree survey had been undertaken. A report had been prepared by Cllr Wilson, circulated to members and presented to the meeting. Quotes for recommended tree work were received.

**RESOLVED:** To approve the quotes from S’N’S Trees - to pollard the large Ash tree overhanging Mr N O’Neil’s wall and property on the southern boundary of the Chinley Playing Fields for £325 and fell a number of small trees along the same wall causing damage to the wall and building for £70 as seen by Monica Gillespie. Total £395.

**RESOLVED:** To approve the quote of a total of £880 from Andy Thompson Tree Care for survey tree work as discussed with Cllr Wilson, subject to clarification of the extent of the work included and approval from Monica Gillespie for work on Squirrel Green in the conservation area.

**RESOLVED:** To contact neighbouring land owners about issues identified with their trees affecting safety on Parish land.

- Ash Tree on St Mary’s Church land overhanging Squirrel Green. Contact PCC Treasurer Caroline Rofer.
- White Hall trees overhanging skatepark & cycle facilities. Contact owner reminding of previous contact following last year’s survey.
- Beech Tree overhanging Stubbins park to north of pond. Contact Caroline Rofer.

**RESOLVED:** To obtain quotes for fencing identified as required adjacent to Stubbins Park quarry information board (post and rail) and Buxworth Park pathway above culvert (metal).

**RESOLVED:** To request a site meeting at Buxworth with Monica Gillespie for Cllr Wilson to discuss two Ash trees about which concerns had been raised in last year’s initial survey and despite this had been required to be protected as part of the planning permission for the car park.

16/10/135 **Buxworth Park Project**

Cllrs Walton, Rofer, Pettitt, Hewitt, Smith, Knox and Travis had visited the land at Buxworth on 17<sup>th</sup> October 2016 to walk round, inspect the various areas of the site and discuss the current use and potential future plans. Cllrs Drabble and Wilson had been unable to participate, but were completely familiar with the area from previous visits.

Immediately after this visit Cllr Walton had dictated a memo recording the findings and thoughts about proposals for the site and a short term action plan of issues. These had been circulated to members for taking forward at the meeting.

It was agreed to aim to establish a Friends of Buxworth Park group to assist with the large areas identified as being difficult to manage by other means. To approach the Butterfly Group and a leaflet drop be arranged to identify interested people. It was noted that the Woodland Trust would potentially provide and plant trees where required.

**RESOLVED:** To install a post and rail or metal fence along the stretch of riverside pathway near the exposed pipeline.

Members had also received Councillor Walton's notes on a constructive meeting he'd had with Anna Smith and her father Jonathan Smith on 24<sup>th</sup> October regarding proposals for proceeds from Rec Rock 2015 to be used in conjunction with Parish Council money to provide and install new play equipment at Buxworth. Other related issues that had been raised were also outlined and Cllr Walton indicated that he intended to circulate a more detailed report on his return.

16/10/136 **Forge Mill Development S106 monies**

It was noted that Councillors Walton and Wilson, and High Peak Borough Councillor Caroline Howe had attended a meeting on Monday 26<sup>th</sup> September 2016 to liaise about a variation to the £25K transport related S106 monies. The developers had indicated that they would be happy for this money to be allocated towards improvements to increase use of the station. The request for this variation would need to be made in writing by the developer to High Peak Borough Council who would cover the cost. Nothing further had been heard since and Cllr Howe was following it up.

A reminder had been raised about the agreement to channel the S106 money for Open Spaces and Play Equipment to this Parish Council

**RESOLVED:** To write to Ben Haywood and request this money.

16/10/137 **Planning Applications**

The following planning applications were received and comments approved:

HPK/2016/0512 – Proposed change of use of 0.81 ha from agricultural use and change of use of detached agricultural outbuilding to a toilet block for campers, Black Lane Head Farm, Buxton Road, Chinley for Henry & Katie Rockliff. The Parish Council supports this application, which will be good for the local economy, shops and services.

HPK/2016/0551 – Outline residential development, land adjacent to 33 Buxton Road, Chinley for David & Christine Mycock. The Parish Council reiterates its previous strong objections to this site for the following reasons:

1. Access to/from Buxton Road is highly dangerous due to the bend in the road. Visibility eastwards is very limited and the dangers are compounded by traffic having to travel on the south side of the road in both directions due to parked vehicles on its north side.
2. The development would result in the loss of several mature and semi-mature trees, shrubs and wall, which combine to provide an attractive green approach to the village centre.
3. The development would have a detrimental impact on the setting of the conservation area, which it adjoins.
4. The proposed 14 dwellings would represent a significant over-development of the site.

We urge the Borough Council to take this opportunity to rectify its poor decision last time to approve the development of this site.

NP/HPK/1016/0989 – single storey side extension, single storey rear extension, detached garage and greenhouse, form new access to highway and form new drive and patio area, The Bungalow, The Wash for Mr Brain Hoggins. No Objections.

It was noted that permission had been granted for NP/HPK/0616/0563 New Agricultural building at Redgate Cottgae, The Wash.

16/10/138 **Remembrance**

**RESOLVED:** To approve the cost of 4 wreaths for Remembrance Day of £68 and an additional donation of £52. Total £120.

Arrangements for wreath laying were agreed as follows:

Chairman Cllr Walton would lay the wreath and read the Binyon Lines at Chinley war memorial. Cllr Knox as reserve.

Similar arrangements were agreed for Buxworth (Cllr Mrs C Rofer), Chinley Chapel (Cllr Mrs Audrey Bramah) and White Knowle (Cllr Drabble.)

16/10/139 **Accounts for Payment**

**RESOLVED:** That the accounts listed below be accepted for payment.

Chq no.	Payee	Description	Amount
DD	Fleur Telecom	Broadband Ocpt)	22.00
SO	Jackson Carpets Ltd	Rent 3 Lower Lane (Oct)	277.00
DD	Npower	Light/power 3 LL (Oct)	44.00
002584	Mrs B Wise	Clerks Account (Oct)	1,048.30
002585	HM Revenue & Customs	PAYE & NI (Oct)	255.53
002586	Ian Foster	Watering & Grounds work	1,715.00
002587	BBHT	Corporate M'ship 2016	20.00
002588	Severn Trent Water	Charges Apr - Oct	156.83
002589	2commune Ltd	Domain renewal 2yrs	180.00
002590	Plantscape	3xWinter Planter hire	644.40
002591	Rosena Bankole	Parish Room Cleaning	25.00
002592	Royal British Legion	4x Wreaths & donation	120.00
002593	Peartree Print	Newsletter print & post	£ 791.56
		<b>TOTAL</b>	£ 5,299.62

16/10/140 **Christmas 2016**

**RESOLVED:** To approve the Option A quote from LITE Ltd for new LED lights for the two large trees at Buxworth School and Squirrel Green. Colour choice White, Red and Blue. Total cost (including delivery) £870 plus VAT.

**RESOLVED:** To approve quote from ProSafe Electrical Services for Christmas lights electrical work. Total cost £1490.

**RESOLVED:** To approve quote from Andy Thompson and Mark Appleby to work alongside ProSafe to locate trees in brackets and remove and chip all trees in January. Total cost £260.

**RESOLVED:** To approve quote from HPBC David Rawding to erect the Christmas tree at Buxworth School at a cost of £44.23 per hour.

The meeting noted that the clerk had not received any replies to enquiries for prices. The United Utilities Christmas tree price list for 2015 and the cost of trees purchased for 2015 were the most up to date information available for consideration of expenditure on trees for 2016.

**RESOLVED:** To approve maximum expenditure of £400 for supply of the trees.

**RESOLVED:** To approve donations in line with the previous year towards cost for provision of music for two tree lighting events to Whaley Bridge Band of £100 and for provision of hospitality and refreshment to Chinley & Buxworth PCC and Friends of Buxworth School of £50 each. Total cost £200.

16/10/141 **Council Meeting in Buxworth**

**RESOLVED:** To approve the lettings charge of £35 for use of Buxworth Primary School for the Parish Council Meeting in February 2017.

16/10/142 **DALC – October 2016**

Annual Report 2015/16 (**Circulated**)  
Clerk Induction Training & Councillor Induction Training (**Circulated**)

16/10/143 **Correspondence**

The following items of correspondence were received:

1. WI – Invitation to Cllr Walton and Brenda Wise to attend a lunch on March 4<sup>th</sup> 2017 to celebrate 100years of WI in Chinley & Buxworth.
2. Anonymous – complaint about parked vehicle obstructing visibility for right turn from Ash Grove and the increase in the amount of traffic that will be generated by the ‘Forge Mill’ development. Suggesting a mirror opposite the junction.
3. Fields in trust – Impact Report
4. DCC Corporate Resources – response to Cllr Lomax regarding Grounds Maintenance contract problems.
5. HPBC – confirmation regarding Parish Forum meeting – subsequently cancelled.
6. PDNPA – Local plan consultation notification for November/December and contact detail confirmation request.
7. Transport Group – request to take Chinley Station Survey.
8. PDNPA – Monitoring & Enforcement Quarterly Review October 2016.
9. High Peak CVS – invitation to AGM on Thursday 3<sup>rd</sup> November 2016 at Whaley Bridge Uniting Church, Buxton Road from 12.45pm until 3.15pm
10. Greenfingers – grounds maintenance advice for Town and Community Councils.
11. Countryside Alliance – inviting nominations for Rural Awards 2016 by 3/11/2016.
12. PDNPA – Press release PDNP wins award for accessibility.
13. Jess Ashcroft – seeking help to support Chinley Primary School by voting for their playground project to receive funding from Aviva.
14. Information about e-book regarding managing phone numbers during office consolidation.
15. Poynton TC – reminder about Poynton Neighbourhood Plan consultation running to 14<sup>th</sup> November 2016.
16. Transport Group - AGM dates for confirmation of suitability ( Monday 21<sup>st</sup>, Thursday 24<sup>th</sup>, Monday 28<sup>th</sup>, Tuesday 29<sup>th</sup> – all November 2016).
17. Whaley Bridge Town Council – information regarding Government consultation – on proposals to extend referendum principles (relating to council tax increases) to parish and town councils.
18. HPBC – Parish Forum date Monday 14<sup>th</sup> November, 2.00pm at Chinley Community Centre.

16/10/144 **Suspension of Standing Orders**

**RESOLVED:** To suspend Standing Orders to allow the meeting to continue.

16/10/145 **Reports from Working Groups/Council Representatives - None**

16/10/146 **Human Resource Issues**

Copies of draft Advertisement and Person Specification documents for the Clerk’s Post were circulated for discussion.

**RESOLVED:** To delegate running the process and agreeing documents for this to the subgroup of Cllrs Walton, Wilson and Mrs J Pettitt.

It was noted that Cllr Mrs J Pettitt had agreed to prepare an application form and the intention was to produce an application and information pack for the website and DALC. It was agreed that a shorter advertisement be prepared for inclusion in the newspaper.

The meeting noted that notification had been received from the Pensions Regulator regarding pension scheme auto enrolment and the need to choose and set up a suitable pension scheme in order to start the Council’s ‘declaration of compliance by 1<sup>st</sup> February 2017 in readiness for its designated staging date of 1<sup>st</sup> May 2017.

It was agreed that suitable scemes neede to be researched and pointers provided.

There being no further business, the meeting was concluded at 9.40pm

Signed as a true and correct record of the meeting.

Chairman .....

Dated.....