

**Chinley, Buxworth and Brownside Parish Council**

**Minutes of the Parish Council Meeting  
held on Thursday 28 March 2019, 7.30pm  
at the Parish Room, 3 Lower Lane, Chinley**

**Present:** Councillors G Hewitt (Chairman), M Walton (Vice Chairman), A Knox, P Wilson, Mrs C Rofer and M Travis.

**In Attendance:** Clerk Mrs G Cooper and one member of the public.

19/03/249 **Apologies for Absence**

Apologies were received and noted from Councillors R Drabble, W Smith, Mrs A Bramah and Mrs J Pettitt.

Also noted were apologies from Derbyshire County Councillor A Fox, High Peak Borough Councillors C Howe and J Kappes.

19/03/250 **Declaration of Members Interests**

The following declarations of interest were made:

<b>Member</b>	<b>Agenda Item</b>	<b>Interest</b>
Councillor Graham Hewitt	8(a) Accounts for payment	Wife cleans Parish Room.

19/03/251 **Community Police**

PCSO Karen Green was not present. No update had been provided.

19/03/252 **Borough Councillors**

High Peak Borough Councillors Caroline Howe and John Kappes were not present. No update had been provided.

19/03/253 **County Councillor**

Derbyshire County Councillor Alison Fox was not present. An update had been emailed regarding a number of local issues regarding the Green Lane/Forge Road works, a blocked drain, traffic issues at Chinley Primary School, the outdoor classroom project at Buxworth Recreation Ground and a campaign with Derbyshire Fire Service which was duly read out.

19/03/254 **Open Forum**

One member of the public attended to introduce himself as a prospective candidate for parish councillor for one of the wards in the parish of Chapel-en-le-Frith.

19/03/255 **Minutes of the Parish Council Meeting held on 28 February 2019**

**RESOLVED:** That the minutes of the Parish Council Meeting held on Thursday 28 February 2019 be approved for signature by the Chairman as a true and correct record.

19/03/256 **Chair's Update**

The Chairman indicated he had been approached by residents highlighting a number of parking issues. It was suggested that Chinley & Buxworth Transport Group get involved with this issue at some point in the future to look at how we move forward with this.

19/03/257 **Clerk's Report**

The Clerk's report was received and noted.

19/03/258 **Chinley Community Centre Project**

It was noted that the deadline for the three architects to provide their quotes for their services in respect of the refurbishment project of the Community Centre had been extended until Saturday 30 March 2019.

**RESOLVED:** To approve expenditure up to £3,000 on architect fees. Further to receiving the quotes from the architects a recommendation to be emailed out for final approval of a majority by email up to the £3,000 limit.

**RESOLVED:** To confirm that expenditure on the architects fees and submission of the planning application for the project to come from the earmarked reserve 'Chinley Community Centre Project'.

19/03/259 **Playground Inspection Reports**

The playground inspection reports were received. In Chinley there were no issues to report. The playground sign had been reinforced with a layer of plywood. In Buxworth the path had been reported as requiring sweeping which has since been done.

19/03/260 **S137 Funding Requests**

It was noted that £838 was remaining in the 2018/19 budget to be allocated for s137 expenditure. Requests for donations had been received from 1<sup>st</sup> Chinley Guides, Buxworth Preschool, Chinley Youth Club and Buxworth School PTA which were duly considered.

**RESOLVED:** To make the following donations to be included with the March accounts: 1<sup>st</sup> Chinley Guides £200, Buxworth Preschool £170, Chinley Youth Club £200 and Buxworth School PTA £268.

19/03/261 **Buxworth Recreation Ground**

An update from Buxworth Preschool was received. They require formal confirmation of the parish council's intentions regarding the land at Buxworth

Recreation Ground in order to make a number of grant applications to get funding for their project to site an outdoor classroom (Rotunda) and orchard on parish-owned land. It was noted that a license may possibly be insufficient and a lease may in fact be required. They have also received ten fruit trees and request permission on where to plant them.

**RESOLVED:** To write a letter of commitment to Buxworth Preschool indicating the Council's intention to grant a lease of sufficient length subject to formal ratification of the necessary legal documents once they have been drawn up.

**RESOLVED:** To grant Buxworth Preschool permission to plant an initial ten fruit trees in the area proposed for the orchard at Buxworth Recreation Ground in a location that they think is best.

19/03/262 **Parish land licences**

Parish-owned land to the rear of 33 and 39 Lower Lane in Chinley and the grazing land off the B6062 adjacent to Buxworth Recreation Ground were discussed.

**RESOLVED:** To issue a new Licence to Occupy Land to Mr Barnes in respect of parish-owned land to the rear of 33 Lower Lane Chinley for one year to 31 March 2020 at a cost of £10 if required. It was noted that after this period the land may be required for use by the parish council again.

**RESOLVED:** To issue a new Licence to Occupy Land to Ms Smith in respect of parish-owned land to the rear of 39 Lower Lane Chinley for one year to 31 March 2020 at a cost of £10 if required.

**RESOLVED:** To issue a new Licence to Occupy Land to Ms Pearson of Wagtails in respect of parish-owned Grazing land at Buxworth for one year to 23 May 2020 at a cost of £300 if required.

19/03/263 **Litter bin outside Community Centre**

The condition of the existing bin outside Chinley Community Centre was discussed.

**RESOLVED:** To approve expenditure up to £175 plus VAT to purchase a new litter bin from Glasdon, to match the existing parish council-owned bins, to replace the existing litter bin outside Chinley Community Centre.

19/03/264 **Buxworth Car Park**

A quote in respect of tidying and levelling the track from the car park down to the allotments at Buxworth Recreation Ground has not been received. This business would therefore be considered at the April meeting.

19/03/265 **Trees near Buxworth Playground**

Concerns regarding the condition of a tree close to Buxworth Playground and a course of action were discussed. It was noted that another tree had recently been cut down in the vicinity of this tree further to the 2018 Tree Survey. Quotes were provided to cut down this tree and to plant two new trees.

**RESOLVED:** To approve the quote from Andy Thompson for £190 to cut down the existing tree, grind out the stump and to plant two new trees in replacement at Buxworth Recreation Ground.

**RESOLVED:** To approve the quote from David G Ross Nursery to purchase two oak trees with the necessary tree stakes and ties at a total cost of £62.80 plus VAT.

19/03/266 **Light in Community Centre Car Park**

It was noted that an intermittent fault on the street light inside the car park at the Community Centre in Chinley had been reported and at night the car park was difficult to navigate. A quote was presented to replace the head with a LED lantern and a dusk to dawn cell.

**RESOLVED:** To approve the estimate from Derbyshire County Council for fitting a LED lantern and dusk to dawn cell to the streetlight inside the car park at the Community Centre at a total cost of £300 plus VAT.

19/03/267 **Planning Applications**

**RESOLVED:** The following applications were received and comments approved:

- (a) **HPK/2019/0077** – Application for Lawful Development Certificate for proposed rear single storey extension to 3m and a front porch of 3 sq.m floor and no more than 3m height. 21 Belgrade Avenue, Chinley, SK23 6BG. Mr Chris Wood. **No comment.**
- (b) **HPK/2019/0085** – Demolish existing rear extension and replace with new extension. 24 Princes Road, Chinley, SK23 6AB. Mrs Lindsay Daniels Hill. **Chinley, Buxworth & Brownside Parish Council have no objections to this application.**

19/03/268 **Accounts for Payment**

**RESOLVED:** That the accounts listed below be accepted for payment in March 2019.

<b>Payee</b>	<b>Description</b>	<b>Amount</b>
Fleur Telecom	Broadband (March)	£22.00
Jackson Carpets Ltd	Rent 3 Lower Lane (March)	£277.00
Npower	Electricity 3 LL (March)	£95.00
NEST Corporation (Pension)	Pension (March)	£64.00
Mrs G Cooper	Clerk's Account (March)	£1,128.62
HM Revenue & Customs	PAYE & NI (March)	£85.49
E-on	Electricity Squirrel Green	£28.48
Gala Tent Ltd	2 x Gazebos and Sidewalls	£1,099.96
Davies Sports	Tennis net and posts	£467.98
Water Plus	Water bill December 2018 to March 2019	£87.53
Rusco Services Ltd	Annual antivirus renewal	£45.00
Callum Ironmonger	Works at Community Centre to enable access for surveyor	£180.00
DALC	Spring Seminar	£50.00
Rosena Bankole	Cleaning Parish Room	£40.00
Ian Foster	Planters and beds maintenance 2018/19	£312.50
Viking	Stationery	£37.50
1st Chinley Guides	s137 donation	£200.00
Buxworth Preschool	s137 donation	£170.00
Buxworth PTA	s137 donation	£268.00
Chinley Youth Club	s137 donation	£200.00
	<b>TOTAL</b>	<b>£ 4,694.67</b>

19/03/269 **Internal Audit 2018/19**

The internal audit arrangements were discussed.

**RESOLVED:** To approve Barrie Woodcock to carry out the internal audit at a cost of £35.65 per hour plus travelling expenses of 37.5 pence per mile at a date to be agreed in May 2019.

19/03/270 **Reserves**

Proposed movements out of Reserves totalling £10,469.63 for expenditure in 2018/19 were presented.

**RESOLVED:** To approve the following movements out of Reserves for expenditure in 2018/19 as follows:

<b>Transfer Amount</b>	<b>Transfer From</b>	<b>Transfer To</b>	<b>Reason</b>
£1045.00	General Reserves	S137	Remembrance Activities
£440.00	Earmarked Reserves: Trees	General Maintenance: Trees	2017 Tree Survey work paid May 2018
£4,620.42	Earmarked Reserves: Grounds Maintenance	General Maintenance: Repairs	Overspend against budget on numerous repair works
£279.98	Earmarked Reserves: Street Furniture	General Maintenance: Seats	Works scheduled for 2017/18 that overran
£738.43	Earmarked Reserves: Street Furniture	Capital - Grit Bin	One damaged grit bin replaced monies received in respect of this in 2017/18. One new grit bin approved.
£320	General Reserves	Projects: FOCP Stubbins Park	Remembrance Plaque and tree contribution
£3025.80	Earmarked Reserves: Grounds Maintenance	Grounds Maintenance – Grounds General	DCC Grounds Maintenance works for 2017/18
£250	Earmarked Reserves: Admin	Admin: Conf/Training	CiLCA registration

19/03/271 **FOCP Request**

A request from Friends of Chinley Park for a number of items to be paid for out of their allocated budget for 2018/19 and from the remainder of the Earmarked Reserves: Stubbins Park was considered.

**RESOLVED:** To approve the purchase of the following items on behalf of Friends of Chinley Park at a total cost of £79.21 plus VAT:

- 2 x reams of printer paper £5.60 plus VAT
- 1 x ream of 100gsm paper for pamphlets £6.29 plus VAT
- Ink cartridges £17.99 plus VAT
- Gravel for repairing pathways £46 plus VAT
- Nuts/bolts for repairing noticeboard £3.33 plus VAT

19/03/272 **Correspondence**

The following items of correspondence had been circulated and were noted:

- 1.) Chinley Youth Club – request for a contribution towards outdoor sports equipment.

- 2.) PDNPA – arrangements around making appointments to the National Park Authority. The closing date for the return of completed nomination forms is 28 May 2019.
- 3.) Local resident – passing on appreciation for the path improvements around Chinley Community Centre.
- 4.) Derbyshire Highways Hub – notification of a temporary road closure on A624 Hayfield Road Chinley from 2 April 2019 to 3 April 2019 to facilitate essential rail bridge repair works.
- 5.) K Smith 39 Lower Lane – requesting permission to remove a tree and cut back brambles on parish land adjacent to their property boundary.
- 6.) DCC – agenda for the rearranged Parish and Town Council Liaison Forum at 5:45pm on Wednesday 3 April 2019 at County Hall, Matlock.
- 7.) Buxworth Preschool – request for a contribution towards fruit trees for the community orchard.
- 8.) 1<sup>st</sup> Chinley Guides – request for a £200 contribution towards new tents.
- 9.) Electoral Services HPBC – Notices of Election in respect of Parish and Borough Councillor Elections for display.

The following items were received after the Correspondence had been issued with the meeting papers and were duly noted:

- 10.) Buxworth PTA – request for funding towards gazebos and forest school equipment.
- 11.) PKF Littlejohn – details regarding the external audit of the 2018/19 accounts.
- 12.) Chair Chinley Allotments Association – request for funding towards a skip to clear historical waste from the allotments to tidy the area up
- 13.) Chapel Mobile Physiotherapy Service – thanks for the recent donation.

Further to the Correspondence items the following was noted:

Item 5: The tree can be cut down and brambles removed subject to permission from the arboriculturist at High Peak Borough Council since it is in a Conservation Area.

Item 12: The parish council can order the skip on behalf of Chinley Allotments Association since it is clearing rubbish from parish council-owned land. The parish council will make a contribution of £100 towards the skip which is the budget for Chinley Allotments for the 2019/20 year and Chinley Allotments Association will need to pay the balance.

19/03/273 **DALC**

The following DALC Circulars were received and circulated.

DALC Circular 04/2019

- VAT: Making Tax Digital Update
- Purdah Guidance
- External Audit News

- Report from the Committee on Standards in Public Life
- BREXIT: Government Guidance on Community Engagement
- Rural England's State of Rural Services 2018 Report
- Persimmon Homes – we're giving away £1 million

19/03/274 **Reports from Working Groups**

No reports were received. It was noted that the flagpole required cleaning. Cllr Knox to follow up.

19/03/275 **Exclusion of the Press and Public**

**RESOLVED:** To approve the exclusion of the Press and public for the next three items on the agenda on the grounds of commercial sensitivity (first two items) and personnel related (third item).

19/03/276 **Parish Land at Buxworth (off tramway)**

It was noted that Cllr Walton had updated the letter to DCC requesting confirmation of the existence of a public right of way.

**RESOLVED:** To send the updated letter to DCC with the relevant plan.

19/03/277 **Parish Land to the rear of Lower Lane bordering Chinley Playground**

It was noted that the cost of the administrative process to sell these plots of land was prohibitive with the cost of a formal valuation expensive in relation to the value of the land. A possible price for one of the plots of land was discussed.

**RESOLVED:** To write to the resident who has expressed an interest in purchasing the parish land directly behind their property with a proposed price to see whether they would like to proceed on this basis assuming all legal and surveyor fees would also be covered by the purchaser.

19/03/278 **Clerk Annual Review**

Councillors Walton and Pettitt to arrange a date to carry out the Clerk's Annual Review during April 2019.

There being no further business, the meeting was concluded at 9.15pm.

Signed as a true and correct record of the meeting.

Chairman .....

Dated.....