

Chinley, Buxworth and Brownside Parish Council

**Minutes of the Parish Council Meeting
held on Thursday 24 January 2019, 7.30pm
at the Parish Room, 3 Lower Lane, Chinley**

Present: Councillors G Hewitt (Chairman), M Walton (Vice Chairman), A Knox, R Drabble, P Wilson, W Smith, M Travis, Mrs C Rofer and Mrs A Bramah.

In Attendance: Clerk Mrs G Cooper, Derbyshire County Councillor A Fox, High Peak Borough Councillor C Howe and one Buxworth resident.

19/01/188 **Apologies for Absence**

Apologies were received and noted from Councillor Mrs J Pettitt.

Also noted were apologies from High Peak Borough Councillor J Kappes and PCSO K Green.

19/01/189 **Declaration of Members Interests**

The following declarations of interest were made:

| Member | Agenda Item | Interest |
|--------------------------|---------------------------|--------------------------|
| Councillor Graham Hewitt | 8(a) Accounts for payment | Wife cleans Parish Room. |

19/01/190 **Community Police**

PCSO Karen Green was not present. However it was noted that the crime figures for the month to 31 December 2018 were available to view. Further, no ASB had been reported in Chinley.

19/01/191 **Borough Councillors**

High Peak Borough Councillor Caroline Howe updated the meeting on the status of a number of current planning applications. Regarding the possible planning application to be submitted for the Britannia Mill site in Buxworth she advised that some concerns had been raised by local residents about the potential scale of the development and encroachment on the green belt. It was noted that no further pre-application advice had been sought from HPBC since 2016. She also advised that the broadband project in Buxworth was still to be carried out but that BT Openreach are behind schedule.

19/01/192 **County Councillor**

Derbyshire County Councillor Alison Fox provided some details of DCC Action Grants that are available for parish councils to apply for. It was also noted that improvement works to the footpath on Lower Lane in Chinley were currently underway and DCC were going to follow up with the developers regarding the

current state of Forge Road. Councillors Fox and Perkins have contributed £400 towards the defibrillator fund for Chinley Community Centre.

19/01/193 **Open Forum**

A resident of Buxworth spoke to express his concerns over the intended development of the Britannia Mill site on the grounds that the proposed number of houses is totally inappropriate for the size of the village, part of the proposed development area is a greenfield site and the proposal is a departure from the Local Plan. It was noted that the parish council are broadly supportive of the details in the Local Plan.

19/01/194 **Minutes of the Parish Council Meeting held on 22 November 2018**

RESOLVED: That the minutes of the Parish Council Meeting held on Thursday 22 November 2018 be approved for signature by the Chairman as a true and correct record.

19/01/195 **Chair's Update**

The Chairman reported that he had visited Chinley Surgery and was assured that appointments are available Monday to Thursday, although they occasionally have staffing problems, and that they have no intentions to close. Further he had visited Chinley Youth Club and was of the opinion it was very well run with plenty of supervision despite it being very busy.

19/01/196 **Clerk's Report**

The Clerk's report was received and noted.

19/01/197 **Chinley Community Centre Project**

An update was given. It was noted that the initial thoughts of the conservation officer at HPBC was that uPVC cladding was unlikely to be supported. This will be followed up. We are awaiting further information on what is required to comply with building regulations. A more detailed investigation of the frame is also required before we proceed any further. A quote from the surveyor for this work will be circulated for approval when received. A detailed brief for the necessary works to achieve planning and building regulations approval will then be drawn up.

19/01/198 **Playground Inspection Reports**

The playground inspection reports were received. In Chinley the new "No football boots" signs had been put up. In Buxworth the playground sign had been reported as damaged. A discussion was held on whether to repair or replace the sign and a quote was presented to replace it. It was further noted that the car park and path had been recently swept, mole hills had been spotted and reported to Rural Pest Control and the playbark required topping up.

RESOLVED: To approve the quote as presented from Rhino Design to create the artwork, manufacture and deliver a replacement playground sign for Buxworth Playground at a cost of £110 plus VAT.

RESOLVED: To approve expenditure up to £300 on 3 bags of playbark for Buxworth Playground from JPR Farm Direct Ltd.

19/01/199 **Christmas 2018**

It was noted that the general consensus on the Christmas lighting and events in the parish was that the existing arrangements worked well and that no changes would be required next year. A number of replacement sets of lights had been required this year as some sets had only a few bulbs left that were working.

RESOLVED: To approve the additional expenditure of £88 plus VAT for eight sets of replacement LED lights that were required for the small Christmas trees.

19/01/200 **Path around Chinley Community Centre**

Three quotes were presented to remove the concrete flags around the Community Centre building and to replace with tarmac surfacing and concrete edging.

RESOLVED: To approve the quote as presented from Goddard Plant Services to carry out agreed works at a cost of £3,170 plus VAT subject to it being completed by the end of March 2019.

19/01/201 **Twinning**

It was noted that Councillor Walton had emailed Juergen Klose advising him that although there was some interest in the possible twinning between our villages there was probably not enough to form an association at this stage. He will have one more attempt at getting more people involved with a view to making a final decision at the February meeting.

19/01/202 **Tree Survey**

The annual tree survey was carried out in December 2018. The Tree Survey Report 2018 was circulated and minor amendments presented. A quote for carrying out the recommended works was also presented.

RESOLVED: To approve the Tree Survey Report 2018 as presented and the recommended actions.

RESOLVED: To approve the quote as presented from Mark Appleby and Andy Thompson for £880 to carry out all of the recommended works in the Tree Survey 2018.

19/01/203 **Rights of Way Minor Maintenance Agreement**

It was noted that this scheme was once again available through Derbyshire County Council and the maximum grant for our parish to apply for is £575 for the 2018/19 financial year. The proposal to carry out some minor maintenance works to Chinley, Buxworth & Brownside Footpath 80 in Buxworth was put

forward. The Public Rights of Way Assistant at DCC has surveyed the path and agreed it would benefit from scraping away the mud/leaves and laying some new stone on the top section. A quote was presented to carry out these recommended works. It was further noted that mowing Footpath 22 in Chinley Park may be eligible for the grant funding and should be clarified with DCC.

RESOLVED: To approve the quote as presented from Hockerley Hall Farm Garden Services for £410 to carry out minor maintenance works to Footpath 80.

19/01/204 **Bike Racks Proposal**

Proposed locations from Derbyshire County Council for a number of bike racks in Chinley village was presented.

RESOLVED: To approve the location of the bike racks subject to checking with the owners of the café and deli that they are also in support.

19/01/205 **Elections**

An update on the forthcoming elections was given.

RESOLVED: To use the advertising materials provided by DALC to encourage individuals to stand for election including in the next parish newsletter.

19/01/206 **Transport Group Update**

Councillor Walton provided an update on the recent work of Chinley & Buxworth Transport Group including the Access for All application. Their requests for a financial contribution for the 2018/19 financial year and request for an allocation of funding in the 2019/20 financial year were also considered.

RESOLVED: To approve the request from Chinley & Buxworth Transport Group for £250 as a contribution in respect of website running charges, supporting attendance at local and national transport support groups and day-to-day running expenses for the 2018/19 financial year.

RESOLVED: To include a budget allocation of £250 for Chinley & Buxworth Transport Group for the 2019/20 financial year.

19/01/207 **Grit bin request**

A request for a grit bin on Stubbins Lane at the bottom of the track to Throstle Bank Farm was considered. It was noted that we would not provide a grit bin at this location on this occasion but would consider looking at the provision of grit bins across the parish as a whole in the future to best ensure we meet the needs of the parish.

19/01/208 **Buxworth Car Park**

It was noted that DCC have now completed works to dig a trench close to Buxworth Car Park to divert the discharge off the highway away from the car

park. Approval had been granted via email for the Car Park to be cleared of mud and leaves that had been deposited as a result of the highway discharge.

RESOLVED: To approve the invoice from Hockerley Hall Farm Garden Services for £90 as presented to clear Buxworth Car Park and remove all debris.

RESOLVED: To include one annual tidy up of Buxworth Car Park as part of the grounds maintenance programme going forwards.

19/01/209 **Planning Applications**

RESOLVED: The following applications were received and comments approved:

- (a) **HPK/2018/0571** – Retrospective Application for a Proposed stable building and access trackway (resubmission of HPK/02017/0695). Millstone Willows, Beet Lane, New Smithy, Chinley, SK23 6DZ. Mr Jeremy Thorpe. **Chinley, Buxworth & Brownside Parish Council do not object to this application. However we are aware of concerns raised by the immediate neighbour and we request that High Peak Borough Council ensure that the residential amenity of this neighbour is protected as far as is reasonably practicable.**
- (b) **HPK/2018/0533** - Proposed agricultural livestock building. Land off, Dolly Lane, Buxworth, SK23 7QJ. Mr Michael Winterbottom. **Chinley, Buxworth and Brownside Parish Council have no objections to this application.**
- (c) **HPK/2018/0610** - Proposed Alteration to Existing Outbuilding (Domestic Store Building) to Form Home Office. Millstone Willows, Beet Lane, New Smithy, Chinley, SK23 6DZ. Mr Jeremy Thorpe. **Chinley, Buxworth & Brownside Parish Council have no objection to the conversion of the outbuilding for use as an office for working from home.**
- (d) **HPK/2018/0540** - Proposed agricultural livestock building extension. Land off, Dolly Lane, Buxworth, SK23 7QJ. Mr Michael Winterbotham. **Chinley, Buxworth and Brownside Parish Council have no objections to this application.**

19/01/210 **Accounts for Payment**

RESOLVED: That the accounts listed below be accepted for payment in January 2019.

| Payee | Description | Amount |
|------------------------------------|---|------------------|
| Fleur Telecom | Broadband (January) | £22.00 |
| Jackson Carpets Ltd | Rent 3 Lower Lane (January) | £277.00 |
| Npower | Electricity 3 LL (January) | £95.00 |
| NEST Corporation (Pension) | Pension (January) | £64.00 |
| Viking | Ink cartridges | £71.99 |
| Mrs G Cooper | Clerk's Account (January) | £1,103.96 |
| HM Revenue & Customs | PAYE & NI (January) | £10.89 |
| Review Publishing Ltd | Newsletter distribution Winter 2018 | £54.60 |
| Rosena Bankole | Cleaning Parish Room | £50.00 |
| Stanway & Hallows Electrical Ltd | Small Christmas tree LED lights | £105.60 |
| ProSafe Electrical Services | Installation & removal of Christmas lighting 2018 | £1,470.00 |
| DALC | Community Engagement for Clerks training | £45.00 |
| G & R Leigh | 2 x No Football boots signs | £57.48 |
| A Thompson | Install, remove & dispose of Christmas trees | £260.00 |
| M Lomas | Clear Buxworth Car Park | £90.00 |
| Chinley & Buxworth Transport Group | Financial contribution 2018/19 | £250.00 |
| | | |
| | TOTAL | £4,027.52 |

19/01/211 **Q3 2018/19 Accounts**

The Q3 2018/19 Budget Monitoring Report was received and considered.

RESOLVED: To approve the Q3 2018/19 Budget Monitoring Report as presented.

19/01/212 **Budget & Precept 2019/20**

Further to a meeting to discuss the budget, to which all councillors were invited, the budget and precept request for 2019/20 was presented. It was noted that the parish allocation of the Council Tax Support Grant was £485.96 for the 2019/20 year and that the precept request presented was equivalent to a 0.83% increase on the Band D charge.

RESOLVED: To approve the budget of £63,535.00 for 2019/20 as presented.

RESOLVED: To approve a request for a precept of £53,863.67 for 2019/20 from High Peak Borough Council. The form to be signed by the Clerk and Chairman.

19/01/213 **Correspondence**

The following items of correspondence had been circulated and were noted:

- 1.) Democratic and Community Services HPBC – information from the Elections Team advising how to request copies of the Full Register of Electors published 1 December 2018.
- 2.) Chris Nowak Chinley & Buxworth PCC – feedback on future Remembrance Sunday organisation including agreeing that a later start for the parade and church service at St Mary’s would be sensible.
- 3.) Linda Page - impact report for the Citizen's Advice Outreach sessions in Chinley.
- 4.) P Speakman – comments regarding planning application HPK/2018/0571.
- 5.) Local resident – requesting a grit bin on Stubbins Lane at the bottom of the track to Throstle Bank Farm.
- 6.) FOCF – a request for a budget allocation of £260 for the 2019/20 financial year, to decline the offer of a barrier to surround the recently planted memorial tree, requesting some minor changes to the schedule of grounds maintenance works in Chinley Park next year.
- 7.) Peak District National Park Authority – latest parish bulletin.
- 8.) A Marchington – response to the parish council letter regarding the parish land off the tramway in Buxworth.
- 9.) Derbyshire Highways Hub – notification of a temporary road closure on Dolly Lane, Buxworth from 21 February 2019 to 26 February 2019 to facilitate water apparatus renewal works.
- 10.) Amy Longdon – request to use Buxworth Rec as a temporary car park for the Buxworth Fun Day and Olympics to be held on 6 July 2019.
- 11.) Derbyshire Highways Hub – notification of a temporary road closure on Whitehough Head Lane, Chinley from 1 March 2019 to 21 March 2019 to facilitate gas main renewal works.
- 12.) HPBC - letter and form in respect of parish precept requirements for the financial year 2019/20. The return date for precept requirement is 5 February 2019.
- 13.) Whaley Bridge Brass Band – thank you for the donation in respect of the music provision at the Christmas Lights Switch On events.
- 14.) Planning Support HPBC – invitation to speak in support or against planning application HPK/2018/0571 at the Development Control Committee on 14 January 2019.
- 15.) Linden Vernon HPBC Democratic Services – advising town and parish elections will take place on 2 May 2019 for all seats. HPBC will be holding a briefing session in the near future to be advised.
- 16.) Derbyshire Highways Hub – notification of a temporary road closure on Unnamed Road From Leaden Knowle To Tramway Track Whitehough, Chinley from 2 April 2019 to 4 April 2019 to facilitate water apparatus renewal works.
- 17.) Buxworth Cricket Club – requesting a donation to run and maintain the club and contribute to future projects planned.

- 18.) Steve Dilks Chinley Allotments – advising that Graham Moran has stepped down as Chair of Chinley Allotments with immediate effect. New officers will be elected at the AGM in March.
- 19.) Isobel Mulligan DCC – proposed bike rack locations for Chinley village.
- 20.) Local resident – request to know how we are addressing the previous complaint regarding noise from Chinley Youth Club.
- 21.) Chinley & Buxworth Transport Group – request for £250 in respect of their website, sending delegates to local and national meetings and administrative costs for the 2018/19 year. Further, a request for a budget allocation of £250 for the 2019/20 financial year.
- 22.) DCC – agenda for the next Parish and Town Council Liaison Forum from 5:45pm on Tuesday 29 January 2019 at County Hall, Matlock.
- 23.) CLH Pipeline System Ltd – advising that they will be carrying out a non-intrusive walkover to assess issues that have been identified in the pipeline that runs across our property on 22/23 January 2019.

The following items were received after the Correspondence had been issued with the meeting papers and were duly noted:

- 24.) Derbyshire Highways Hub – notification of a temporary road closure on Dolly Lane, Buxworth from 4 March 2019 to 15 March 2019 to facilitate retaining wall repair works.
- 25.) Chinley Primary School PTA – request for a contribution in the region of £200 - £500 that they currently need to purchase a class set of laptops.

Further to the Correspondence items the following was noted:

Item 6: The budget allocation had been considered and a £260 allowance had been included as requested. The grounds maintenance changes would be included in the updated tender for works. It was noted that Breedon were disappointed that the offer for a barrier around the memorial tree had been declined.

Item 10: Buxworth Recreation Ground not to be used as a temporary car park for the Buxworth Fun Day and Olympics to be held on 6 July 2019. However the car park at the top can be used.

Item 20: The Chairman had met with the Chair of the Community Association and visited Youth Club and was satisfied that the level of noise was not at an anti-social time nor sufficient to curtail activities.

19/01/214 **DALC**

The following DALC Circulars were received and circulated.

DALC Circular 16/2018

- National Salary Award 2019-2020
- Training Courses – 2019
- Spring Seminar 2019
- Christmas & New Year Office Closure

DALC Circular 01/2019

- Index of most important elements of 2018 DALC Circulars.

DALC Circular 02/2019

- Updated Legal Topic Notes
- Section 137 expenditure
- Parkrun consultation response
- Clerk Essential Training Course
- NALC – Loneliness Project
- May Council Elections/Training

19/01/215 **Reports from Working Groups**

Cllr Smith described proposals from Buxworth Pre-School for Buxworth Recreation Ground. It was requested that this be included on the agenda for the February meeting by which time further information on the proposals should have been received for consideration.

19/01/216 **Exclusion of the Press and Public**

RESOLVED: To approve the exclusion of the Press and public for the next two items on the agenda on the grounds of commercial sensitivity.

19/01/217 **Parish Land at Buxworth (off tramway)**

It was noted that Mr Marchington had declined the parish council’s recent proposal. Cllr Walton to draft a letter to DCC to confirm the existence of a public right of way.

19/01/218 **Parish Land to the rear of Lower Lane bordering Chinley Playground**

It was noted that a valuation had not been received in respect of the plots of land. Cllr Walton to draft a letter to residents with details of a tender process.

There being no further business, the meeting was concluded at 9.32pm.

Signed as a true and correct record of the meeting.

Chairman

Dated.....