

Priority	Lead	Progress
1. Complete the first phase of the Buxworth allotments project, including laying out the allotments site, erecting the fencing and constructing the car park	General Purposes Group	Planning permission granted for the new car park for allotments. Phil Lomas appointed to draw up tender specification and to manage project. Phase 1 of fencing to the 3 ungated sides of the allotment site completed. 4 th side of fencing with gates to be erected following cultivation strips topsoil levelling.
2. Put in place steps to establish a Buxworth Allotments Association	Clerk	Chinley Allotments Association happy to mentor a Buxworth Allotments Association for 1 year. Interest in setting up a Buxworth Allotments Association invited through newsletter. Need also to write to people interested in renting an allotment.
3. Launch the Parish Council website	Clerk	Website launched on 21 st September 2015.
4. Commission a comprehensive tree survey of all Parish Council land that is accessible by the public or which lies close to property and arrange for any recommended tree works to be carried out	Chairman	A visual survey of trees on the Parish Council land carried out by an experienced forester on 17 th August 2015. His report was agreed at the September meeting. Tenders for remedial tree work have been invited. Clerk has written to owner of Whitehall about dying tree overhanging skate park/cycle facility and to HPBC about work to trees in conservation area.
5. Continue to engage actively in the ‘Community Vision’ process and consider the recommendations from the consultation report that affect the Parish Council	Community Centre Liaison Group	Recommendations were considered at the June 2015 meeting. Resolved to continue to work with the Community Association in supporting refurbishment/rebuild of the Community Centre; provide a noticeboard key, to be held at the Buxworth Memorial Club to enable shared use of the notice board by the community (done); and investigate the potential to hold some Parish Council meetings in Buxworth - we still need to do this. The list of community events is now being displayed in Parish Room window.
6. Secure a satisfactory financial agreement with DCC to allow them to surrender the lease of the community centre and determine the best future management	Community Centre Liaison	Response to DCC’s final offer and proposals for the lease to the Community Association agreed at September meeting, along with the draft architect’s brief. Meeting held on 14.10.15 with Faye Plant of HPBC planning department. Secured

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arrangements for the centre	Group	support in principle for ideas for construction of new community centre and masterplan for Lower Lane site. Approach to feasibility work funding bids and Community Right to Build Order agreed at October meeting. DALC being consulted on draft Deed of Surrender document. Agenda item for November meeting.
7. Keep a close eye on the redevelopment of the former Dorma site and renew our efforts to ensure that S.106 monies are spent appropriately and wisely within our parish.	Planning Group	Chairman met with Cllr Caroline Howe and relevant HPBC officers on 22.09.15 to discuss S.106 issues. Agreement in principle that S.106 monies for public open space and play space can be put towards the Community Centre/Lower Lane project and Buxworth allotments, depending on timing. HPBC legal department will advise on whether public transport infrastructure money can be re-allocated to other facilities.
8. Other important outstanding actions		
i. Playground inspection reports	Clerk/ General Purposes	RoSPA annual inspection reports were reported to the June 2015 meeting and priority actions agreed. Weekly visual inspections by councillors continue to be undertaken, reported and appropriate action taken. Clerk to sort out the outstanding cycle and playground signage as a high priority.
ii. Secure maintenance yard for BBHT	Clerk/ Martin	Martin has contacted BBHT about terms for leasing or purchasing the land. Unclear at present whether BBHT wish to continue.
iii. HGV signs	Clerk	DCC funding via Cllr Lomax is still available for the ‘Don’t follow sat-nav’ signs to mitigate problems at New Smithy and Brierley Green bridges. Needs to be actioned.
iv. Seats & picnic benches	General Purposes Group	Bench purchased for Buxworth. Hope Construction Materials offer to provide 2/3 picnic benches and fruit trees for the community orchard. Ground requires mowing before installation. General Purposes to agree location for new seat in Chinley following repair of Derwent Square seat.
v. Red telephone kiosks	Clerk	Council has resolved to register interest in adopting the red kiosks in order to safeguard them for the future and enable them to be passed to the Community Association in the future. Clerk is liaising with Linda Page over the proposals to convert two kiosks at Chinley and Buxworth into defibrillator stations.

