

Chinley, Buxworth and Brownside Parish Council

**Minutes of the Parish Council Meeting
held on Thursday 23 November 2017, 7.30pm
at the Parish Room, 3 Lower Lane, Chinley**

Present: Councillors M Walton (Chairman), G Hewitt, R Drabble, Mrs A Bramah and Mrs J Pettitt (from 8:20pm).

In Attendance: Clerk Mrs G Cooper, HPB Cllr C Howe, DC Cllr A Fox, Mrs D Davies, Mrs E Makarova, Mr R Spicer and one further member of the public.

17/11/174 **Apologies for Absence**

Noted apologies from Councillors P Wilson, A Knox, M Travis, W Smith, Mrs C Rofer and Mrs J Pettitt (late arrival).

17/11/175 **Registration/Declaration of Members Interests**

| Member | Agenda Item | Interest |
|---------------|---------------------------|-------------------------|
| Cllr G Hewitt | 8(a) Accounts for Payment | Wife cleans Parish Room |

17/11/176 **Community Police**

PCSO K Green was not present.

17/11/177 **Borough Councillors**

HPB Cllr Howe advised that Wain Homes had agreed a deed of variation for the s106 monies from the Forge Road development and that the money from Phase 1 had now been received by High Peak Borough Council. She mentioned that she was aware of the email circulated about the concerns surrounding the closure of Chinley Stores and advised that the Plunkett Foundation offered guidance online on how to set up a community-owned shop should this be helpful. Further she advised that planning application NP/HPK/0817/0854 at Valley View Farm had been referred to Peak Park Planning Committee in December due to accident statistics on Hayfield Road.

17/11/178 **County Councillor**

DC Cllr A Fox updated us on additional proposed traffic restrictions within the parish that she was talking to Highways Department at DCC about.

17/11/179 **Open Forum**

Dianne Davies and Emma Makarova attended to update the Parish Council on the broadband project in Buxworth. A costed proposal has now been provided and they would like to approach all 154 households that could benefit and request a financial contribution to post letters to the households whose email addresses they do not have. Dianne has received a copy of the contract and will forward it on. It was noted that in light of the advice received from DALC and NALC that we investigate whether we could set up a separate trust account

managed by Councillors but not a Parish Council account so that no payment would be made by the Parish Council.

Ross Spicer spoke to the meeting about the planning application he was about to submit at Fern Lea on Buxton Road in Chinley with a view to secure support for the replacement Passivhaus dwelling he was hoping to build.

17/11/180 **Minutes of the Parish Council Meeting held on 26 October 2017**

RESOLVED: That the minutes of the Parish Council Meeting held on 26 October 2017 be approved for signature by the Chair as a true and correct record.

17/11/181 **Chair's Update**

The Chair advised that he had attended a meeting of the Chinley and Buxworth Transport Group to discuss the use of the s106 monies. It was proposed that the money be spent on a full feasibility study relating to the provision of improved access to the station in order to be considered in the 2019 spending round by the rail authorities. This was agreed subject to the condition that an alternative scheme is in the background to ensure the money is spent within the five year time limit set out in the s106 agreement.

17/11/182 **Clerk's Report**

The Clerk's report was received.

17/11/183 **Chinley Community Centre Project**

It was noted that there had been no further meeting of the project group since the last Parish Council meeting. Hayley Lever had circulated some information on a community shares initiative for further reading and investigation.

17/11/184 **Playground Inspection Reports**

The playground inspection reports were received. There was nothing to report in Buxworth. In Chinley, the litter bins not being emptied had been reported as well as concern over seven uprights broken on the fence that runs along the back of the car park.

RESOLVED: To obtain quotes to repair the fencing as best as possible,

RESOLVED: To obtain quotes to install a path on the top of the slope to create a new safe walkway to the playground.

17/11/185 **Chinley Playground Project**

It was noted that the s106 monies had been received by High Peak Borough Council for Phase 1 of the Forge Road development. Sally Curley from HPBC had emailed to confirm that amendments to the s106 Agreement for Phase 2 are still being worked on, but the trigger point for payment is on commencement of development. Further to contact with Simon Pote of Wain Homes it is understood that this is likely to be in the first half of 2018. Discussion was had

over whether we can phase the playground project to enable us to start sooner rather than wait for all the s106 monies to become available.

RESOLVED: Check with Sally Curley at HPBC that we can't use our money upfront and claim the Phase 2 money back afterwards once it has been paid.

RESOLVED: To obtain quoted playground schemes from Kompan, Wicksteed and one other supplier in two phases of approximately £40k and £15k respectively.

Once the quoted schemes have been obtained these should be advertised in the Parish Room window with a view to getting feedback before the January meeting. In particular we need to identify whether there are any specific items of equipment that are wanted or not.

17/11/186 **Seating/benches in the parish**

RESOLVED: To approve for payment the invoice from Phil Manford for £100 for painting four of the benches out of the ten that were agreed as well as one path sweep at Buxworth.

Cllr Drabble is still to advise on the condition of the bench at New Smithy and the associated costs if it can be repaired.

17/11/187 **Tree Survey**

The Autumn 2017 Tree Survey has now been circulated.

RESOLVED: To approve the quote from Mark Appleby for £440 to carry out all of the recommended works in the 2017 tree survey.

17/11/188 **Grounds Maintenance**

It was noted that the General Purposes Working Group had met to discuss the Grounds Maintenance tender for 2018/19 and litter bin emptying. Quotes are being obtained and a further update will be provided at the next meeting.

17/11/189 **Christmas 2017**

At the October meeting it was resolved to approve a donation of £50 for Friends of Buxworth School (FOBS) towards refreshments at the Buxworth Lights Switch On event. However it has since been established that refreshments are not provided free of charge like they are in Chinley. A Christmas market is held after the Lights Switch On as a fundraising event for FOBS.

RESOLVED: To approve a donation of £50 for FOBS towards their Christmas market fundraising event. This is instead of the contribution towards refreshments that had previously been approved.

It was further noted that the cheque to FOBS for the Christmas event in 2016 had never been received and not been cashed and was now effectively out of date.

RESOLVED: To approve re-issuing a cheque for £50 for FOBS to replace the cheque issued last year. The original cheque should be cancelled with the bank.

Discussion also took place over the type and cost of the Christmas tree for the Parish Room.

RESOLVED: To approve the quote from Stanway & Hallows Electrical for a pre-lit artificial tree at a cost of £25 plus VAT.

17/11/190 **Rights of Way Minor Maintenance Agreement 2017/18**

It was noted that a quote had been obtained from Woods to carry out the works on Footpath 30 as part of the Minor Maintenance Scheme. Whilst meeting with the aforementioned contractor on site the landowner spoke with us and agreed for the works to be carried out on his land without any further permission required.

RESOLVED: To approve the quote from Barry Woods for £550 plus VAT to carry out the required footpath works. It was noted that this would not include the drain clearance work that was necessary but that Tony Brackenbury had suggested he may be able to organise this to be carried out by volunteers.

17/11/191 **Grit bins**

It was noted that we have completed an audit of our grit bins and arranged for them all to be topped up. DCC have been advised to update the list of parish grit bins online.

RESOLVED: To approve the invoice of £200 plus VAT for Chapel DIY to fill our grit bins.

A request from Diana Guthrie to install a grit bin on the unnamed road between The Wash and New Smithy was discussed. It was proposed that we install a grit bin close to the location where DCC currently leave a salt heap should DCC accept to take on responsibility for filling it.

RESOLVED: To get a quote to install a new grit bin.

RESOLVED: To enquire of DCC whether they would consider filling a grit bin rather than leaving a salt heap on the unnamed road between The Wash and New Smithy if we were to pay for the grit bin to be supplied and installed.

17/11/192 **S137 Funding Requests**

The two requests for funding that have been received so far were discussed. It was agreed that we would consider the request for a donation to be used towards buying instruments for a new baby and toddler music class in Chinley

on the condition that any equipment was returned should the group not continue or that we purchase the items and loan them out. Further it was agreed that we would be happy to consider the request from Chinley Primary School PTA for chicken hatching equipment. It was noted that some financial accounts information would be required from both groups to support their requests. It was decided not to make any firm decision until the January or February meeting when we anticipated more requests would have been made and to ensure the money is used for the maximum benefit of the parish.

17/11/193 **Buxworth Broadband**

Further to the discussion in Open Forum it was agreed to support the request to contact 154 households that could benefit from the Broadband project.

RESOLVED: To approve up to £100 to be available for postage and printing costs in respect of contacting households in Buxworth that could benefit from the Broadband project.

17/11/194 **Chinley Stores**

Concern has been raised locally about the closure of Chinley Stores, the village grocery shop, and the impact that this would have on the village. After some discussion it was noted that the Parish Council would consider investigating a community initiative once all commercial possibilities have been exhausted.

17/11/195 **Planning Applications**

The following planning applications were received and comments approved:

HPK/2017/0532 – Proposed construction of a single storey single garage. 9 Maybank Close, New Smithy, Chinley, SK23 6EH. Mr C Rogers. The Parish Council has no objection to this application.

HPK/2017/0476 – Proposed conversion of existing agricultural barn into single dwelling including parking and private garden space. Barn Adjacent Ivy Cottage, Unnamed Road From Stubbins Lane To Tithe Barn Farm, Chinley. Mr & Mrs Rofer. The Parish Council has no objection to this application.

HPK/2017/0565 – Proposed replacement of existing steel garage door with uPVC French doors in Oak Rustique to match existing windows. 12 Granby Avenue, Chinley, SK23 6DH. Mr R Edwards. The Parish Council has no objection to this application.

HPK/2017/0582 – Proposed rear and side single storey extension, visible from the road. 72 The Old Surgery, Lower Lane, Chinley, SK23 6EU. Mr & Mrs Corner. The Parish Council has no objection to this application.

HPK/2017/0606 – Proposed replacement of windows with new with the same material and style. 39 Brierley Green Barn, Brierley Green, Buxworth, SK23 7NL. Mr A Kenna. The Parish Council has no objection to this application.

HPK/2017/0571 – Proposed conversion of stores to utility room, larder, window and door alterations. Delamere, Buxton Road, Chinley, SK23 6DR. Mr A Jones. The Parish Council has no objection to this application.

17/11/196

Accounts for Payment

RESOLVED: That the accounts listed below be accepted for payment in November and December.

| Payee | Description | Amount |
|-------------------------------|---|-------------------|
| | | |
| Fleur Telecom | Broadband (November) | £ 22.00 |
| Jackson Carpets Ltd | Rent 3 Lower Lane (November) | £ 277.00 |
| Npower | Light/power 3 LL (November) | £ 59.00 |
| NEST Corporation (Pension) | Pension (November) | £ 58.81 |
| Mr P Manford | 4 x Benches treated, 1 x Path Clearing Buxworth | £ 220.00 |
| Mrs G Cooper | Clerk's Account (November) | £ 893.88 |
| HM Revenue & Customs | PAYE & NI (November) | N/A |
| A K Products | Newsletters and printing | £ 255.80 |
| CB&B Community Association | Q2 & Q3 Contributions to path light electricity | £ 70.00 |
| M Lomas (Hockerley Hall Farm) | Grass cutting Buxworth Recreation Ground | £ 600.00 |
| BT | Telephony services | £ 142.60 |
| Chapel DIY Centre Ltd | Grit bin filling | £ 240.00 |
| Review Publishing Ltd | Newsletter distribution | £ 50.40 |
| Stackhouse Poland Ltd | Community Centre Building Insurance - Mid Term addition | £ 1,052.53 |
| SLCC | Annual membership | £ 147.00 |
| Rosena Bankole | Cleaning Parish Room | £ 40.00 |
| Whaley Bridge Band | Christmas Lights Switch On music x 2 events donation | £ 100.00 |
| Chinley & Buxworth PCC | Christmas Lights Switch On refreshments donation | £ 50.00 |
| Friends of Buxworth School | Christmas Lights Switch On event donation | £ 50.00 |
| N/A | Credit from cancelled cheque #2613 | -£ 50.00 |
| Friends of Buxworth School | Christmas Lights Switch On event donation 2016 | £ 50.00 |
| | | |
| | TOTAL | £ 4,329.02 |
| | | |
| Fleur Telecom | Broadband (December) | £ 22.00 |
| Jackson Carpets Ltd | Rent 3 Lower Lane (December) | £ 277.00 |
| Npower | Light/power 3 LL (December) | £ 59.00 |
| NEST Corporation (Pension) | Pension (December) | £ 58.81 |
| Mrs G Cooper | Clerk's Account (December) | £ 891.83 |
| HM Revenue & Customs | PAYE & NI (December) | N/A |
| | | |
| | TOTAL | £ 1,308.64 |

17/11/197 **WaterPlus bill**

It was noted that we had received a letter from WaterPlus advising us that they didn't send a scheduled bill for water services recently and that payment was taken by Direct Debit without prior notification in October.

RESOLVED: To retrospectively approve the bill from WaterPlus for £169.30 for water services from April to September 2017.

17/11/198 **nPower renewal**

The fixed term contract with nPower for electricity supply to the Parish Room comes to an end on 16 January 2018. Renewal options were provided.

RESOLVED: To approve a two year deal with a daily standing charge of 56.88 pence per day (which remains unchanged) and a cost of 17.60 pence per kWh plus VAT.

17/11/199 **Path at Chinley playing fields**

Further to the previous meeting in October a second quote from Woods was received to reinstate the footpath that runs along the playing field to the Skatepark in Chinley.

RESOLVED: To approve the quote from Steve Goddard for £1156 plus VAT to carry out the footpath reinstatement works.

17/11/200 **Annual Insurance**

It was noted that we have received the necessary policy information from our Insurance company, Came and Company, and that with effect from 4 January 2018 our insurance policy additionally covers the building Chinley Community Centre for Property Damage until the expiration of our current policy on 30 September 2018. It was further noted that we would compensate the Community Association who have continued to pay for the insurance since the error was discovered by allocating them an additional sum for 2018/19 to be agreed when the budget is set.

17/11/201 **Finance Group meetings**

It was noted that dates had been set to discuss the budget at a meeting on Monday 15 January 2018 at 7:30pm in the Parish Room to which all were invited. It was suggested that if anyone had any ideas or projects then they should attend the meeting or forward details to the Clerk to ensure the costing is included in the budget. Additionally a separate meeting to discuss bank accounts was scheduled for Monday 11 December 2017 at 7:30pm in the Parish Room with a view to take recommendations forward to the 15 January meeting.

17/11/202 **Correspondence**

The following items of correspondence were received:

1. Water Plus – advising that they didn't send a scheduled bill for water services recently and that payment was taken by Direct Debit without prior notification. (Note: payment was taken in October).
2. Linda Page, FOCP – request that we liaise with FOCP when arranging for any tree work to be carried out so that any resultant brushwood is not piled on areas where native daffodils, snowdrops or crocuses grow as they are an important food resource for early pollinators as well as giving a lovely display for visitors.
3. Sally Curley, High Peak Borough Council – notification that amendments to the s106 Agreement for Phase 2 of the Forge Works development are still being worked on, but the trigger point for payment is on commencement of development.
4. Elaine Jones, Association of Buxworth and Chinley – minutes of their meeting held on 8 July 2017.
5. Keith Buckley – notifying us that the salt bin outside Brookdale Cattery on Dolly Lane needs filling before we get any snow.
6. Liz Roberts – request for donation towards rugs and musical instruments for her new baby and toddler music class in Chinley.
7. Paul Tattam, Chinley & Buxworth Transport Group – advising that at the *Railfuture* Conference in Leicester on 4 November 2017 they won the Gold Award in the category 'Best New Group' and they came second and were presented with a Commendation in the category 'Best Campaign'.
8. Angela Phillips – Christmas Tree festival planned for December has been cancelled due to lack of interest.
9. DCC Policy & Research – link to DCC website containing all the information from the Parish and Town Council Liaison Forum held on 21 September.
10. Citizens Advice Derbyshire Districts – Quarterly Impact Report for High Peak.
11. Came and Company Insurance – confirmation that since the Parish Council agreed to sign up to the Snow Warden scheme their responsibilities towards it are covered automatically under the Employers' and Public Liability Insurance sections. In addition all volunteers aged between 16 and 65 are covered automatically under the Personal Accident section.
12. Peak District National Park – consultation information on Peak District National Park Transport Design Guide Supplementary Planning Document.
13. Peak District National Park – consultation information on modifications to the publication version of the Development Management Policies Document forming Part 2 of the Local Plan for the Peak District National Park prior to submission to the Secretary of State.
14. R Spicer – advising that he will shortly be submitting a planning application to replace the current building 'Fern Lea' on Buxton Road.
15. Diana Guthrie – request to provide a grit bin in place of the salt heap that is left on the unnamed road between The Wash and New Smithy each year.
16. Mandy Lee, Peak School Chinley – they currently have vacancies for two co-opted Governors.
17. RBS – details of changes to Terms and Conditions for their business customer accounts and services which take effect from 13 January 2018.

18. Angela Benham, FOCP – offering thanks for our input into their Coffee and Cake morning and asking whether we would like a contribution from them towards printing costs.
19. Rebecca Hall, Chinley Primary School PTA – request for funding towards chicken hatching equipment.
20. Ann Oliver – further to the article in the newsletter, writing to offer her support for the plans for the new playground in Chinley.
21. Tony Brackenbury – notifying us that two street lights are out in the village and requesting we report them to Highways at DCC.
22. Kieran Smallbone – voicing concern over the closure of Chinley Stores and asking whether a community takeover would be a viable option.
23. Peak District National Park – notifying us of pre-consultation stage for reviewing Statement of Community Involvement.
24. DCC – copy of training presentation given for Snow Warden Scheme.
25. FOCP – request for equipment to be purchased from their annual budget costing approximately £90.
26. Smaller Authorities Audit Appointments – advising that our external auditor for the 5 year period commencing with the financial year 2017/18 is PKF Littlejohn LLP. Scales of fees also provided.
27. Grant Thornton – require a full list of Councillors to keep their records up to date on all past and present clients, which is a requirement under UK law.
28. John Benson Chinley & Buxworth Transport Group – advising that Northern Trains have confirmed an hourly service on Sundays on the Hope Valley Line between December and March.
29. Isobel Mulligan DCC – draft TRO for checking prior to official circulation.

A discussion over the request from FOCP (Correspondence item 25) took place. It was noted that FOCP had discussed wanting to buy a strimmer at their recent meeting but there were Health & Safety concerns surrounding this.

RESOLVED: It was approved for FOCP to spend £90 out of their allocated budget on necessary equipment.

17/11/203 **Suspension of Standing Orders**

RESOLVED: To suspend Standing Orders to allow the meeting to continue.

17/11/204 The following DALC Circular was received and circulated.

DALC Circular 13/2017: GENERAL CIRCULAR

- DALC Annual Executive Meeting and DALC AGM
- CiLCA Qualifications
- Feedback from the National Association of Local Councils (NALC) Conference and Award
- East Midlands Councils Policy Update
- Councillor Essential Training – January 2018

17/11/205 **Reports from Working Groups**

No reports were received from Working Groups.

There being no further business, the meeting was concluded at 9.35pm.

Signed as a true and correct record of the meeting.

Chairman

Dated.....