

Chinley, Buxworth and Brownside Parish Council

**Minutes of the Parish Council Meeting
held on Thursday 23 January 2020, 7.30pm
at the Parish Room, 3 Lower Lane, Chinley**

Present: Councillors G Hewitt (Chairman), M Walton (Vice Chairman), P Wilson, W Smith, Mrs C Rofer and A Knox.

In Attendance: Clerk Mrs G Cooper and Mrs N Parry.

20/01/193 **Apologies for Absence**

Apologies were received and noted from Councillors Mrs C Howe, D Fannon, M Travis and R Drabble.

Also noted were apologies from Derbyshire County Councillor J Perkins and High Peak Borough Councillor E Burton.

20/01/194 **Registration/Declaration of Members Interests**

The following declarations of interest were made:

Member	Agenda Item	Interest
Councillor Graham Hewitt	8(a) Accounts for payment	Wife cleans Parish Room.

20/01/195 **Community Police**

PCSO Karen Green was not present. No update had been provided.

20/01/196 **County Councillor**

Derbyshire County Councillor Jim Perkins was not present. No update had been provided. It was noted that the County Council by-election had been confirmed.

20/01/197 **Borough Councillors**

No High Peak Borough Councillors were present. No update had been provided.

20/01/198 **Open Forum**

Mrs Parry attended to observe discussion on planning application HPK/2019/0537 for Round Meadows Farm, Dolly Lane, Buxworth.

20/01/199 **Change to the Order of Business**

RESOLVED: To bring forward agenda item 7, Planning Applications, since an interested person was present to observe the discussion, prior to further business being transacted.

RESOLVED: The following applications were received and comments approved:

- (b) **HPK/2019/0537** – Retrospective application for the remodelling of the hardstanding area/parking area to the domestic dwelling. Round Meadows Farm, Dolly Lane, Buxworth, SK23 7QG.

Chinley, Buxworth and Brownside Parish Council has no objections to the works that have already been carried out. However we would wish to raise concerns over the lighting and would request that the Planning Officers satisfy themselves that the lighting at night is not unduly intrusive, either locally or on the wider landscape.

- (a) **HPK/2019/0295** – Consultation on Revisions. Proposed re-levelling of existing football pitches and associated engineering and drainage works. Buxworth Football Club, Western Lane, Buxworth, SK23 7NS.

Chinley, Buxworth & Brownside Parish Council reiterate that it wishes to support Buxworth Football Club, that it welcomes the removal of the proposed synthetic pitches, fencing and floodlighting and considers the application now to be much more acceptable. Our biggest concern, however, is potential negative impact on residential amenity and as a result there are still a number of issues that need to be addressed. We would seek assurances that:

- 1.) **The proposed drainage arrangements for the re-levelled pitch are effective and will not interfere with the culverts that run from the hillside under Western Lane and the football pitch, which could otherwise lead to a risk of water backing up and flooding properties on Western Lane**
 - 2.) **Suitable measures will be taken to retain and support the land at the sides of the football pitch where 'cut and fill' takes place and there will be no risk to the stability of Western Lane**
 - 3.) **The walls of the proposed dugouts, both external and internal, are constructed of natural stone of a colour and hue appropriate to the locality to ensure they fit into the landscape.**
- (c) **HPK/2019/0561** – Detailed Planning Application For Revisions To Layout Approved Under Reserved Matters Approval HPK/2016/0313 (Phase 2) Comprising Alternative Road Layout, The Repositioning Of A Bridge Crossing Black Brook And Revised Dwelling Types For Plots 110 – 114. Land At, Forge Road, Chinley, Derbyshire.

Chinley, Buxworth and Brownside Parish Council has no objections to this application.

- (d) **HPK/2019/0496** – Proposed dropped kerb. 4, Cracken View, Hayfield Road, Chinley, SK23 6DZ.

Chinley, Buxworth and Brownside Parish Council has no objections to this application.

- (e) **HPK/2019/0575** – New garage with terrace above at garden level. 6 7 Waterside Cottages, Dolly Lane, Buxworth, SK23 7QQ.

Chinley, Buxworth and Brownside Parish Council has no objections to this application.

- (f) **HPK/2019/0549** – Proposed single storey rear extension. 7, Alders Lane, Chinley, SK23 6DW.

Chinley, Buxworth and Brownside Parish Council has no objections to this application.

20/01/201 **Minutes of the Parish Council Meeting held on 28 November 2019**

RESOLVED: That the minutes of the Parish Council Meeting held on Thursday 28 November 2019 be approved for signature by the Chairman as a true and correct record.

20/01/202 **Chair's Update**

The Chairman updated the meeting on recent works carried out by the Community Payback Team along the tramway in Whitehough.

20/01/203 **Clerk's Report**

The Clerk's report was received and noted.

20/01/204 **Chinley Community Centre Project**

An update on the project was given. It was noted that an application had been submitted to the National Lottery's Reaching Communities fund at the end of December and has already passed the First Panel stage. The project group have a meeting scheduled to discuss next steps and a further update will be provided at the next meeting. A decision on the proposed lease to the Community Association would be considered at a later stage further to the decision regarding the National Lottery application going forward.

It was noted that a further number of pot holes had appeared in the Car Park and a quote was presented for works to fill them. In addition it was noted that the edges around a drain cover on the path adjacent to the Hard Court required filling with tarmac and a quote was being sought. A discussion was held over holding a small pot hole repair kit.

RESOLVED: To approve the quote from David Hancock Tarmac Ltd to supply and lay tarmac to 3 pot holes at Chinley Community Centre Car Park at a cost of £180 plus VAT.

RESOLVED: To seek approval from the Chairman once a quote to fill around the edges of the drain cover on the path adjacent to the Hard Court has been received should it be within the approval limits.

RESOLVED: To approve expenditure up to £50 to purchase a small pot hole repair kit.

20/01/205 **Playground Inspection Reports**

The playground inspection reports were received. In Chinley it was noted that one rail was down on one of the fence panels to the playground which was to be repaired by General Purposes Working Group. In addition a large number of train tickets had been dumped but cleaned up.

In Buxworth it was noted that the path required sweeping which was due to be undertaken. Mole hills had been reported but since been dealt with. Repairs to the wooden enclosure had been completed.

Further to advice received from the parish council's insurers in respect of rope swings on parish land action was discussed in respect of this.

RESOLVED: General Purposes Working Group to remove all evidence of rope swings from trees on parish land at Squirrel Green and Chinley Playing Fields and to monitor going forwards.

20/01/206 **Buxworth Allotments**

It was noted that a hawthorn hedge around each block of 6 allotment plots on the Buxworth allotment site did form part of the original plans as can be seen on planning application HPK/2011/0487. A discussion took place on how best to proceed with this matter given that concerns had been raised previously by allotment plot holders.

RESOLVED: To write to Buxworth Allotments Association advising that the parish council plan to plant a hawthorn hedge along the front and sides of the allotment boundary, further to the original plans, to help screen the allotment site. The hedges will be strimmed once per year to maintain them. Request feedback in advance of next meeting.

20/01/207 **Christmas 2019**

An invoice was presented for the replacement LED lights required for the small Christmas trees. In addition a discussion was held on the Christmas lighting arrangements and a number of suggestions were made.

RESOLVED: To approve the additional expenditure of £88 plus VAT for eight sets of replacement LED lights that were required for the small Christmas trees.

RESOLVED: To investigate options including costs for a replacement live tree for Squirrel Green, to get a quote for placing LED lights on the trees at the boundary of Squirrel Green and to get a quote for a number of sets of green LED lights to match the existing lights for the large trees to present for consideration at a future meeting.

20/01/208 **Rights of Way Minor Maintenance Agreement 2019/20**

It was noted that the maximum grant for our parish to apply for under this scheme is £565 for the 2019/20 financial year. The proposal to carry out some surface maintenance works to Chinley, Buxworth & Brownside Footpath 20 in Buxworth was put forward, agreed as suitable by one of DCC's Public Rights of Way Assistants, and a quote for the works was presented. It was further noted that mowing Footpath 22 in Chinley Park was also eligible under this scheme.

RESOLVED: To approve the quote as presented from Mark Lomas for £445 to carry out surface maintenance works to CBB Footpath 20. To make a claim to DCC in respect of the above works to a maximum of £565.

20/01/209 **Buxworth Path to Playground**

It was noted that we have been donated some used Kee-Klump handrails which are in excellent condition by Peak School which may be suitable for installing on the footpath down to Buxworth Playground. In addition a quote was presented to install a wooden handrail.

RESOLVED: To approve expenditure up to £1475 from earmarked reserves Sinking Fund for the labour and additional materials necessary to install the Kee-Klump handrail down to Buxworth Playground.

20/01/210 **Friends of Chinley Park (FOCP) Service Level Agreement**

It was noted that FOCP have made some very minor amendments to the Service Level Agreement last signed between FOCP and the Parish Council in 2008. Further amendments have been suggested.

RESOLVED: To draft an updated Service Level Agreement in conjunction with FOCP for consideration at a future parish council meeting.

20/01/211 **Litter Picking Events**

The proposal to host litter-picks in the parish in conjunction with the Great British Spring Clean as per last year was discussed.

RESOLVED: To host litter-picks in both Chinley and Buxworth in conjunction with the Great British Spring Clean on a weekend in March (date to be confirmed).

20/01/212 **Garage on Chinley Playing Fields**

It was noted that the Community Association have written to the parish council with an update on the garage on Chinley Playing Fields.

RESOLVED: Cllr Walton to survey the condition of the garage with a member of the Community Association.

20/01/213 **Grounds Maintenance**

Quotes were presented for two additional Grounds Maintenance tasks identified further to a walkaround of Buxworth Recreation Ground.

RESOLVED: To approve the quote as presented from Mark Lomas for £130 to carry out surface maintenance works to a short section of ground close to the bridge that has become very muddy. In addition to approve the quote as presented from Mark Lomas for £200 to dig out the ditch close to Footpath 20.

20/01/214 **Accounts for Payment**

RESOLVED: That the accounts listed below be accepted for payment in January 2020 by the method detailed.

Payee	Description	Amount
ONLINE – DD/SO		
Fleur Telecom	Broadband (January)	£ 22.00
Jackson Carpets Ltd	Rent 3 Lower Lane (January)	£ 277.00
NEST Corporation (Pension)	Pension (January)	£106.08
Npower	Electricity 3LL - Credit back to account	-£185.87
ONLINE – BACS		
Mrs G Cooper	Clerk's Account (January)	£1,274.93
HM Revenue & Customs	PAYE & NI (January)	£284.44
Stanway & Hallows Electrical Ltd	Small Christmas tree LED lights	£105.60
ProSafe Electrical Services	Installation & removal of Christmas lighting 2019	£1,550.00
S. Drinkwater & Son Ltd	Pink gravel Chinley Park (FOCP)	£55.20
DALC	3 x Councillor Essentials Training Course October 2019	£150.00
Chinley Community Association	Contributions to path light electricity (Q1 - Q4 2019 inclusive)	£140.00
Andy Thompson Tree Care	2019 Tree Survey Works & installing/disposing of Christmas trees	£1,360.00
Rosena Bankole	Cleaning Parish Room	£60.00
Mr P Manford	2 x Sweeping Hard Court, Footpaths and Playground as per annual Grounds Maintenance	£100.00
Mark Lomas	Repairs to wooden enclosure in Buxworth Playground	£295.00
	JANUARY 2020 TOTAL	£5,594.38

20/01/215 **Q3 2019/20 Accounts**

The Q3 2019/20 Budget Monitoring Report and Reserves Adjustment Report were received and considered.

RESOLVED: To approve the Q3 2019/20 Budget Monitoring Report as presented.

RESOLVED: To approve the following expenditure from Earmarked Reserves totaling £1,686.00:

Reserves Expenditure	Earmarked Reserve	Reason
£1,416.00	Grounds Maintenance	DCC Grounds Maintenance 2018/19 invoice
£270.00	Admin	Additional expenditure on training courses

20/01/216 **Budget & Precept 2020/21**

Further to a meeting to discuss the budget, to which all councillors were invited, a budget of £64,805.00 for 2020/21 was presented. It was noted that a Council Tax Support Grant of £2,702.23 and a Parish Support Grant of £6,098 for the 2020/21 financial year had been allocated. A precept request of £54,783.77 was presented, equivalent to a 2.00% increase on the Band D charge.

In addition a discussion was held on the cost of providing the 16 half-circle wall planters across the parish.

RESOLVED: To approve the budget of £64,805.00 for the 2020/21 financial year as presented.

RESOLVED: To approve a request for a precept of £54,783.77 for the 2020/21 financial year from High Peak Borough Council. The form to be signed by the Clerk and Chairman.

RESOLVED: To write to businesses and residents where parish council wall planters are currently sited to establish whether they would be interested in keeping them and filling/maintaining them should the parish council decide to stop filling them. To get a quote for a barrier flower display from Plantscape. To get a quote to remove the unused parish council's planter baskets sited on lamp posts in the parish.

20/01/217 **Community Association Request**

A request from the Community Association for a new canopy for their gazebo costing £134.99 including VAT from the remainder of their allocated budget of £1,000 for the 2019-20 year was considered.

RESOLVED: To approve the purchase of one canopy costing £134.99 including VAT for the Community Association.

The following items of correspondence had been circulated and were noted:

- 1.) Friends of Chinley Park – proposed amendments to the existing Service Level Agreement between FOCP and the parish council for consideration.
- 2.) DCC Highways Hub – response in respect of query over maintenance of roadside verges.
- 3.) Armed Forces Covenant – request to sign Armed Forces Covenant.
- 4.) HPBC – advising the applicant has agreed to amend the times for live and recorded music on weekdays on the application for the Grant of a Premises Licence in respect of White Hall, Whitehough to be consistent with planning application HPK/2019/0018.
- 5.) Arboricultural Officer HPBC – advising that no objection has been raised to carrying out works in the Chinley Conservation Area on Squirrel Green and at Chinley Playing Fields as requested.
- 6.) HPBC – details of its priorities for the Borough until 2023 in its new Corporate Plan and request for feedback.
- 7.) HPBC – advising that the Licensing Authority at HPBC have received an application for the Grant of a Premises Licence in respect of The Green Lane Social, Chinley and the last date for any representations is midnight on 08 January 2020.
- 8.) HPBC - letter and form in respect of parish precept requirements for the financial year 2020/21. The return date for precept requirements is 5 February 2020.
- 9.) Association of Buxworth & Clayton – minutes of AGM.
- 10.) DCC – request to fill grit bin on Unnamed road from the A624 in Chinley (the piece of land just off the roadside where salt heap used to be).
- 11.) Local resident – advising of dog fouling on Squirrel Green and request whether anything can be done to stop it happening again.
- 12.) Local resident – comments in respect of planning application HPK/2019/0537.
- 13.) Friends of Chinley Park – a request for a budget allocation of £300 for the 2020/21 financial year and a request to adapt a second cubicle in the storage area for tools.
- 14.) Derbyshire Environmental Trust – acknowledgement of recent grant request to Tarmac Landfill Communities Fund and queries in relation to it.
- 15.) Community Association – an update on the garage on Chinley Playing Fields.
- 16.) Friends of Chinley Park – detailed specification for the replacement gate on Stubbins Lane.
- 17.) Chinley & Buxworth Transport Group – advising that they do not have a need for the budgeted amount for their group for the current financial year but request that it be put into earmarked reserves so that they may call on it next year if necessary.
- 18.) Came & Company – advice in respect of rope swings.
- 19.) Chinley Allotments Association – information in respect of their AGM on Wednesday 22 January 2020.
- 20.) Community Association – request for parish council to purchase a new canopy for their gazebo costing £134.99 out of their budgeted allocation.

The following items were received after the Correspondence had been issued with the meeting papers and were duly noted:

21.) Local resident – writing again to advise no allotment availability in the parish and further to the 1908 Smallholdings and Allotments Act would request that consideration be given to building more plots.

Further to the Correspondence items the following was noted:

Item 2: No further action to be taken.

Item 11: Raise the dog fouling issue with High Peak Borough councillors and request that their Enforcement Officer includes Squirrel Green on future visits to Chinley.

Item 21: to write to both allotment associations in Chinley and Buxworth and ask that they review their plot holders and usage initially; take advice from DALC on our duties and responsibilities in respect of the Allotments Act and ask HPBC how they deal with management of their allotment sites in Buxton and Glossop.

20/01/219 **DALC**

The following DALC Circulars were received and circulated.

DALC Circular 13/2019: GENERAL CIRCULAR

- DALC Annual General Meeting
- Spring Seminar – New Venue – 12 March 2020
- Grant Funding Training Course
- Website Accessibility Regulations
- Good Councillor’s Guide to Transport Planning
- Local Councils tackling loneliness
- Vehicular Activated Speed Signs: Guidance from NALC
- Legal Briefing – pre-election publicity
- HR Matters: New Employment regulations
- Law and Good practice reminder: Confidential minutes
- What’s in the pipeline?: Code of conduct for councillors

DALC Circular 14/2019: GENERAL CIRCULAR

- Section 137 Expenditure Limit 2020/2021
- Grant Funding Training Course
- Guidance from NALC: Discrimination cases –protected characteristics
- New Grievance and Disciplinary advice and policies
- What’s in the pipeline?: Joint Panel on Accountability and Governance
- DALC Christmas office closure

DALC Circular 01/2020: GENERAL CIRCULAR

Index of most important elements of 2019 DALC Circulars.

DALC January 2020 Newsletter

- Climate Emergency Derbyshire – book your workshop place now!
- Be heard in Parliament Lobby Day

- Opportunity to join DALC's Executive Committee and shape our future
- Help save our 'lost' footpaths...
- New funds available for village halls
- Have Your Say – on Derbyshire Fire & Rescue
- National Living Wage goes up
- Clerk Salary Award goes...?
- Help protect the principle of 'affordable homes'
- Councillor Essentials training dates announced
- And finally, DALC's Spring Seminar line-up revealed...

20/01/220 **Reports from Working Groups**

No reports were received from Working Groups. An update was requested on the status of the meeting for Buxworth Recreation Ground.

There being no further business, the meeting was concluded at 9.33pm.

Signed as a true and correct record of the meeting.

Chairman

Dated.....