

# **Chinley Buxworth and Brownside Parish Council**

Parish Room, 3 Lower Lane, Chinley, High Peak, Derbyshire, SK23 6BE

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## **Clerk's Report – Parish Council Meeting 27 April 2022**

**Agenda Item 6 (a) – Chinley Community Centre Project** – An update on the project will be given including on the tender specification and re-tendering process. An invoice from architects d3 Associates Ltd will be presented for approval.

**Agenda Item 6 (b) – Play Area Inspection Reports** – Inspection reports to be presented and any matters arising to be discussed.

**Agenda Item 6 (c) – Queen's Platinum Jubilee** – An update on activities to be provided at the meeting. An application has been submitted to High Peak Borough Council for £550 from their Platinum Jubilee Grant Fund. We have not yet heard whether this has been successful or not. To consider items of expenditure and a parish council contribution towards activities.

**Agenda Item 6 (d) – Parish Land Licences to Occupy** – The current licences issued in respect of parish land to the rear of 33 and 39 Lower Lane came to an end on 31 March 2022 and the licence in respect of the field off the B6062 comes to an end on 23 May 2022. Renewal of these licences and costs (currently £10 for 33 and 39 Lower Lane and £300 for the field off the B6062) to be considered.

**Agenda Item 6 (e) – DALC Membership** – Consideration to be given to renewing the annual membership to Derbyshire Association of Local Councils (DALC) for 2022/23 and the level of subscription to be agreed and invoice approved.

**Agenda Item 6 (f) – Chinley Playing Fields Annual Maintenance** – The quote from Bancroft to carry out the annual maintenance of Chinley Playing Fields to be considered.

**Agenda Item 6 (g) – Bench Removal** – A quote has been received from Alliance Environmental Ltd to remove the bench on Derwent Square that was identified for removal in the 2021 Fixed Furniture Audit at a cost of £104.52 plus VAT. This quote is just to cut the bench off at its footings and leave it flush with the ground. It would cost an additional £26.13 plus VAT to remove the concrete base of the bench on the A624 Hayfield Road out of Chinley (slats already removed). This quote and work to be considered.

**Agenda Item 6 (h) – Litter Bin Emptying** – A Service Level Agreement to continue the contract with Alliance Environmental Ltd for one further year to empty all 8 parish council litter bins on a weekly basis at a cost of £2,003.01 plus VAT has been received for consideration.

**Agenda Item 6 (i) – General Risk Assessment 2022** – A General Risk Assessment has been circulated that covers all the parish council activities, including Financial Management, Business Management, Employees, Councillors, Parish Land & Premises, Assets and Other Activities. This is to replace the Financial Risk Assessment previously approved. This General Risk Assessment to be considered for approval.

**Agenda Item 6 (j) – Planters/Baskets 2022/23** – The parish council has been advised by DCC that the licence application for barrier baskets on Green Lane, Chinley will not be able to proceed following objections from Officers on the grounds that the baskets would not be 450mm back from the edge of the carriageway. Therefore, new baskets have not been ordered for the summer period and I have requested that Plantscape remove the existing baskets when they take the freestanding winter baskets away. The baskets at 15 Green Lane and The Old Liberal Club have not been removed to date. The baskets above the Green Lane Social have been removed due to the new canopy installation. To consider whether to relocate any baskets.