

Chinley, Buxworth and Brownside Parish Council

**Minutes of the Parish Council Meeting
held on Thursday 28 February 2019, 7.30pm
at the Parish Room, 3 Lower Lane, Chinley**

Present: Councillors G Hewitt (Chairman), M Walton (Vice Chairman), A Knox, R Drabble, P Wilson, W Smith, Mrs C Rofer, Mrs A Bramah and Mrs J Pettitt (from 8:05pm).

In Attendance: Clerk Mrs G Cooper, Derbyshire County Councillor A Fox, High Peak Borough Councillor J Kappes, PCSO Karen Green, two representatives of Buxworth Preschool and two local residents.

19/02/219 **Apologies for Absence**

Apologies were received and noted from Councillor M Travis and Councillor Mrs J Pettitt (late arrival).

Also noted were apologies from High Peak Borough Councillor C Howe.

19/02/220 **Declaration of Members Interests**

The following declarations of interest were made:

Member	Agenda Item	Interest
Councillor Graham Hewitt	8(a) Accounts for payment	Wife cleans Parish Room.
Councillor Caroline Rofer	7(b) Planning Application HPK/2017/0476	Applicant of HPK/2017/0476
Councillor Alastair Knox	6(h) s137 Funding Requests	Chairman of Chapel Mobile Physiotherapy

19/02/221 **Community Police**

PCSO Karen Green presented the crime figures for the month ending 31 January 2019 which compared similarly to the same period last year with no ASB reported in the parish. She further advised that Neighbourhood Watch meetings were going to start taking place more regularly.

19/02/222 **Borough Councillors**

High Peak Borough Councillor John Kappes was interested to know areas in the parish requiring street cleaning and the area around the War Memorial on Stubbins Lane in Chinley was noted. The lighting on Forge Road was reported to Councillor Kappes.

19/02/223 **County Councillor**

Derbyshire County Councillor Alison Fox gave an update on the condition of Forge Road as well as a proposed application by Mexichem for a staff car park and on events to promote the Fire Service.

19/02/224 **Open Forum**

Two representatives of Buxworth Preschool attended to give details about their proposal to site an outdoor classroom and orchard on parish land at Buxworth Recreation Ground which would require the parish council's permission as landowner.

19/02/225 **Minutes of the Parish Council Meeting held on 24 January 2019**

RESOLVED: That the minutes of the Parish Council Meeting held on Thursday 24 January 2019 be approved for signature by the Chairman as a true and correct record.

19/02/226 **Chair's Update**

The Chairman had no update for the meeting.

19/02/227 **Clerk's Report**

The Clerk's report was received and noted.

19/02/228 **Chinley Community Centre Project**

The project group reported that a meeting had been held with the National Lottery whereby a video of the centre had been shown as part of the application. The fund is heavily oversubscribed and a decision would be unlikely in the short term. In the meantime approval had been given via email to remove sections of the existing cladding to expose the frame for inspection by a surveyor.

RESOLVED: To approve the quote from Callum Ironmonger to reveal sections of the frame of the Community Centre for £180.

19/02/229 **Playground Inspection Reports**

The playground inspection reports were received. In Chinley one instance of the bins being full was reported but it had been emptied on further checking. It was noted that Cllr Knox would add a plywood layer to the playground sign to reinforce it. In Buxworth the replacement playground sign had been fitted and fresh playbark had been laid. Mole hills had been sighted and reported to Rural Pest Control.

19/02/230 **Twinning**

Cllr Walton reported on some correspondence from Juergen Klose whereby an initial visit to establish an informal connection was proposed.

RESOLVED: Cllr Walton to write a letter and circulate for approval proposing an informal visit with members of Engelstadt and Bubenheim.

19/02/231 **Path around Chinley Community Centre**

The majority of this work has now been carried out. Additional works were identified during the project including the addition of an extension to the safety

barrier on the ramp and extra edging adjacent to the centre building which were both approved by a majority of councillors by email. A discussion was also held regarding contingencies on approved quotes.

RESOLVED: To approve the additional expenditure of £138.34 for a safety barrier paid for by the Clerk and an additional £129 plus VAT for the extra works carried out by Goddard Plant Services.

RESOLVED: To include a 10% contingency on any agreed quotes on projects going forward requiring approval from the Chairman and one other councillor for unforeseen additional works associated with any given project.

19/02/232 **Grounds Maintenance 2019/20**

A summary of quotes from Mark Lomas of Hockerley Hall Farm, Derbyshire County Council and Phil Manford was presented for the various grounds maintenance requirements at Squirrel Green, Chinley Playing Fields, Chinley Park (Stubbins Lane), Buxworth Recreation Ground and other grass cutting and strimming around the parish. It was noted that there had been some changes to the schedule of works. Litter bin collections were also discussed as was works required to maintain hanging baskets, planters and beds.

RESOLVED: To approve the amendments to the schedule of works as follows: to include, in addition to previously carried out works, sweeping the Hard Court, footpaths and Playground at Chinley Playing Fields and the application of weedkiller along the path to the Skatepark, one additional mow in Chinley Park per year, sweeping the car park at Buxworth Recreation Ground and strimming around the bench at Leaden Knowle. Items that had been removed from the previous schedule of works included cutting back raspberry canes in Chinley Park.

RESOLVED: To approve Mark Lomas of Hockerley Hall Farm to carry out the agreed schedule of works at Chinley Playing Fields (except the sweeping tasks), Squirrel Green, Chinley Park (Stubbins Lane), Buxworth Recreation Ground and grass cutting and strimming at The Wash, New Road in Buxworth, Penny's Garden in Bugsworth Basin and Leaden Knowle at a cost of £4,536 for one year.

RESOLVED: To approve Phil Manford to carry out the sweeping of the Hard Court, footpaths and Playground at Chinley Playing Fields on three occasions at a cost of £150 for one year.

RESOLVED: To approve for High Peak Borough Council to empty eight parish council litter bins on a weekly basis with a second collection of the playground bins in Chinley and Buxworth during July and August at a total cost of £1768.24 plus VAT for one year.

RESOLVED: To approve the quote from Ian Foster to carry out all works required in respect of hanging baskets, planters and beds in the parish at a total cost of £3200 for one year.

RESOLVED: To authorise the Clerk to approve any additional grounds maintenance requirements during the 2019 – 20 year that are less than £100 and are within the agreed budget for the year.

19/02/233 **Litter Picking Event**

The proposal to host litter-picks in the parish were discussed using equipment loaned from High Peak Borough Council.

RESOLVED: To host two litter-picks in conjunction with the Great British Spring Clean on Saturday 30 March in Chinley and on the weekend of 6/7 April in Buxworth. Final details to be agreed. A risk assessment to be completed.

19/02/234 **Annual Parish Meeting**

The suggested date of Wednesday 8 May 2019 at 7:30pm for the Annual Parish Meeting to be held in Chinley Community Centre was considered. It was noted that local groups should be invited to attend.

RESOLVED: To hold the Annual Parish Meeting on Wednesday 8 May 2019 at 7:30pm and book Chinley Community Centre subject to availability.

19/02/235 **S137 Funding Requests**

It was noted that £3000 had been allocated in the 2018/19 budget for s137 expenditure. Details of s137 expenditure in the financial year to date was presented.

A discussion was held regarding the expenditure on events and items surrounding the Centenary of the end of the First World War which had not been budgeted for and a transfer from General Reserves to cover this was proposed.

It was calculated that £2538 was left in the budget to allocate to local groups before the end of the current financial year. Requests for donations had been received from Chinley Primary School PTA, Chapel Mobile Physiotherapy, Buxworth Football Club, Buxworth Cricket Club, Buxworth Basin Heritage Trust, Derbyshire Children's Holiday Centre and Derbyshire Army Cadet Force which were duly considered.

RESOLVED: To transfer £1045 from General Reserves in respect of the expenditure on the Centenary items and events held in 2018 that fall under s137 expenditure.

RESOLVED: To make the following donations to be included with the February accounts:

Chinley Primary School PTA £500, Chapel Mobile Physiotherapy £400, Buxworth Football Club £400 and Buxworth Cricket Club £400. On this occasion donations were not granted to Buxworth Basin Heritage Trust, Derbyshire Children's Holiday Centre and Derbyshire Army Cadet Force.

RESOLVED: To advertise the balance of £838 available to donate to other local groups to be considered at the March 2019 meeting of the parish council.

19/02/236 **Buxworth Recreation Ground**

A discussion around some of the current issues at Buxworth Recreation Ground was held and the Buxworth Preschool proposals were discussed in more detail.

RESOLVED: To arrange an informal meeting one evening with interested parties to gauge interest in a 'Friends' group to manage Buxworth Recreation Ground and a walkabout to be arranged further to this should there be sufficient interest.

RESOLVED: To meet with Buxworth Preschool on site to discuss their proposal in more detail.

19/02/237 **Planning Applications**

RESOLVED: The following applications were received and comments approved:

- (a) **HPK/2019/0024** – Proposed replacement of existing septic tank with a sewage treatment plant. The Old Manse, Hayfield Road, Chapel Milton, SK23 0QQ. Mr Graham Ridgewell. **Chinley, Buxworth & Brownside Parish Council do not object to this application provided the sewage treatment plant is sited and screened so that it is not unduly prominent in views from the public footpath and that the technical and environmental health requirements for a sewage treatment plant are satisfied.**
- (b) **HPK/2017/0476** – Revisions to proposed conversion of an existing agricultural barn into a single dwelling including parking and private garden space. Barn Adjacent Ivy Cottage, Unnamed Road From Stubbins Lane To Tithe Barn Farm, Chinley. Mr & Mrs Rofer. **Chinley, Buxworth & Brownside Parish Council have no objections to the proposed revisions to this application.**
- (c) **HPK/2019/0018** – Proposed change of use of existing Grade II listed dwelling to create Bed and Breakfast accommodation, erect events Marquee on the rear garden lawn and convert the existing barn to provide smaller events accommodation. White Hall, Unnamed Road From Tramway Track To Whitehough Head Lane, Whitehough, SK23 6EJ. Mr Daniel Capper. **Chinley, Buxworth and Brownside Parish Council fully support this application but would request that appropriate noise mitigation measures are put in as far as is reasonably practicable.**
- (d) **HPK/2019/0047** – Proposed construction of garden room rear extension. Ashlea, Stubbins Lane, Chinley, SK23 6EB. Mr Tony Morrison. **Chinley, Buxworth & Brownside Parish Council have no objections to this application.**

RESOLVED: That the accounts listed below be accepted for payment in February 2019.

Payee	Description	Amount
Fleur Telecom	Broadband (February)	£22.00
Jackson Carpets Ltd	Rent 3 Lower Lane (February)	£277.00
Npower	Electricity 3 LL (February)	£95.00
NEST Corporation (Pension)	Pension (February)	£64.00
Mrs G Cooper	Clerk's Account (February)	£1,128.62
HM Revenue & Customs	PAYE & NI (February)	£85.49
JPR Farm Direct	Playbark Buxworth Play Area	£245.10
High Peak Borough Council	Erect Christmas tree Buxworth School	£113.35
DALC	Elections training course	£30.00
A K Products	Spring 2019 newsletter printing	£265.00
Rhino Design (Manchester) Ltd	Replacement Playground sign Buxworth	£132.00
Viking	Stationery incl FOCP ink cartridges	£113.83
Review Publishing Ltd	Spring 2019 Newsletter distribution	£54.60
BT	Telephony services	£117.53
Rosena Bankole	Cleaning Parish Room	£60.00
Goddard Plant Services	Community Centre Tarmac works	£3,958.80
Mark Lomas	Footpath 80 MMS works Buxworth	£410.00
P Manford	Grounds maintenance - sweeping Hard Court, Footpaths & Playground Chinley	£50.00
Andy Thompson Tree Care	2018 Tree Survey Works	£880.00
Chinley Community Association	Article inclusion in annual parish/community booklet	£100.00
Chinley School PTA	s137 donation	£500.00
Chapel Mobile Physiotherapy	s137 donation	£400.00
Buxworth Football Club	s137 donation	£400.00
Buxworth Cricket Club	s137 donation	£400.00
	TOTAL	£9,902.32

19/02/239 **Bank reconciliation**

The bank reconciliations and bank statements for November and December 2018 and January 2019 were presented for verification.

RESOLVED: To approve the bank reconciliations as presented for signature by Cllr Pettitt.

19/02/240 **Unity Trust Bank**

Further to approval in January 2018, an update to the application process to open a new bank account with Unity Trust Bank was given.

RESOLVED: To approve the opening of two new bank accounts for the parish council with Unity Trust Bank, one a Current Account and the other an Instant Access Savings Account at a total cost of £6 per month. These will be opened with dual signatory authorisation.

RESOLVED: To approve the Clerk as a signatory on the account with the ability to view the account and submit payments only.

RESOLVED: To approve Cllr Richard Drabble, Cllr Patrick Wilson, Cllr Martin Walton and Cllr Graham Hewitt as signatories on the account with the ability to view the account and authorise payments only.

RESOLVED: To approve the transfer of all Direct Debits and Standing Orders from the current Royal Bank of Scotland account to the new Unity Trust Bank Current Account when opened.

RESOLVED: To approve a payment transfer of £1000 to Unity Trust Bank to credit each account with £500 on opening.

RESOLVED: To approve a transfer of £60,000 from the parish council's Royal Bank of Scotland accounts to the new accounts once the Unity Trust Bank accounts are open.

19/02/241 **Chinley Community Association Request**

A request from the Community Association for two gazebos, a tennis net and posts costing approximately £1323.28 plus VAT from their allocated budget of £1400 for the 2018-19 year was considered.

RESOLVED: To approve the purchase of two gazebos, a tennis net and posts costing £1323.28 plus VAT on behalf of the Community Association.

19/02/242 **Correspondence**

The following items of correspondence had been circulated and were noted:

- 1.) Sarah Heyes Buxworth Preschool – request to apply for some free trees from the Woodland Trust to be planted at Buxworth Recreation Ground later this year.
- 2.) DCC – a copy of the Public Path Diversion Order and Public Notice in respect of Chinley, Buxworth & Brownside Footpath 39. The closing date for any objections or representations is 28 February 2019.
- 3.) P Manford Chinley Community Association – request for two gazebos, a tennis net and posts out of the Community Association budget for 2018/19 at a total cost of £1323.28 excluding VAT.
- 4.) Civicance Ltd – further to a request from High Peak Borough Council on our behalf, confirmation that under the Building Regulations Act neither a

toilet or heating are requirements in the proposed changing room/store in Chinley.

- 5.) Local resident advising that the parish council grit bin outside Brookdale Cattery on Dolly Lane needs refilling as it's now half empty.
- 6.) HPBC – details of briefing sessions for prospective candidates and agents for the forthcoming elections.
- 7.) Buxworth resident – notifying us of the spread of Himalayan Balsam at Buxworth Recreation Ground as well as issues of litter and dog fouling.
- 8.) Derbyshire Highways Hub – notification of a temporary road closure on Unnamed Road From A624 To Malcoff Chapel-en-le-Frith from 8 April 2019 to 8 April 2019 to facilitate telegraph pole renewal works.
- 9.) Monica Gillespie Arboricultural Officer HPBC – confirmation that no objection has been raised to the parish council's requested tree works in Chinley Conservation Area at Chinley Playing Fields.
- 10.) Buxworth Football Club – request to be considered for a donation to be used towards balls and nets.
- 11.) Chapel-en-le-Frith Mobile Physiotherapy Service – request to be considered for some funding in respect of the work they carry out.
- 12.) Local resident – asking why we put up a No Horses sign at Buxworth Recreation Ground.
- 13.) HPBC – notice of a Tree Preservation Order issued in respect of Springfield, Maynestone Road, Chinley.
- 14.) P Manford Chinley Community Association – asking if we would be interested in including parish council details in an annual A5 booklet planned for the parish and beyond for a £100 donation.
- 15.) Angie Seymour – advising that the Butterfly Recording Season will begin on 1 April and requesting permission for a group of volunteers to prune and remove some brambles below the fencing line adjoining the railway line at Buxworth Recreation Ground.
- 16.) DCC – invitation to the rearranged Parish and Town Council Liaison Forum at 6pm on Wednesday 3 April 2019 at County Hall, Matlock.

The following items were received after the Correspondence had been issued with the meeting papers and were duly noted:

- 17.) Ian Edgar Bugsworth Basin Heritage Trust – update and request to be considered for some funding to be used towards restoration of the Upper Basin including disabled access to the North Wharf (anticipated cost £180,000).
- 18.) Derbyshire Children's Holiday Centre – request to be considered for funding for holiday placements.
- 19.) Derbyshire Army Cadet Force – request to be considered for funding for an overseas exercise to Cyprus for the Cadets.

Further to the Correspondence items the following was noted:

Item 5: The grit bin can be re-filled again next autumn since there is still some grit remaining and the end of winter is approaching.

Item 12: It was noted that a response had been emailed to the resident explaining why the 'No Horses' sign had been put up at Buxworth Recreation Ground but no further correspondence had been received back.

Item 15: Permission granted for volunteers to prune and remove some brambles in Buxworth Recreation Ground.

19/02/243 **DALC**

The following DALC Circulars were received and circulated.

DALC Circular 03/2019

- Spring Seminar
- Preparations for a no-deal Brexit and local elections
- Final local government finance settlement
- Parliamentary Inquiry into ethical standards in local government published
- HR Advice on Short Service Contracts and Dismissals
- Open letter to Councillors from NALC Chair
- Great British Spring Clean 2019
- Arnold-Baker on Local Council Administration 11th Edition
- Clerk Tips

19/02/244 **Suspension of Standing Orders**

RESOLVED: To suspend Standing Orders to allow the meeting to continue.

19/02/245 **Reports from Working Groups**

Cllr Rofer reported that she had attended the recent Planning Meeting and AGM of the Friends of Chinley Park and was impressed with their plans for the year. Cllr Walton had attended a recent meeting of Chinley & Buxworth Transport Group and it was noted an update was expected in April regarding the current bid for access funding.

19/02/246 **Exclusion of the Press and Public**

RESOLVED: To approve the exclusion of the Press and public for the next two items on the agenda on the grounds of commercial sensitivity.

19/02/247 **Parish Land at Buxworth (off tramway)**

It was noted that Cllr Walton had drafted letters ready to circulate to councillors for approval prior to sending.

19/02/248 **Parish Land to the rear of Lower Lane bordering Chinley Playground**

There was nothing further to report on this matter and it would be considered again at the next meeting.

There being no further business, the meeting was concluded at 9.35pm.

Signed as a true and correct record of the meeting.

Chairman

Dated.....