

**Chinley, Buxworth and Brownside Parish Council**

**Minutes of the Parish Council Meeting  
held on Thursday 25 April 2019, 7.30pm  
at the Parish Room, 3 Lower Lane, Chinley**

**Present:** Councillors G Hewitt (Chairman), A Knox, P Wilson, R Drabble, W Smith, Mrs C Rofer and Mrs A Bramah.

**In Attendance:** Clerk Mrs G Cooper, Derbyshire County Councillors A Fox and J Perkins, High Peak Borough Councillors C Howe and J Kappes, Chris Sizeland and three members of the public.

19/04/279 **Apologies for Absence**

Apologies were received and noted from Councillors M Walton (Vice Chairman), M Travis and Mrs J Pettitt.

No further apologies were received.

19/04/280 **Declaration of Members Interests**

The following declarations of interest were made:

<b>Member</b>	<b>Agenda Item</b>	<b>Interest</b>
Councillor Graham Hewitt	8(a) Accounts for payment	Wife cleans Parish Room.

19/04/281 **Community Police**

PCSO Karen Green was not present. No update had been provided.

19/04/282 **Borough Councillors**

High Peak Borough Councillors Caroline Howe and John Kappes gave an update on the issues with a new portakabin installed in Network Rail's depot off Cracken Close in Chinley as well as updates on the Forge Manor phase 3 application, the proposed Britannia Mill application, broadband in Buxworth and advised a request had been made for additional signage and a litter bin on Rosey Bank/Jane Lane as a result of the significant dog fouling witnessed there.

19/04/283 **County Councillor**

Derbyshire County Councillor Jim Perkins advised that Sheffield Road in/out of Chapel-en-le-Frith would be closed for six months from Monday 29 April for essential roadworks. County Councillor Alison Fox gave an update on the tramway flooding, the condition of Green Lane/Whitehough Head Lane and the issues with a new portakabin installed in Network Rail's depot off Cracken Close in Chinley.

19/04/284 **Open Forum**

One member of the public attended to request a village clock be reinstated. It was noted that the parish council had previously agreed to investigate this further. Another member of the public attended to voice concerns again over the Belgrade Avenue junction with Green Lane and was advised that Derbyshire County Council had recently approved the Traffic Regulation Order in respect of this and the recommendations would be implemented shortly. A further member of the public wanted to bring to the attention an issue with runners in the village running with dogs attached to their waists. Finally Chris Sizeland attended and advised he had been elected uncontested as parish councillor for the neighbouring ward of Whitehough and Combs in the parish of Chapel-en-le-Frith.

19/04/285 **Minutes of the Parish Council Meeting held on 28 March 2019**

**RESOLVED:** That the minutes of the Parish Council Meeting held on Thursday 28 March 2019 be approved for signature by the Chairman as a true and correct record.

19/04/286 **Chair's Update**

The Chairman explained that the recent community litter picks in Chinley and Buxworth had both been very successful and were well attended. He also noted that new road signage had been installed on Green Lane above the ramp which appears to be heavily worn already. He advised that the planters on Green Lane had been recently tipped over but a member of the public had lifted them upright and only the soil had required sweeping up as a result.

19/04/287 **Clerk's Report**

The Clerk's report was received and noted.

19/04/288 **Chinley Community Centre Project**

It was noted that quotes were received from two architects to carry out the necessary works in respect of drawing up plans for the refurbishment project and one architect had withdrawn from the process and not offered a quote. The recommendation to appoint AJS Architecture was approved by a majority of councillors by email. It was further noted that the proposals now include an extension of the existing building rather than a separate changing block and replacement of the existing garage. Residents backing onto the car park would be invited to a meeting in May to view draft plans to get initial feedback. The architect has measured up on site and is working towards drawing up plans to submit for planning permission at the end of May.

**RESOLVED:** To confirm the decision made by email by a majority of councillors that AJS Architecture be appointed to carry out the necessary works to obtain planning permission and building regulations approval for the Community Centre Refurbishment Project at a total cost of £2,950.

19/04/289 **Playground Inspection Reports**

The playground inspection reports were received. In Chinley a number of fence rails had been left on the ground in the skate park which had been removed and were going to be utilised for repairs elsewhere. In Buxworth a sign had been damaged but it was agreed not to replace it. The first trees had now been planted in the orchard although one had already been damaged. One instance of the path needing sweeping and the litter bin requiring emptying had been reported but had since been resolved.

19/04/290 **Social Media**

A discussion was held over the merits of the parish council having a social media presence.

**RESOLVED:** The Clerk to develop a social media policy for review and once adopted a Facebook page to be set up on behalf of the parish council.

19/04/291 **Litter Picking Events**

Feedback had been collected from participants of the two recent community litter picks held in Chinley and Buxworth which was then passed on. The option of loaning equipment from High Peak Borough Council versus purchasing equipment was discussed.

**RESOLVED:** To arrange further litter picks in both July and October in each village, borrowing equipment from High Peak Borough Council for these occasions with a view to revisit this decision later in the year if enthusiasm for such events continues going forward.

19/04/292 **Buxworth Car Park**

A quote in respect of tidying and levelling the track from the car park down to the allotments at Buxworth Recreation Ground has not been received. It was noted that some means of diverting the water away from the track should be considered alongside this works.

**RESOLVED:** To consider this business at a future meeting.

19/04/293 **Chinley Playing Fields Maintenance**

It was noted that the quote for annual maintenance of Chinley Playing Fields had been received from Bancroft Amenities Ltd. It was within the budgeted amount and had been emailed to all councillors for approval due to timing constraints.

**RESOLVED:** To confirm the decision made by email by a majority of councillors to approve the quote from Bancroft Amenities Ltd for £3025.80 plus VAT to carry out the annual maintenance of Chinley Playing Fields.

19/04/294 **Ride-on Lawnmower**

The drive belt had snapped on the ride-on lawnmower in April and a replacement had been ordered costing £64.54 including delivery and VAT. It was noted that Torne Valley could not invoice the parish council as we do not have a credit account with them so due to the urgency to get this repair carried out the Clerk had paid for it to be reclaimed through expenses. In addition the lawnmower now requires a '50 hour' service. An approximate quote from Torne Valley to carry out the service was presented. An additional quote was being sourced.

**RESOLVED:** To approve payment of £64.54 to the Clerk through expenses in respect of the drive belt purchased for the ride-on lawnmower.

**RESOLVED:** To approve expenditure up to £250 plus VAT to carry out the '50 hour' service of the ride-on lawnmower with Torne Valley or with an alternative provider if a cheaper quote can be secured.

19/04/295 **DALC Membership**

The membership options of DALC for the forthcoming year and associated costs were presented.

**RESOLVED:** To approve membership of DALC on the basic subscription rate at a total cost of £653.31 for the 2019/20 year.

19/04/296 **Planning Applications**

**RESOLVED:** The following application was received and comments approved:

- (a) **HPK/2018/0143** – Consultation on revisions to proposed residential development comprising 12 dwellings (open market and affordable), public open space and associated infrastructure together with a new car park for 1st Chinley Scout Group. Land at Forge Road, Chinley. Wainhomes (North West) Limited. **Chinley, Buxworth & Brownside Parish Council wish to confirm that their previous comments that were submitted on 2 July 2018 relating to this application still stand in relation to the revisions. We would however request that due consideration be given to local concerns regarding the risk of flooding at this site.**

19/04/297 **Accounts for Payment**

**RESOLVED:** That the accounts listed below be accepted for payment in April 2019.

<b>Payee</b>	<b>Description</b>	<b>Amount</b>
Fleur Telecom	Broadband (April)	£ 22.00
Jackson Carpets Ltd	Rent 3 Lower Lane (April)	£ 277.00
Npower	Electricity 3 LL (April)	£ 95.00
NEST Corporation (Pension)	Pension (April)	£ 72.26
Mrs G Cooper	Clerk's Account (April)	£ 1,053.06
HM Revenue & Customs	PAYE & NI (April)	£ 70.17
Peak Park Parishes Forum	Annual subscription 2019/20	£ 12.00
Chapel DIY Centre Ltd	Plywood for playground sign	£ 14.09
Glasdon UK Ltd	Litter bin Chinley Community Centre	£ 206.16
Bancroft Amenities Ltd	Chinley Playing Fields maintenance	£ 3,630.96
DALC	Annual subscription 2019/20	£ 653.31
Rosena Bankole	Cleaning Parish Room	£ 40.00
S. Drinkwater & Son Ltd	Pink gravel Chinley Park (FOCP)	£ 55.20
	<b>TOTAL</b>	<b>£ 6,201.21</b>

19/04/298 **Bank reconciliation**

The bank reconciliations and bank statements for February and March 2019 were presented for verification.

**RESOLVED:** To approve the bank reconciliations for February and March 2019 as presented for signature by Cllr Wilson.

19/04/299 **Annual Accounts 2018/19**

The Q4 2018/19 Budget Monitoring Report and Statement of Accounts including the Receipts and Payments Account for the year ending 31 March 2019 were received and considered in advance of the internal audit.

**RESOLVED:** To approve the Q4 2018/19 Budget Monitoring Report as presented.

**RESOLVED:** To approve the Statement of Accounts including the Receipts and Payments Account as presented for the year ending 31 March 2019 for signature by the Chairman.

19/04/300 **Reserves**

Proposed movements in to Earmarked Reserves totalling £10,153.81 that were underspent in the 2018/19 budget were presented.

**RESOLVED:** To approve the following movements in to Earmarked Reserves from the 2018/19 budget as follows:

<b>Transfer Amount</b>	<b>Transfer To Earmarked Reserve:</b>	<b>Reason</b>
£7,182.57	Sinking Fund	£2,000 from budget allocated for Sinking Fund. £1,894.21 Chinley Playground Project budget surplus. £3,288.36 additional s106 monies above budget received due to indexing in respect of Chinley Playground Project to be earmarked for Playground only.
£475	Chinley Community Centre Project	Budget surplus in respect of planning fees due for project.
£93.39	Community buildings	Community Association budget surplus.
£1,416	Grounds Maintenance	Underspend on Grounds Maintenance budget in respect of DCC Grounds Maintenance 2018/19 fees not invoiced by end of FY.
£300	Street Furniture	Underspend on General Maintenance budget in respect of LED light head not invoiced by end of FY.
£686.85	Admin	Underspend on Admin budget in respect of CiLCA overtime and new computer already approved and not claimed/spent

19/04/301 **Correspondence**

The following items of correspondence had been circulated and were noted:

- 1.) HPBC – notification of the adoption of the High Peak Statement of Community Involvement.
- 2.) Juergen Klose – advising that there is insufficient support to pursue the twinning opportunity any further but offered his thanks for our efforts.
- 3.) Derbyshire Highways Hub – notification of a temporary road closure on Western Lane Buxworth from 10 June 2019 to 11 June 2019 to facilitate fibre cable maintenance works.
- 4.) Isobel Mulligan DCC – advising that the officer with delegated powers for Traffic Regulation Orders has agreed with the recommendations presented in respect of the (Station Road, Belgrade Avenue, Ash Grove, Green Lane, Lower Lane, Chinley & Various roads in Whitehough)(Prohibition and

Restriction of Waiting) Order 2018 and it can now be introduced as advertised and implemented with the recommended changes.

- 5.) HPBC – details of proposed diversion of Public Footpath No. 124 in the parish of Chapel-en-le-Frith.
- 6.) Sarah Heyes Buxworth Preschool – requesting permission to clear the area under the large willow tree near the orchard of hawthorns and brambles to create a sheltered area to be used as part of their Forest School activities.
- 7.) Arboricultural Officer HPBC – confirming no objection has been raised to fell conifer and ash saplings in parish land at the rear of 39 Lower Lane Chinley by the residents of 39 Lower Lane.
- 8.) Angela Phillips Chinley & Buxworth WI – notifying us they intend to place a plaque on the WI Hall recording their Centenary in 2017, similar to the plaque installed recently at Chinley Park, Stubbins Lane.
- 9.) Peak District National Park – nomination form for the parish council in respect of the appointment of parish members to the Peak District National Park Authority. Nomination forms must be received by 28 May 2019.
- 10.) Derbyshire Highways Hub – notification of a temporary road closure on Unnamed Road from Leaden Knowle to Tramway Track Chinley from 29 June 2019 to 01 July 2019 to facilitate water apparatus repair works.
- 11.) Peak District National Park Authority – details regarding Defra (the Department for Environment, Food and Rural Affairs) inviting applications from individuals to join the Peak District National Park Authority as Secretary of State members.

The following items were received after the Correspondence had been issued with the meeting papers and were duly noted:

- 12.) Derbyshire Highways Hub – notification of a temporary road closure on Western Lane Buxworth from 4 June 2019 to 7 June 2019 to facilitate water apparatus installation works.
- 13.) Angela Benham FOCP – request for financial contribution for a skip to enable FOCP to clear the woodland behind the Allotments boundary and quarry area.

Further to the Correspondence items the following was noted:

Item 6: To grant permission for Buxworth Preschool to clear the area under the large willow tree of hawthorns and brambles to create a sheltered area to be used as part of their Forest School activities.

Item 13: A skip to be ordered on behalf of Friends of Chinley Park up to £200 plus VAT to enable them to dispose of the rubbish that has accumulated on parish land.

19/04/302 **DALC**

The following DALC Circulars were received and circulated.

DALC Circular 05/2019

- DALC Excellence Awards – Year 2 – launch today
- Internal Audit Check List

- External Audit
- Data Protection – clarification of Councillor exemption to paying a separate Data Protection fee
- Adverse Publicity for Parish and Town Councils
- Training courses

DALC Circular 06/2019

- DALC Spring Seminar 2019 – A huge success
- Precept increases for Parish & Town Council Sector across the country
- Community Infrastructure Levy (CIL) Legal Briefing
- Plunkett trusteeships
- Police and Crime Commissioner Spring Newsletter
- Funding streams currently available
- Changes to pension credit
- Derbyshire Lamp Post Poppy 2019

19/04/303 **Reports from Working Groups**

No reports were received.

There being no further business, the meeting was concluded at 9.05pm.

Signed as a true and correct record of the meeting.

Chairman .....

Dated.....