

# **Chinley Buxworth and Brownside Parish Council**

Parish Room, 3 Lower Lane, Chinley, High Peak, Derbyshire, SK23 6BE

Parish Clerk: Mrs Georgina Cooper  
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## **Clerk's Report – Parish Council Meeting 20 October 2021**

**Agenda Item 6 (a) – Chinley Community Centre Project** – An update on progress on the project will be provided at the meeting. The September invoice will be presented for approval from architects d3 Associates Ltd (4,393.48 plus VAT).

**Agenda Item 6 (b) – Parish Land and Play Area Inspection Reports** – Monthly and weekly inspection reports to be presented and any matters arising to be discussed.

**Agenda Item 6 (c) – Tree Survey 2021** – The draft report of the 2021 Tree Survey including recommendations has been circulated for consideration. Quotes will be provided for carrying out the recommended tree works and for work to remove the green wire and metal posts at the edge of Chinley Playing Fields.

**Agenda Item 6 (d) – Remembrance 2021** – An update will be given. Risk assessment to be considered.

**Agenda Item 6 (e) – Christmas 2021** – An update will be given. Quotes will be presented at the meeting for supplying and installing small and large Christmas trees across the parish, including in the Parish Room, and for connecting all lights to an electrical supply as per previous years including along the trees on Squirrel Green adjacent to Princes Road. In addition, quotes to be presented for additional lights for the large Christmas tree that were included in the 2021/22 budget as well as work required to a number of the external socket boxes. Risk assessments to be considered.

**Agenda Item 6 (f) – Marmax Credit Note** – Further to the September meeting, the Parish Council have a credit note with Marmax Recycled Products to the value of £487.08 including VAT. A quote will be presented for consideration to purchase two new benches, utilising the credit note prior to price rises anticipated in January 2022.

**Agenda Item 6 (g) – Community Association Request** – to consider a request from the Community Association to purchase one 3m x 3m gazebo with sides and bag and one set of 6 LED outdoor marquee globe lights at a total cost of £354.13 plus VAT from their annual budget allocation.

14 October 2021