

Chinley, Buxworth and Brownside Parish Council

Minutes of the Parish Council Meeting

held on Thursday 23rd July 2015, 7.30pm at the Parish Office, 3 Lower Lane, Chinley

Present: Councillors P Wilson (Chairman), Mrs A Bramah, R Drabble, G Hewitt, A Knox, Mrs A Phillips, Mrs C Rofer, W Smith and M Walton.
Clerk Mrs B Wise. DCC Cllr David Lomax and HPB Cllrs Caroline Howe and John Kappes

15/07/39 **Apologies for Absence**

PCSO Karen Green.

15/07/40 **Declaration of Members Interests - None**

15/07/41 **Community Police**

Crime figures provided by PCSO Karen Green with her apologies for not being able to attend the meeting were received. It was noted that these related mainly to the area outside Chinley Buxworth & Brownside Parish which was very quiet.

15/07/42 **County Councillor**

Cllr David Lomax had received a message, after the June Parish Council meeting, from DCC about their letter concerning the Community Centre offer and was interested to hear about progress. Also the Whitehough Bridge is now scheduled for repair between 28th August and 4th September 2015.

15/07/43 **Borough Councillor**

Cllr Caroline Howe presented information she had gathered about S106 relating to the Forge Mill (ex Dorma) Development and thanked the council for providing information on the situation with the Buxworth Allotment project. She reported Borough Council involvement with BBHT on an anti dog fouling initiative in Bugsworth Basin. The Belle Vue Terrace issue had made progress but there was currently disagreement on the amount of remedial work required.

Cllr John Kappes wished to gather rather than impart information.

15/07/44 **Open Forum - None**

15/07/45 **Change to Order of Business**

RESOLVED: To bring items 6(a) S106 money relating to Dorma, 6(c) Community Centre Lease and 6(e) Buxworth Allotments forward in the order of business to be dealt with next.

15/07/46 **S106 Money relating to Dorma – Forge Mill Development**

The meeting recapped the S106 provision situation.

The transport related element of £25,000 had been allocated for a station car park cycle shed and a bus shelter. As these items were already in place, the Parish Council had requested that this money be re-allocated to better use for much needed provision of parking and pavement improvements. This request had been scheduled to be looked into by HPBC Planning Department's Mike Green prior to his departure. It was noted that HPBC had previously quoted a cost of £25,000 to provide parking for eight vehicles on land adjacent to the toilet block on Green Lane.

Requests that public open space & play equipment S106 monies should be passported through to Chinley Buxworth & Brownside Parish Council had also been made.

Both of these requests had received sympathy from HPBC but no action.

Anything Cllrs Caroline Howe and John Kappes could do to assist would be useful and greatly appreciated. The Parish Council would like to bring the S106 issues back, as although the development is in Chapel the impact will clearly be in Chinley and this Parish Council will not receive the precept from the properties to deal with this.

Cllr Caroline Howe agreed to aim to facilitate a meeting with the relevant people at HPBC, but felt DCC may be more difficult for her.

Cllr Kappes suggested parking provision on railway land would be preferable to spoiling the centre of the village with parked cars. The Chairman pointed out that the village has two parking problems, one at the station and one in the village centre.

The meeting also noted that Buxworth pre-school had requested provision of playground equipment for younger children.

15/07/47 **Community Centre**

Information was received from the recent Community Association meeting.

The Community Association are getting quotes for demolition of the centre, with investigations by Cllr Walton, to compare with the figure received from DCC.

A good look is being taken at the maintenance survey.

Some of the grant for funding to become a Registered Charity can be used to start drawing up plans for the whole area for an improved optimum layout. This funding is available for work completed by March 2016.

It had been noted that issues need addressing with regard to who would own/manage any rebuild of the centre.

A second funding pot to bid for, to work on detail, has been identified.

Applying for a 'Right to Build' order is being investigated. If this proves possible, then community consultation followed by a community referendum with a 'yes' outcome would provide automatic planning permission, with the proviso that the facility has to remain within the community. Early indications are that this is the route for a new build, for which funding would then need to be sourced.

The meeting received Cllr Walton's proposed response to the letter received from DCC and presented to the June meeting and discussed with the Community Association. The need to take legal advice in the future was also raised and proposal made for the services of Mr Mike Travis of Chaffes Solicitors be sought for this.

RESOLVED: To approved the proposed letter of response to DCC.

RESOLVED: To seek the services of Solicitor Mr Mike Travis to deal with any related legal issues when they arise.

It was noted that council may have a final idea of the situation by September and it may become necessary to re-assign earmarked reserves from other projects to this one, but this will be addressed if this necessity arises.

15/07/48 **Buxworth Allotments**

A brief outline of the Buxworth allotment project was provided as information for the recently elected Borough Councillors.

It was noted that the original planning application had been approved and the first stage of work to the cultivation area had been carried out. Vegetation had been scraped off and piled with the top soil to die. The top soil will be redistributed more evenly immediately prior to commencement of tenancies and cultivation. Specification details and drawings for fencing tenders are being prepared by the General Purposes Group.

Previously, work started to extend the access track and install the approved parking area had been halted because of Government pipeline issues. The decision on the application for re-siting the parking provision is expected soon, following approval of which tenders for this work can be sought.

Formation of a Buxworth Allotment Association, similar to the one for Chinley will be investigated once the parking situation has been resolved successfully.

It was agreed to include information about this phased plan in the next Newsletter anticipated to be brought to the September meeting and distributed in October.

15/07/49 **Minutes of the Parish Council Meeting held on 25th June 2015.**

RESOLVED: That the minutes of the Parish Council Meeting held on 25th June 2015 be approved for signature of the Chair as a true and correct record.

15/07/50 **Chair's Progress Report**

The Chairman's report was received. The meeting noted that:
Website - this had been focused on at the Clerk's Appraisal and target of launch by September agreed;
Tree Survey – Cllr Wilson was investigating and needs O/S maps (Clerk to investigate provision by HPBC);
Playground Inspections – actions from RoSPA report being focused on.;
Picnic Benches Buxworth – requires mowing before installation. Mr Lomas had been instructed to undertake this work, at which time he advised that the grass had grown too long to be dealt with by the mower he was intending to use. He agreed to investigate use of a more suitable mower for the first cut and advise Council of any additional charge for hire charge. Cllrs Drabble and Smith agreed to follow this up.

15/07/51 **Clerk's Report**

The Clerk's report was received. It was noted that Footpath 20 surface work had been completed and met with the approval of Cllr Smith and the large cankered tree at Buxworth had been removed and the stump fashioned into a chair.

15/07/52 **Playground Inspection Reports**

The weekly playground and cycle facility Inspection Reports were received. The gate spring had been replaced and bark topped up at Buxworth, and the top bar of the swing was on the bench work list for re-painting. A wooden post had disappeared. It had been put in place to stop the new gate spring being over extended and damaged by the playground gate being opened too wide. A hole, described as a sink hole, had appeared between the perimeter fence of the playground and the benches during the previous week. Cllrs Drabble and Smith to monitor/investigate further.

At the most recent inspection, the playground litter bin at Chinley had been full and the cycle facility bin overflowing with dog bags. This may have been because emptying was about to take place. The weeds in the playground do not appear to have responded to weedkill treatment and are thriving. Another application is required.

15/07/53 **Land Registry Title DY367662**

The meeting noted that Cllr Walton had received and deciphered a copy of the indenture dated 21st October 1909 which he intends to confirm, with his adviser, to be OK

15/07/54 **Buxworth Land**

The meeting noted that on 15th July 2015 Mr Tim Jones of Costain had reported an infringement issue at Buxworth - metal plates placed over the pipeline. The Clerk had contacted Cllr Smith, who had agreed to arrange for these to be removed and was awaiting Mr Jones to deliver the infringement notice.

A foul watercourse discovered on Sunday 12th July 2015 at Buxworth Park had been reported to the Environment Agency.

It was noted that the land had not been flailed in Spring and was getting overgrown. It was agreed for Cllr Drabble to contact Steve Goddard and request he flail the area, taking note of which areas to leave wild as agreed previously with the butterfly survey group, in the next couple of days.

15/07/55 **Planning Applications**

The following planning application was received and comments approved:

1. HPK/2015/0232 Proposed formation of hardstanding area between Green Lane and existing dwelling (creating one car parking space) including engineering works to excavate the site to required level and build new retaining wall. 67 Green Lane, Chinley. Mr & Mrs N & J O'Neill. It was noted that this work was in progress and therefore a retrospective application, and agreed to comment that: The site lies on a bend on Green Lane where road conditions will become even more hazardous with the new housing development at the Dorma site. We support the creation of additional off-road parking at No 67, since roadside parking here would be dangerous. However, there appears to be insufficient room to safely manoeuvre a car in and out of the proposed parking space.

15/07/56 **Accounts for Payment**

RESOLVED: That the accounts listed below be accepted for payment.

Chq no.	Payee	Description	Amount
DD	Talktalk	Broadband (July)	22.00
SO	Jackson Carpets Ltd	Rent 3 Lower Lane (July)	277.00
DD	Npower	Light/power 3 LL (July)	24.00
002440	Mrs B Wise	Clerks Account (July)	962.05
002441	HM Rev & Customs	PAYE & NI (July)	232.93
002442	Ian Foster	Summer Planting	525.00
002443	G&R Leigh	Gate return spring	11.94
002444	BBHT	Corporate Membership	20.00
002445	Goddard Plant Services	Allotment soil strip	372.00
002446	Ass'n B'wth & Clayton	Corporate Membership	50.00
002447	Grant Thornton	2015 Annual Retun Fee	360.00
002448	P&O Decorating S'vces	Parish Seating treatment	790.00
		TOTAL	£ 3,646.92

15/07/57 **Planters**

It was noted that hire of planters had been budget ed for and a plan offering these at a fixed price for three years received from Plantscape.

RESOLVED: To accept the 3year plan from Plantscape for 5 summer and 3 winter planters.

15/07/58 **Internal Audit Report 2014/15**

The meeting received the 2014/15 Audit Report from the Internal Auditor, Barrie Woodcock and noted that all was in order and no action required.

RESOLVED: To approve the Internal Audit Report for 2014/15.

15/07/59 **External Audit Report 2014/15**

The meeting received the 2014/15 Audit Report from the External Auditor, Grant Thornton and noted that all was in order and no action required.

RESOLVED: To approve the External Audit Report for 2014/15.

15/07/60 **Land adjoining 33 Lower Lane**

The meeting received and discussed a request from Charles Barnes, resident of 33 Lower Lane to either rent or buy land belonging to the Parish Council between his garden and the fenced path to the swings.

RESOLVED: To establish more exact detail of the area in question.

Cllr Walton agreed to provide Mr Barnes with a ‘Land Registry’ map of the area and request him to mark it accordingly.

15/07/61 **DALC – June 2015**

Circular 15/2015: General - Employment of the Clerk & Council Staff Training;
 Grave Matters, Guide to managing cemeteries & closed churchyards Training;
 Allotment Training;
 Minutes & Procedures Training;
 Vacancies (**Circulated**)

Circular 16/2015: Grants & Funding Circular
 – Building Better Opportunities - Big Lottery Fund;
 Landfill Communities Fund - SITA Trust;
 £800k up for grabs from Prince's fund;
 My Community – Free advice and grants to be had ;
 Neighbourhood planning grants available from Locality;
 The Power to Change – Power to Change Trust.(**C'lated**)

Circular 17/2015: General - Smaller Authorities Transparency Fund - Briefing Note;
 Vacancy (**Circulated**)

Circular 18/2015: Employment News - National Living Wage & Pay Rises;
 Council Pay Awards capped at 1% per annum;
 ACAS Guidelines re holiday pay;
 10 easy ways for Employers to lose lots of money at an employment tribunal(**Circulated**)

Circular 19/2015: General - The Power of General Competence;
Call for Executive Members;
LIAS Local Associations Information Service(**Circulated**)

It was agreed for the Clerk to undertake training for 'The Power of General Competence as required.

15/07/62 **Correspondence**

The following items of correspondence were received:

1. PP Parishes Forum – Application open for Get Better with Nature Community Fund.
2. PDNPA – Press Release PR1269 outdoor classroom and PR1270 baking festival.
3. Julie Bell – report of vegetation overhanging pavement at Buxworth. **(Reported to DCC)**
4. Plantlife.org – articles on Bee Scene June 2015 and Road Verges
5. Alert – invitation for residents to set the policing priorities for their community. Meeting Wednesday 22nd July from 7pm at Rems bar, Market Street, Chapel-en-le-Frith.
6. PDNPA – Press Release – Peak District businesses make their mark.
7. RAD – Village SOS poster for interactive workshop at Tansley Village Hall 2.30 to 5.00pm 22nd July 2015. **(Displayed)**
8. RAD – Places still available RoSPA Play Inspection Training.
9. Tony Brackenbury – reporting foul water in Buxworth Park stream.
10. HPBC – Winter Maintenance Sub-Committee information.
11. PDNPA – Press Release - New Homes star in well dressing.
12. PCSO Karen Green – Chapel SNT minutes April 2015.
13. Came & Company – council's Insurance broker announcement of joining Stackhouse Poland Group.
14. Linda Page – response with information regarding enquiry about receipt of unexpected invoice for nest boxes by the Parish Council.
15. Tony Brackenbury – series of e-mails reporting sightings of four instances of Giant Hogweed, firstly to DCC (no reply received) then to the Environment Agency (response - not reportable to them but should be dealt with by the respective land owners) and finally to the Parish Council requesting we notify the land owners to remove the Giant Hogweed.
16. Lesley Hartley Buxworth School – copied into e-mail to Audrey Bramah about reports from parents of a Giant Hogweed on the sides of the Parish recreation ground. **(Cllr Smith reported investigating the whole of the Parish Land at Buxworth with particular attention to the area reported and near to the river and assured members of the council that he had found plenty of Cow Parsley but no Giant Hogweed)**
17. Martin Berriman – raising awareness of sighting of Giant Hogweed as reported on the CA facebook page.
18. PDNPA – Press Release - Call to Nominate your National Park heroes.
19. PDNPA – Press Release – Countdown is on for pledges to help disabled people enjoy the Peak District.
20. DCC – temporary Road Closure notice for Un-named Road, Whitehall Terrace to facilitate repairs to damaged bridge 24/08 to 4/09 2015.

21. Clerk's & Council's Direct – subscription expiry Final notice (**Agreed with Clerk's proposal to suspend subscription pending delivery status**)
22. PDNPA – Free identification apps for visitors to the moors
23. Jane Marchington – seeking information on ownership of Buxworth park. She would like to hold a Christmas market in aid of leukemia. (**Reply sent with information. Awaiting further approach**)
24. DCC – Derbyshire Cycling Plan Consultation – closing date 30/09/2015
25. PDNPA – Press Release – Discover a 'landscape of plenty' of things to see.
26. Liz Morris – raising awareness that the Tour of Britain Cycle race is planned to pass through Buxworth and Chinley on Friday 11th September.
27. PP Parishes Forum – e-Newsletter Summer 2015
28. Parmar's News agency – request for support of Council/customers in appeal to publications supplier to deliver sufficient copies for demand. (**Agreed to write to suppliers expressing the importance of the newsagent to the village and threat to the business**)
29. Environment Agency – reply to report of Fouled water course at Buxworth.
30. HPB Cllr Caroline Howe – S106 information for meeting.
31. PCSO Karen Green – apologies and crime figures
32. DCC – Community Transport Consultation
33. Cllr Walton – Information for Community Centre agenda item

15/07/63 **Reports from Working Groups/Council Representatives**

General Purposes Group – reported they were repairing benches; Buxworth Club and Preschool were happy with the steps and the club would be OK for holding Council meetings; The hole near the playground was the only issue raised by Community Vision needing action – a collapsed drain is suspected and will be further investigated by the General Purposes Group.

Cllr Drabble reported being unable to fly the flag because of bunting attached to pole and that the Station Drop off Point needed to be properly identified as such by DCC.

The wonderful effort of the Community Association Scarecrow Festival was acknowledged.

15/07/64 **Clerk's Appraisal and Increment**

Cllr Wilson reported on the Clerk's Appraisal. It was agreed that the top priority be given to the website during August and then the accounts system.

RESOLVED: To award the annual increment placing the clerk on level LC2 33 from 1st April 2015.

There being no further business, the meeting was concluded at 9.25pm.

Signed as a true and correct record of the meeting.

Chairman

Dated.....