

Chinley, Buxworth and Brownside Parish Council

Minutes of the Parish Council Meeting held on Thursday 24th March 2016, 7.30pm at the Parish Office, 3 Lower Lane, Chinley

Present: Councillors M Walton (Chairman), Mrs A Bramah, R Drabble, G Hewitt, A Knox, Mrs C Rofer and W Smith.
Clerk Mrs B Wise. DCCLlr D Lomax

16/03/202 **Apologies for Absence**

Cllrs Mrs A Phillips, Mrs J Pettit and P Wilson.
HPB Cllrs Caroline Howe and John Kappes

16/03/203 **Declaration of Members Interests**

Member	Agenda Item	Interest
Cllr G Hewitt	8(a) Accounts for Payment	Married to Rosena Bankole

16/03/204 **Community Police - None**

16/03/205 **Borough/County Councillors**

DC Cllr D Lomax reported that the County Council is currently consulting on cuts to subsidised bus services across the county as part of its Derbyshire Challenge measures to reduce costs as a result of the the cuts in funding from central government. He confirmed that there was a lot of concern about the low level of non-online information and questionnaires provided by the County Council.

16/03/206 **Open Forum - None**

16/03/207 **Minutes of the Parish Council Meeting held on 25th February 2016 .**

RESOLVED: That the minutes of the Parish Council Meeting held on 25th February 2016 be approved for signature of the Chair as a true and correct record.

16/03/208 **Chair's Progress Report**

The Chairman's report was received and progress with items not on the agenda noted.

16/03/209 **Clerk's Report**

The Clerk's report was received.

16/03/210 **Playground Inspection Reports**

The weekly playground and cycle facility Inspection Reports were received.

It was noted that the top bar of the swings at both Buxworth and Chinley and the top of the roundabout at Chinley would benefit from being painted, but this would need to wait for drier weather conditions. The Clerk had received and accepted a quote of £30 from HPBC for treatment of the roundabout safety surface at Buxworth with moss killer and this work was scheduled for the next eight days, depending on suitable weather. The clerk had requested a quote for mole eradication and was awaiting a response.

Monitoring of litter levels and emptying of litter bins at Chinley playground, car park and cycle facility is ongoing. It was agreed to investigate relocation of the bin on the car park fence to the children's playground fence.

16/03/211 **Community Centre - Lease Surrender, Tenancy Agreement and Community Right to Build Order Progress Update**

It was noted that 2 copies of the Derbyshire County Council Community Centre Lease Surrender Agreement had been signed and sent to the County Council and that ID2 forms with photographs were also required from the signatories, Cllr Walton and Cllr Wilson, by 8th April 2016 for the surrender to take place and the money to be transferred.

RESOLVED: That the clerk should advance the transfer documents to the Community Association on completion of all aspects of the surrender including confirmation of the money transfer.

The Community Right to Build is progressing with interviews for selection of the architect taking place on Wednesday 13th April 2016. Insurance of the existing building was discussed. It was agreed that normal building insurance covering a potential rebuild cost of an anticipated £250,000 would not be appropriate, cost effective and more than likely not possible. It was agreed that a £30,000 fire clearance policy would be more appropriate and provision of this by the council's insurers needed to be investigated.

16/03/212 **Buxworth Old Allotment**

The meeting noted that all gas cylinders and metal had been cleared from the site. However there is still plenty of clearance required including tyres and lowest risk asbestos. Potential and limitations of the site were also discussed, including sale, access, 6-12 month tenancy and approach from Mr Moore.

RESOLVED: To accept Cllr Walton's offer to obtain a quote from a suitable clearance contractor.

RESOLVED: For General Purpose Group – Cllrs Drabble, Smith and Knox to meet on site with Mr Moore to establish the exact nature of his proposals and if this might meet the requirements of the Council's plans.

16/03/213 **Date for the Annual Parish Meeting**

Information for setting the date of the Annual Parish meeting was received.

RESOLVED: To set the date and time of the Annual Parish Meeting as Wednesday 5th May 2016 at 6.30pm. To take place as previously in the Parish Room.

16/03/214 **DCC Bus Service Subsidy Cuts Consultation**

Information was received from the Chinley & Buxworth Transport Group about The Derbyshire Challenge proposals regarding subsidised local buses and community transport services to achieve a £4.1 million saving by October 2017 towards dealing with the reduction of the funding from Central Government by more than a third between 2010 and 2020.

The lack of availability of information and questionnaires other than on-line was noted. Concerns were raised about the proposals effective removal of the last vestiges of a bus service for Chinley & Buxworth rendering anyone without alternative transport, prisoners within the parish and access to vital services only available outside the area very difficult for many and impossible for some.

RESOLVED: Cllr Hewitt to draft suitable response from the council to be submitted by the clerk following circulation to members for approval and for members to complete questionnaires as individuals.

16/03/215 **Review of Parking Measure Improvements**

The meeting received the report and proposals from Isobel Mulligan, Derbyshire County Council Highways Traffic Officer, resulting from the site meeting to review the effectiveness and potential improvements to the Parking measures that had been implemented.

RESOLVED: To request the new double yellow line extension to the east of Devonshire Drive be extended further, as expected, to a point in line with the entrance to the doctor' surgery on the opposite side of Station Road to eliminate the possibility of two large vehicles parking in such a way as to create a pinch point.

RESOLVED: To assert, because the requested text in the drop off point is not possible, that a sign is needed.

16/03/216 **Planning Applications**

The following planning applications were received and comments approved:

1. HPK/2016/0085 - Proposed erection of agricultural building, Deacons Farm, Buxton Road, Chinley for Andrew Longden. No objections

2. NP/HPK/0216/0092 - Removal of condition precluding use as a permanent dwelling, Churn Barn, Maynestone Road, Chinley for Mr & Mrs S Goddard. The original permission for holiday cottages, granted on appeal, specifically precluded permanent residential use. Holiday cottages make an important contribution to the local economy and other holiday lets in the area seem to be doing well. No real evidence has been provided to prove that Churn Barn isn't viable as a holiday cottage. Unless and until compelling evidence is provided to show that Churn Barn has been effectively advertised (e.g. through a holiday lettings agency), and demand is genuinely too low to make it viable, we consider that the condition should not be lifted.

3. HPK/2016/0108 – Proposed outline application with all matters reserved for residential development, land off Dollywood Close, Buxworth for Corridor Ltd. The site provides a good opportunity for a small group of larger, higher quality houses, which are currently lacking in Buxworth. In principle we support the development, subject to the design and materials being of high quality, provision of additional landscaping (particularly on the northern open site boundary), and the formal diversion of the public footpath.

16/03/217 **Accounts for Payment**

RESOLVED: That the accounts listed below be accepted for payment.

* Late February payment

Chq no.	Payee	Description	Amount
DD	Fleur Telecom	Broadband (Mar)	22.00
SO	Jackson Carpets Ltd	Rent 3 Lower Lane (Mar)	277.00
DD	Npower	Light/power 3 LL (Mar)	24.00
* 002513	CMT Group	Traffic Cones B'wth Gala	126.84
002514	Mrs B Wise	Clerks Account (Mar)	995.08
002515	HM Revenue & Customs	PAYE & NI (Mar)	244.33
002516	Hall's Mica	FOCP work party goods	151.81
002517	Ian Foster	GM contract work	356.00
002518	Hockerley Hall Farm GS	B'wth picnic grass cutting	140.00
002519	Rosena Bankole	Parish Room Cleaning	25.00
002520	Peartree Print	Newsletter print & D'bute	791.56
002521	E-on	Electricity Squirell Green	80.91
002522	Buxworth Football Club	Donation	400.00
002523	Buxworth Cricket Club	Donation	400.00
002524	BBHT	Donation	350.00
002525	Buxworth Gala	Donation balance	194.30
		TOTAL	£ 4,578.83

16/03/218 **Financial Risk Assessment 2015/16**

The meeting received the Financial Risk Assessment for 2015/6.

RESOLVED: To approve the Financial Risk Assessment as presented.

16/03/219 **Internal Auditor**

The meeting received confirmation that Barrie Woodcock's charges for the 2015/16 internal audit would be the same as for 2014/15.

RESOLVED: To approve the charges for the 2015/16 internal audit and request Barrie Woodcock to carry this out on Tuesday 17th May 2016 when the year end has been completed.

16/03/220 **2015/16 Annual Return/External Audit**

The meeting noted:
receipt of the Annual return from the External Auditor, Grant Thornton with details of the procedure to be followed;
10th June 2016 as the date for receipt by Grant Thornton of completed Annual Return and associated information;
approval of the Annual Return by council required by the May meeting at the latest;
and recommendation of the clerk for the inspection period as Friday 3rd June 2016 to Thursday 14th July 2016.

16/03/221 **Community Centre Essential Works**

The meeting received a draft management protocol for Community Centre, Chinley prepared and further explained by Cllr Walton, to set out the position between the Parish Council and the Community Association for the ongoing maintenance of the Community Centre with respect to the new arrangement to be put in place on the Derbyshire County Council surrender of the lease.

It was noted that it was proposed for repairs to the building to be the Community Association's responsibility with their own funding of smaller items. Funding for larger items to be met by the Parish Council from DCC lease surrender monies to a budgetted limit. Client/Contractor contractual liability to exist between the Community Association and the contractor regardless of by whom the invoice is being settled.

It was further noted that immediate remedial work has already been identified at an estimate cost of £2000 for two contracts.

RESOLVED: To make provision from the £27,000 lease surrender money of £15,000 earmarked for future rebuild matched funding or demolition as appropriate, £5,000 to be earmarked for unforeseen repairs or future rebuild matched funding and £7,000 to be earmarked for essential maintenance of the Community Centre for the next three years, allocated to a limit of £3,000 for the first year 2016/17 and the remainder split as equal limits for the second and third year.

RESOLVED: To delegate authority to Cllr Walton to approve, within the allocated budget, expenditure for repairs to the Community Centre as identified by Phil Manford and Cllr Walton of between £100 and £500.

RESOLVED: Repairs requiring expenditure over £500 to be submitted by Phil Manford for approval of the Parish Council.

16/03/222 **Grounds Maintenance Contracts 2016/17**

Quotes for Grounds Maintenance had been requested and one response was still outstanding. Those received were presented to the meeting and considered.

It was noted that rental of the 3- tier planters from Plantscape on a 3 year fixed price plan had been approved at the July 2015 meeting.

RESOLVED: To accept the quote from Ian Foster of £2,850 for maintenance of the Squirrel Green Millennium seats & Noticeboards garden and Station approach narrow beds, provision and watering of half circle and square planter's planting and watering of rented 3-tier planters at Chinley and Buxworth

RESOLVED: To accept the quote from Hockerley Hall Farm Garden Services of £600 for mowing the Buxworth picnic area 12 times during the growing season.

16/03/223 **Cycle Facility Signs**

The meeting received a quote for the cycle facility safety signage.

It was agreed that a more economically priced alternative needed to be sourced and approaches should be made to a sign maker at Whitehough and Leander at Dove Holes.

16/03/224 **DALC – March 2016**

Circular 05/2016: General – Update on public contracts regs 2015;
CiLCA 2016-17;
Employment, Council News;
Community Trans Funding;
Internal Audit and check list;
Clerk & RFO vacancy template;
Vacancies (**Circulated**)

Circular 06/2016: General – Governance and Accountability for Smaller Authorities
in England;
Section 137 Expenditure Limit 2016/17;
Local Council Audits 2015/16;
New External Audit Regime for Smaller Authorities
(from 1 April 2017);
National Living Wage;
DALC Spring Seminar;
An Introduction to Neighbourhood Planning
Vacancies (**Circulated**)

Circular 07/2016: DALC Training
Finance for Councillors;
Neighbourhood Planning;
Health and Safety;

Tree and Woodland Management;
Mediation;
Chair Skills;
Grave Matters – Managing Cemeteries and Closed Churchyards;
Code of Conduct;
The Dark Arts of Minutes and Procedures

16/03/225 **Correspondence**

The following items of correspondence were received:

1. John Benson (Chinley & Buxworth Transport Group) – New franchise information appearing to show no substantial changes between Chinley – Sheffield, but services between Chinley and Manchester affected dependent on passenger’s destination. Detailed official timetable leaflets still to be made available. **(Circulated)**
2. Liz Stillo (CA Committee) – thanks for £500 Defibrillator funding.
3. Tony Brackenbury – HPBC acknowledgement of CB&B footpath 13 not planned for diversion by Laneside Farm planning application.
4. Carole Shaw & Steven Clegg – requesting trimming of trees encroaching on their garden at Rhuddlan Place from Playing Fields. **(Future Agenda Item?)**
5. Hilary Edgerton – farewell party information **(Circulated)**
6. Valuation Office Agency – notice of requirement to register to receive draft rateable value in October **(Done 9/3/16)**
7. Whaley Bridge band – thanks for donation for Xmas event music provision
8. Derbyshire Children’s Holiday Centre 125year celebration information
9. Resident (pensioner with no mode of transport) – expressing concern about the need to retain a Post Office service in the village especially in light of the poor bus service.
10. Whaley Bridge Town Council – requesting confirmation of attendees for the inaugural meeting for the proposed local area forum on Thursday 7th April 2016 at 7.30pm at WB Mechanics Institute. **(None of the members present wished to attend on this occasion. It was hoped that the Chairman, Cllr P Wilson, would be available to do so.)**
11. HPBC – notice of poll for forthcoming Police and Crime Commissioner Election.

There being no further business, the meeting was concluded at 9.20pm.

Signed as a true and correct record of the meeting.

Chairman

Dated.....