

Chinley, Buxworth and Brownside Parish Council

**Minutes of the Parish Council Meeting
held on Wednesday 22 February 2023 at 7.30pm
in the Community Centre, 21 Lower Lane, Chinley**

Present: Councillors M Walton (Chairman), P Wilson (Vice-Chairman), A Knox, P Took, R Drabble, C Howe, D Fannon, C Rofer and W Smith.

In Attendance: Clerk G Cooper, Derbyshire County Councillor Ruth George and one member of the public.

23/02/186 **Apologies for Absence**

Apologies were received and noted from Councillor M Travis.

Apologies were noted from PC Duncan Smith.

23/02/187 **Declaration of Members Interests**

No declarations of interest were made.

23/02/188 **Public Speaking: Community Police**

It was noted that PC Smith had forwarded a crime report in his absence for circulation.

23/02/189 **Public Speaking: Borough/County Councillors/MP**

Derbyshire County Councillor Ruth George gave an update on a number of local matters. In particular, she updated the meeting on the County Council's agreed council tax rise, the Whaley Bridge railway bridge repair works, the Bus Service Improvement Plan, C road repairs and the community speedwatch group. Councillors raised the response from Derbyshire County Council Highways further to the Parish Council's concerns about the junction of Alders Avenue with Buxton Road in Chinley.

23/02/190 **Public Speaking: Open Forum**

One member of the public spoke about their idea to organise a community event to celebrate the Summer Solstice on Squirrel Green on Wednesday 21 June. They requested permission from the Parish Council to hold the event and to provide public liability insurance.

23/02/191 **Minutes of the Parish Council Meeting held on 25 January 2023**

RESOLVED: Minutes of the Parish Council Meeting held on Wednesday 25 January 2023 be approved for signature by the Chairman as a true and correct record.

23/02/192 **Chairman's Update**

The Chairman had no update to make.

23/02/193 **Clerk's Report**

The Clerk's report was received and noted.

23/02/194 **Chinley Community Centre Project**

It was noted that the National Lottery had confirmed they had received all information necessary to consider the Parish Council's funding application. The National Lottery have requested a final declaration from the Parish Council to confirm that their proposal is accurate, deliverable and that the application has been authorised.

RESOLVED: Clerk to sign the declaration agreeing that the proposal is accurate, deliverable and that the application has been authorised by the Parish Council.

23/02/195 **Play Area Inspection Reports**

The weekly Play Area Inspection Reports were received.

In Chinley, it was noted that the No Football Boots sign at the entrance had been damaged and subsequently removed and the roundabout was reported to be noisy. There were no matters arising requiring attention in Buxworth.

RESOLVED: To arrange to replace the damaged 'No Football Boots' sign and to contact HAGS for advice about the roundabout in Chinley Playground.

23/02/196 **Annual Parish Meeting**

Arrangements for the Annual Parish Meeting were discussed.

RESOLVED: To hold the Annual Parish Meeting at Chinley Community Centre on Wednesday 24 May 2023 at 7:30pm.

23/02/197 **Community Litter Pick**

Dates and arrangements for a community litter pick were discussed.

RESOLVED: To organise a litter pick in both Chinley and Buxworth on 25 and 18 March respectively. Cllr Wilson to lead the Chinley event and Cllrs Smith and Took to lead the Buxworth event. To liaise with High Peak Borough Council to collect the rubbish. Existing risk assessment to be reviewed.

23/02/198 **Minor Maintenance Scheme 2022/23**

It was noted that the work to resurface a section of Chinley, Buxworth & Brownside Footpath 20 through Buxworth Recreation Ground had been completed. An invoice to issue to Derbyshire County Council for £565 was presented along with a claim form certifying that the works have been carried out in accordance with the Minor Maintenance Agreement to be signed by the Chairman in order to claim a refund for these works.

RESOLVED: Chairman, Councillor Martin Walton, to sign the claim form as presented in respect of the Public Rights of Way Minor Maintenance Scheme 2022/23 and the Clerk to submit this alongside the invoice to Derbyshire County Council.

23/02/199 **Grounds Maintenance**

Consideration was given to continuing the existing annual grounds maintenance work carried out by Mark Lomas with a 2% increase in total cost, an overall increase of £105.

RESOLVED: To extend the contract with Mark Lomas to carry out the agreed schedule of grounds maintenance works in the parish in 2023/24 at a total cost of £5,358 for one year.

23/02/200 **Grant Funding Requests**

It was noted that £2,000 had been allocated in the 2022/23 budget for donations to local groups and organisations under s137 expenditure. Expenditure in the financial year to date was presented and it was noted that a balance of £1,682 was available to allocate. The Grant Funding Working Group had met to discuss the applications received and a summary of recommendations had been circulated for consideration.

RESOLVED: To make the following monetary donations to local groups totalling £1,682 to be included with the February accounts:

- Chinley Juniors FC £200
- 1st Chinley Guides £150
- 1st Chinley Scouts £200
- Buxworth Amateur Football Club £200
- Buxworth Cricket Club £200
- Buxworth Preschool £200
- Chapel Mobile Physiotherapy £200
- Chinley Parent & Toddler Group £332

23/02/201 **Parish Land to the rear of Lower Lane bordering Chinley Playground**

It was noted that a notice was published in the Buxton Advertiser newspaper on both Thursday 02 and 09 February 2023 describing the Parish Council's intention to dispose of the verge adjoining the playground in Chinley to the four adjacent landowners. No objections to the proposed sale were received. A draft Transfer Deed was presented. Consideration was given to proceeding with the sale.

RESOLVED: To proceed with the sale of land on the verge adjoining the playground in Chinley to the four adjacent landowners at 39, 41, 43 and 45 Lower Lane for £3,500, £1,300, £1,200 and £1,000 respectively.

23/02/202 **Summer Solstice**

Further to the member of public speaking during Open Forum about a proposed event to celebrate the Summer Solstice on Squirrel Green, various insurance options were discussed.

RESOLVED: To check with the Parish Council's insurers whether the existing policy would cover a volunteer organising an event on parish land and if not what the cost of single event insurance would be for an event organised by another party.

23/02/203 **High Peak Parish Forum**

Cllrs Pat Wilson and Penny Took gave an update on the High Peak Parish Forum that they had recently attended. Items discussed included the High Peak Local Plan, Council Tax Reduction Scheme, UK Shared Prosperity Fund and The King's Coronation.

23/02/204 **Internal Audit Review**

It was noted that an interim audit review had been carried out by the new internal auditor. A summary of their report and the Clerk's recommendations to address the matters raised had been circulated and was duly considered.

RESOLVED: To note the outcome of the internal audit review and to accept the Clerk's recommendations as per the report circulated. It was noted that the timescales were subject to review if necessary.

23/02/205 **The King's Coronation**

A summary of the funding stream from High Peak Borough Council in respect of the Coronation of His Majesty The King was given. Consideration was given to the Parish Council applying for funding or supporting an application by the Community Association.

RESOLVED: To support the plans and funding application proposed by Chinley & Buxworth Community Association.

23/02/206 **Potholes Chinley Car Park**

It was noted that a number of potholes required filling in Chinley Community Centre Car Park and a quote was presented for works to fill them.

RESOLVED: To approve the quote from David Hancock Tarmac Ltd to supply and lay tarmac to 10 potholes at Chinley Community Centre Car Park at a cost of £380 plus VAT. To be paid from the Grounds budget line.

23/02/207 **Warm Space**

It was noted that due to the lack of interest in the Warm Space sessions they were cancelled after the initial five sessions. It was further noted that £412 had been received from Derbyshire County Council in respect of a Warm Space Grant. A summary of monies spent to date was given.

RESOLVED: To return unspent grant monies totalling £303.72 to Derbyshire County Council.

Three applications were discussed.

RESOLVED: To approve the following comments for submission:

- (a) **HPK/2023/0021** - Retrospective erection of a retaining wall and close boarded timber fence. Land at the boundary of Plots 126-129, 16-19, Hadfield Drive, Chinley, SK23 6EZ.

It was resolved to make no comment on this application.

- (b) **HPK/2023/0024** - 2 storey side extension and works to windows at the rear. 1 Princes Road, Chinley, SK23 6AB.

Chinley, Buxworth & Brownside Parish Council has no objections to this application in principle. However, they would suggest that the side elevation to the extension would be more in keeping with the character and appearance of the conservation area if it were built in natural stone rather than render.

- (c) **HPK/2023/0044** - Two storey side extension with portico to existing dwellinghouse. Carrington House, New Road, Buxworth, SK23 7NF.

Chinley, Buxworth & Brownside Parish Council has no objections to this application. However, they would suggest that consideration be given to a natural stone construction and finish for the extension to match the existing house rather than render or pebble dash.

The Accounts for Payment in February 2023 and invoices for verification were presented. A transfer required within the Parish Council's existing banking arrangements was presented.

RESOLVED: To approve the following transfer within the Parish Council's existing banking arrangements.

From	To	Amount
Unity Trust - Instant Access Account	Unity Trust - Current Account T2	£10,000.00

RESOLVED: To approve the following for payment in February 2023 by the method detailed. Online payments set up by the Clerk and released by Councillor Walton.

Payee	Description	Amount
ONLINE – DD/SO		
Fleur Telecom	Broadband (Monthly)	£ 29.22
Jackson Carpets Ltd	Rent 3 Lower Lane (Monthly)	£ 277.00
WaterPlus	Water 3 Lower Lane (Monthly)	£ 29.33
Trusted IT	Managed IT Services (Monthly)	£ 22.55
BT	Telephony services	£ 130.47
ONLINE – BACS		
Various	Salary Costs & Expenses	£ 2,214.07
Henshaws Envirocare Ltd	Skip (FOCP clearance works)	£ 295.00
Chinley & Buxworth Community Association	Meeting Hall Hire (January)	£ 22.00
Chinley & Buxworth Community Association	Small Room Hire (Warm Space x 5 weeks)	£ 90.00
Chapel DIY Ltd	Grit x 2 refills	£ 100.08
Derbyshire Association of Local Councils	Interim Internal Audit (2022/23)	£ 150.00
Mark Lomas	MMS Works Footpath 20 Buxworth	£ 565.00
Derbyshire County Council	Refund of Unspent Warm Spaces Grant	£ 303.72
Chinley Juniors FC	Donation	£ 200.00
1st Chinley Guides	Donation	£150.00
1st Chinley Scouts	Donation	£200.00
Buxworth Amateur Football Club	Donation	£200.00
Buxworth Cricket Club	Donation	£200.00
Buxworth Preschool	Donation	£200.00
Chapel Mobile Physiotherapy	Donation	£200.00
Chinley Parent & Toddler Group	Donation	£332.00
	FEBRUARY 2023 TOTAL	£ 5,910.44

23/02/210 **Income Received**

RESOLVED: To note the following income received.

Received From	Amount	Reason
Derbyshire County Council	£412.00	Warm Space Grant

23/02/211 **Correspondence**

The following items of correspondence had been circulated with the meeting papers and were noted:

- 1.) 20s Plenty for Derbyshire – details of Derbyshire County Council’s current consultation on two pilot 20mph zones in Buxton and Long Eaton that closes on 13 April 2023. *Circulated*
- 2.) High Peak Borough Council – details regarding a grant for the parish council and/or community groups for up to £550 towards an event or activity open to the general public directly related to the Coronation of His Majesty The King. *Circulated*
- 3.) High Peak Borough Council - advising that Tree Preservation Order No 304 at St Mary’s Close Chinley has been confirmed.
- 4.) Local resident – asking the Parish Council to be the named organiser for an event on Squirrel Green to celebrate the Summer Solstice with significant support to help.

The following item was received after the Correspondence had been issued with the meeting papers and was duly noted:

- 5.) Derbyshire County Council – response from Highways further to concerns raised about the junction of Alders Avenue with Buxton Road in Chinley. *Circulated*

23/02/212 **Reports from Working Groups**

No reports were received from Working Groups.

There being no further business, the meeting was concluded at 8:55pm.

Signed as a true and correct record of the meeting.

Chairman

Dated.....