

Chinley Buxworth and Brownside Parish Council

Parish Room, 3 Lower Lane, Chinley, High Peak, Derbyshire, SK23 6BE

Parish Clerk: Mrs Georgina Cooper
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Clerk's Report – Parish Council Meeting 25 October 2023

Agenda Item 6 (a) – Chinley Community Centre Project – An update on progress on the project will be provided. The draft service agreement proposed between the Parish Council and Community Association to be considered. An update on s106 monies related to the project to be given. An invoice for architect services related to Phase 3 works to be presented for consideration. Quote and invoice for further VAT advice to be considered.

Agenda Item 6 (b) – Play Area and Parish Land Inspection Reports – Inspection reports to be presented and any matters arising to be discussed.

Agenda Item 6 (c) – Co-option – Two vacancies remain to be filled by co-option. One application has been received to date. All applications will be circulated in advance of the meeting. Any candidates present at the meeting will be invited to make a short address to the Parish Council. All co-opted candidates will be required to sign a Declaration of Acceptance of Office form after the meeting in order to take up their role as Parish Councillor. They must also declare that they meet the relevant eligibility criteria.

Agenda Item 6 (d) – Parish Land to the rear of Lower Lane bordering Chinley Playground – An updated on the status of the sale of these plots of land to be provided.

Agenda Item 6 (e) – Tree Survey 2023 – Quote for carrying out the annual recommended tree works to be considered.

Agenda Item 6 (f) – Remembrance Sunday 2023 – An update will be given on the latest plans for the parade and War Memorial service. Risk assessment for this event to be considered. To agree which councillors will represent the Parish Council and lay wreaths at each of the four War Memorial locations.

Agenda Item 6 (g) – Christmas 2023 – An update will be given on the latest plans for the Christmas Lights Switch On event in Chinley. Quotes will be presented at the meeting for supplying the small Christmas trees across the parish, including in the Parish Room, for consideration. Risk assessments for placing out the Christmas trees across the parish and for the Chinley Christmas Lights Switch On event to be considered.

Agenda Item 6 (h) – Buxworth Allotments – To receive an update after the Clerk and Cllr Took met with committee members of Buxworth Allotments Association recently. To receive an update on the water supply to the allotment site.

Agenda Item 6 (i) – Buxworth Rec – It is understood that Buxworth Club plan to hold a fireworks event on Buxworth Rec in November. The Parish Council's insurers have been contacted for advice. They have recommended that the Club produce a risk assessment, provide a copy of their public liability insurance, provide confirmation that their public liability insurance will cover such an event (since it would not be held on the Club's own land), submit a Firework Safety Plan and demonstrate that they are following any fireworks guidelines as set out by their insurers. The Parish Council's insurers have made it very clear that they would not cover such an event as the Parish Council are not responsible for organising it. The Parish Council's insurers have further advised that we should complete our own risk assessment and carry out inspections prior to and after the event, should it go ahead. Consideration to be given to granting permission for this event, subject to receiving the relevant information in advance of the meeting.

Agenda Item 6 (j) – Screen in Parish Room – A request has been received from a representative of the local businesses group in Chinley for a screen to be displayed in the Parish Room window, suspended from the ceiling. The screen would display content from a USB stick, highlighting local events and activities relevant to the community. The location has been chosen to be visible in the village. There would be no

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cost to the Parish Council other than for any additional electricity costs from running the screen. To consider support for this initiative.