

Chinley, Buxworth and Brownside Parish Council

**Minutes of the Parish Council Meeting
held on Wednesday 26 April 2023 at 7.30pm
in the Community Centre, 21 Lower Lane, Chinley**

Present: Councillors M Walton (Chairman), A Knox, R Drabble, C Howe and D Fannon.

In Attendance: Clerk G Cooper and Derbyshire County Councillor Ruth George.

After the Chairman opened the meeting, a one minute's silence was held to mark the recent death of serving councillor Bill Smith.

23/04/236 Apologies for Absence

Apologies were received and noted from Councillors P Wilson (Vice-Chairman), P Took, C Rofer and M Travis.

Apologies were also noted from PC Duncan Smith.

23/04/237 Declaration of Members Interests

No declarations of interest were made.

23/04/238 Public Speaking: Community Police

It was noted that PC Smith had forwarded a crime report in his absence for circulation.

23/04/239 Public Speaking: Borough/County Councillors/MP

Derbyshire County Councillor Ruth George gave an update on a number of local matters. In particular, she updated the meeting on the County Council's case for the proposed combined mayoral authority, she described the Council's social care funding uplift, she gave an update on the proposed footpath to Buxton Road in Chinley, she gave an update on matters related to the new bridge on the Forge Road estate and explained that a separate meeting has been proposed to be held in Chinley to discuss Manchester and East Midlands Rail Action Partnership's campaign to reinstate the Peaks and Dales line.

23/04/240 Public Speaking: Open Forum

There were no members of the public present to speak during Open Forum.

23/04/241 Minutes of the Parish Council Meeting held on 22 March 2023

RESOLVED: Minutes of the Parish Council Meeting held on Wednesday 22 March 2023 be approved for signature by the Chairman as a true and correct record.

23/04/242 Chairman's Update

The Chairman took the opportunity to commemorate Cllr Bill Smith's service to the Parish Council, further to his recent passing.

23/04/243 Clerk's Report

The Clerk's report was received and noted.

23/04/244 **Chinley Community Centre Project**

An update on fundraising for the project was given. The legal requirements of the National Lottery award in respect of the Council's title for the land at Chinley Playing Fields were noted and a quote for the legal services required was presented. Consideration was given to delegating authority to the Clerk to secure the services of a specialist to confirm the VAT situation for the project.

RESOLVED: To approve the quote from Wellers Hedleys for £450 plus VAT to provide the legal services described in respect of the National Lottery award. It was noted that Land Registry fees would be payable in addition.

RESOLVED: To delegate authority to the Clerk to secure the services of a VAT specialist up to £1,500.

23/04/245 **Play Area and Parish Land Inspection Reports**

The weekly Play Area Inspection Reports were received. In Buxworth, issues with the gate springs had been reported. There were no matters arising requiring attention in Chinley. Weekly inspections of Buxworth Playground going forwards were discussed.

The quarterly Parish Land Inspection Reports were received. There were no matters arising requiring attention. It was noted that inspections of Chinley Community Centre would be presented at the next meeting.

RESOLVED: Cllr Drabble to investigate issues with the gate springs in Buxworth Playground.

RESOLVED: Cllr Knox to carry out weekly inspections of Buxworth Playground until the next meeting where a formal plan going forwards would be agreed.

23/04/246 **Grounds Maintenance 2023/24**

A Service Level Agreement and associated Waste Transfer Note to continue the contract with Alliance Environmental Ltd for one further year to empty all 8 parish council litter bins on a weekly basis at a cost of £2,103.16 plus VAT was considered.

RESOLVED: Clerk to sign the Service Level Agreement and Waste Transfer Note to continue the contract with Alliance Environmental Ltd for £2,103.16 plus VAT for one year as presented.

23/04/247 **Data Protection Policy**

It was noted that this policy was still in development.

RESOLVED: To defer consideration of the Data Protection Policy to a later meeting.

23/04/248 **General Risk Assessment 2023**

It was noted that an updated General Risk Assessment had been circulated covering all the parish council activities, including Financial Management, Business Management, Employees, Councillors, Parish Land & Premises, Assets and Other Activities for consideration.

RESOLVED: To approve the General Risk Assessment as presented.

23/04/249 **Parish Land Licences to Occupy**

Consideration was given to renewing the licence issued in respect of occupying the parish-owned Grazing Land off the B6062 adjacent to Buxworth Recreation Ground which expires on 24 May 2023. The renewal cost was discussed.

RESOLVED: To issue a new Licence to Occupy Land in respect of parish-owned Grazing Land at Buxworth for one year to 23 May 2024 at a cost of £350.

23/04/250 **DALC Membership**

The membership options of DALC for the forthcoming year and associated costs were presented.

RESOLVED: To approve membership of DALC on the basic subscription rate at a total cost of £734.79 for the 2023/24 year.

23/04/251 **Chinley & Buxworth Transport Group**

Consideration was given to a request from Chinley & Buxworth Transport Group for a £250 financial contribution to cover their running costs for this financial year. It was noted that there was no budget allocation for the Transport Group this year since £250 had been held in an earmarked reserve since their activities were restricted following the Covid pandemic.

RESOLVED: To approve a £250 contribution to Chinley & Buxworth Transport Group from Earmarked Reserves: Chinley & Buxworth Transport Group to be included in the April 2023 accounts.

23/04/252 **General Grounds Works**

A quote was presented to carry out various jobs across the parish identified in recent inspections.

RESOLVED: To approve the quote from Mark Lomas to carry out the following jobs totalling £1350 from the budget headings described below:

Item	Approved price	Budget
Replace knee rail post Chinley Playing Fields	£125	General Maintenance – Repairs
Fence repairs Buxworth Rec adjacent Footpath 20	£135	General Maintenance – Repairs
Clear moss Buxworth Car Park	£75	General Maintenance – Grounds General
Repair stone stile Chinley Park	£95	General Maintenance – Repairs
Strim overgrowth adjacent arches Squirrel Green	£50	General Maintenance – Grounds General
Repair CBTG noticeboard Squirrel Green	£120	General Maintenance – Repairs
Resurface informal paths Buxworth Rec	£750	Earmarked Reserves – Grounds Maintenance

23/04/253 **Squirrel Green Access**

It was noted that a member of the public had reported difficulty in accessing Squirrel Green in a wheelchair due to the step down to the path. Quotes had been sought to create a ramped access but no responses had been received in advance of the meeting. Matter to be considered at a future meeting.

23/04/254 **Buxworth Gate**

Consideration was given to a local resident's request to reinstate the gate at the southern end of Footpath 20 in Buxworth Recreation Ground or replace it with a kissing gate to prevent access by electric motorbikes and other bikes. It was noted that direct access could already be made from the car park.

RESOLVED: To take no action with regards the gate at this stage but to monitor the situation and reconsider if further complaints or other evidence was received.

23/04/255 **Emergency Tree Works**

It was noted that it had been reported that part of a tree had fallen in Chinley Park, just inside the fencing above the quarry. Due to the risk of the remainder of the tree falling, advice was sought and works to cut down the rest of the tree were completed as a matter of urgency. An invoice for £280 was presented for approval.

RESOLVED: To approve the invoice for £280 from Andy Thompson Tree Care for the emergency tree works described.

23/04/256 **Planning Applications**

Four applications were discussed.

RESOLVED: To approve the following comments for submission:

- (a) **HPK/2023/0115** - Two storey side extension. 37 Belgrade Avenue, Chinley, SK23 6BG.

Chinley, Buxworth & Brownside Parish Council has no objections to this application subject to safe access and parking issues being resolved to meet the requirements stipulated by Derbyshire County Council Highways.

- (b) **NP/HPK/0323/0320** - Erect a new agricultural barn/stable a short distance from Breckside Cottage, Wash. Breck Side Cottage, Unnamed Road from A624 to Malcoff, The Wash, Chapel-en-le-Frith.

Chinley, Buxworth & Brownside Parish Council has no objections to this application subject to confirmation of a suitable landscaping scheme to help screen views of the building from the north.

- (c) **DET/2023/0007** - Change of Use of Agricultural Building to Dwelling. Stubbins Farm, Unnamed Road From Stubbins Lane To Tithe Barn Farm, Chinley, SK23 6ED.

Chinley, Buxworth & Brownside Parish Council acknowledges that the previous application DET/2021/0020 for conversion of this agricultural building to one dwelling was approved at appeal. However, with respect to the

current application for two dwellings instead of one, they wish to reiterate concerns expressed in their previous objection: that the scale, roof pitch, construction materials, design and overall appearance of this building is inappropriate for conversion to domestic dwellings at this location and would be harmful to the character and appearance of the local area, especially as they would be visible from public viewpoints. They now have additional concerns about potential overdevelopment at this location should the current application be approved, since this would result in a total of three dwellings in this relatively small area, including the current proposal and the traditional stone barn conversion on the road frontage.

- (d) **HPK/2023/0144** - Like for like replacement of existing single glazed windows with double glazed timber framed windows, encapsulation of original stained glass and creation of new front porch. 41 Buxton Road, Chinley, SK23 6DJ.

Chinley, Buxworth & Brownside Parish Council has no objections to this application.

23/04/257 **Accounts for Payment April 2023**

The Accounts for Payment in April 2023 and invoices for verification were presented. A transfer proposed within the Parish Council's existing banking arrangements was presented.

RESOLVED: To approve the following transfer within the Parish Council's existing banking arrangements.

From	To	Amount
Unity Trust - Current Account T2	Unity Trust - Instant Access Account	£30,000.00

RESOLVED: To approve the following for payment in April 2023 by the method detailed. Online payments set up by the Clerk and released by Councillor Walton.

Payee	Description	Amount
ONLINE – DD/SO		
Fleur Telecom	Broadband (Monthly)	£ 33.14
Jackson Carpets Ltd	Rent 3 Lower Lane (Monthly)	£ 277.00
Trusted IT	Managed IT Services (Monthly)	£ 22.55
E-on	Electricity Squirrel Green	£ 34.62
ONLINE – BACS		
Various	Salary Costs & Expenses	£ 1,328.74
Derbyshire Association of Local Councils	Annual subscription 2023/24	£ 734.79
Peak Park Parishes Forum	Annual subscription 2023/24	£ 12.00
Chinley & Buxworth Community Association	Meeting Hall Hire (March)	£ 22.00
A K Products	Newsletters Spring 2023	£ 450.00
High Peak Signs Ltd	Various parish signs	£ 143.04
Andy Thompson Tree Care	Emergency tree works Chinley Park	£ 280.00
Chinley & Buxworth Transport Group	Contribution to ongoing costs	£ 250.00
CHEQUE		
P Williams	Spring 2023 Newsletter distribution	£ 120.00
APRIL 2023 TOTAL		£ 3,707.88

23/04/258 **Income Received**

RESOLVED: To note the following income received.

Received From	Amount	Reason
High Peak Borough Council	£37,624.50	Half of annual precept payment, half of annual Council Tax Support Grant and Parish Support Grant in full

23/04/259 **Additional Expenditure March 2023**

RESOLVED: To note the following additional payment made in March 2023:

Payee	Description	Amount
ONLINE – BACS		
Trusted IT	IT Support	£ 36.00
MARCH 2023 ADDITIONAL		£ 36.00

23/04/260 **Bank Reconciliations**

The bank reconciliations and bank statements for Q4 2022/23 were presented for verification.

RESOLVED: To approve the bank reconciliations as presented for signature by Councillor Howe.

23/04/261 **Q4 2022/23 Accounts**

The Q4 2022/23 Budget Monitoring Report and Reserves Adjustment Report had been circulated and were considered.

RESOLVED: To approve the Q4 2022/23 Budget Monitoring Report as presented.

RESOLVED: To approve the Reserves Adjustment Report which includes the following transfers into Earmarked Reserves during Q4 totalling £8,980.48.

Reserves Transfer In	Earmarked Reserve	Reason
£2,000.00	Sinking Fund	- Add from Capital budget: Sinking Fund
£5,000.00	Chinley Community Centre Project (PC fund)	- Add from Projects budget: Community Centre Project for ongoing project costs
£690.48	Grounds Maintenance	- Add £342.27 from Grounds Maintenance budget: Grounds - General for works identified awaiting quotes - Add £157.56 from Grounds Maintenance budget: Playgrounds for works identified awaiting quotes - Add £190.65 from Grounds Maintenance budget: Repairs for works identified awaiting quotes
£620.00	Trees	Add from Grounds Maintenance budget: Trees for emergency tree works
£310.00	Admin	Add from Admin budget: Newsletter for newsletter costs in 23/24
£180.00	Christmas	Add from Admin budget: Christmas for new Christmas lights not purchased in FY
£30.00	Friends of Chinley Park	Add from Projects budget: FOCP Stubbins Park for projects planned
£100.00	Buxworth Recreation Ground	Add from Projects budget: Buxworth Recreation Ground for projects planned
£50.00	Chairman's Allowance	Add from Admin budget: Chairman's Allowance for community expenditure in next FY

23/04/262 **Statement of Accounts 2022/23**

The Statement of Accounts 2022/23 had been circulated and were considered.

RESOLVED: To approve the Statement of Accounts including the Receipts and Payments Account as presented for the year ending 31 March 2023 for signature by the Chairman.

23/04/263 **Asset Register 2023**

The updated Asset Register as of 31 March 2023 had been circulated and was considered.

RESOLVED: To approve the Asset Register as of 31 March 2023 as presented.

23/04/264 **Correspondence**

The following items of correspondence had been circulated with the meeting papers and were noted:

- 1.) Chinley & Buxworth Transport Group – request for £250 contribution towards ongoing running costs.
- 2.) High Peak Borough Council – notice of uncontested election for this parish.
- 3.) Local resident – reporting the use of unregistered electric motorbikes on roads and footpaths across Chinley and Buxworth that should only be used on private land. Also requesting that the gate at the southern end of Footpath 20 in Buxworth be reinstated or replaced with a kissing gate to prevent access by electric motorbikes and other bikes.

The following items were received after the Correspondence had been issued with the meeting papers and were duly noted:

- 4.) Manchester and East Midlands Rail Action Partnership (MEMRAP) – campaign leaflet
- 5.) Peak District National Park Authority – High Peak and Metropolitan Area Parish Member Ballot 2023.
- 6.) Chinley, Buxworth & Brownside Community Association – confirmation from the Charity Commission that they can transfer funds to the Parish Council to be directed towards the new Community Centre Project since it meets their charitable objectives.
- 7.) Derbyshire County Council – Grant Funding Agreement.

23/04/265 **Reports from Working Groups**

No reports were received from Working Groups.

There being no further business, the meeting was concluded at 9:10pm.

Signed as a true and correct record of the meeting.

Chairman

Dated.....