

Priority	Lead	Progress
1. Complete the first phase of the Buxworth allotments project, including laying out the allotments site, erecting the fencing and constructing the car park	General Purposes Group/ Clerk	Planning permission granted for new car park for allotments. Tender from Darren Hague accepted. Phil Lomas seeking itemised breakdown to see if costs can be trimmed. Phase 1 fencing to the 3 ungated sides of the allotment site completed. 4 th side of fencing with gates to be erected following topsoil levelling.
2. Put in place steps to establish a Buxworth Allotments Association	Clerk	Chinley Allotments Association happy to mentor a Buxworth Allotments Association for 1 year. Interest in tenancies and setting up a Buxworth Allotments Association invited through newsletter. Need to write to people who have already expressed interest in an allotment to show progress and prevent the project from ‘drifting’.
3. Launch the Parish Council website	Clerk	Website launched on 21 st September 2015. Needs to be kept up to date and relevant news items regularly posted.
4. Commission a comprehensive tree survey of all Parish Council land that is accessible by the public or which lies close to property and arrange for any recommended tree works to be carried out	Chairman	A visual survey of trees on the Parish Council land carried out by an experienced forester on 17 th August 2015. Report agreed at the September meeting. Tender from Mark Appleby for tree work accepted and HPBC given approval for the works in the conservation area. Work due to be completed in March. Owner of Whitehall has agreed to deal with tree overhanging skate park/cycle facility. Mark Appleby to re-quote for remedial works to additional sycamore tree in Stubbins Park, rather than felling, following consultation with FOCP.
5. Continue to engage actively in the ‘Community Vision’ process and consider the recommendations from the consultation report that affect the Parish Council	Community Centre Liaison Group	Recommendations considered at the June 2015 meeting. Resolved to continue to work with the Community Association to support refurbishment/rebuild of the Community Centre; provide a noticeboard key, to be held at Buxworth Memorial Club, to enable shared use of the noticeboard by the community and have further keys cut (done); and investigate potential to hold some PC meetings in Buxworth – still need to do this. List of community events supplied by the CA is now displayed in Parish Room window.

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<p>6. Secure a satisfactory financial agreement with DCC to allow them to surrender the lease of the community centre and determine the best future management arrangements for the centre</p>	<p>Community Centre Liaison Group</p>	<p>Response to DCC’s final offer and proposals for lease to the Community Association agreed. Meeting held with Faye Plant of HPBC Planning on 14.10.15. Secured support in principle for ideas for construction of new community centre and masterplan for Lower Lane site. Approach to feasibility work & project support grant funding bids and the Community Right to Build Order (CRTBO) agreed. Meeting with HPBC held to discuss CRTBO process on 22.01.16. Other possible sources of revenue grant funding also being looked into. DALC consulted on draft Deed of Surrender. PC/CA carried out own asbestos survey. Lease surrender and money from DCC and tenancy at will to CA to be completed in March/April. Invitation to tender to architects sent out 22.02.16, submission date of 18.03.16 and interviews mid-April.</p>
<p>7. Keep a close eye on the redevelopment of the former Dorma site and renew our efforts to ensure that S.106 monies are spent appropriately and wisely within our parish.</p>	<p>Planning Group</p>	<p>Chairman met with Cllr Caroline Howe and HPBC officers on 22.09.15 to discuss S.106 issues. Agreement in principle that S.106 monies for public open space and play space can be put towards the Community Centre/Lower Lane project and potentially Buxworth allotments, depending on timing. HPBC legal department to advise on whether public transport infrastructure money can be re-allocated.</p>
<p>8. Other important outstanding actions</p>		
<p>i. Playground inspection reports</p>	<p>Clerk/ General Purposes</p>	<p>RoSPA annual inspection reports were reported to the June 2015 meeting and priority actions agreed. Weekly visual inspections by councillors continue to be undertaken, reported and appropriate action taken. Clerk sorting out the outstanding cycle and playground signage as a high priority. Agenda item for March.</p>
<p>ii. Buxworth Old Allotment</p>	<p>Clerk/ Martin</p>	<p>Mrs Mellor has surrendered her allotment tenancy. Site now needs to be made safe. BBHT no longer interested. A local resident has expressed interest in taking it over. Agenda item for March.</p>
<p>iii. HGV signs</p>	<p>Clerk</p>	<p>DCC funding via Cllr Lomax is still available for the ‘Don’t follow sat-nav’ signs to mitigate problems at New Smithy and Brierley Green bridges. Needs to be actioned.</p>

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iv. Seats & picnic benches	General Purposes Group	Bench purchased for Buxworth. Hope Construction Materials offer to provide 2/3 picnic benches and fruit trees for the community orchard. Needs following up. GP Group to agree site for new seat in Chinley following repair of Derwent Square seat.
v. Station Road, Chinley	Clerk	Meeting with Isobel Mulligan (DCC) took place on 08.02.16. New proposals for Station Road produced on 16.03.16 together with removal of double yellow lines outside 28 Lower Lane. Scheme still fails to deal with issue of identifying drop-off/pick-up point. PCSO Karen Green agreed to monitor pavement parking near the Sidings and place a polite notice on the windscreens of the vehicles, if appropriate.
vi. Christmas Trees & Lights	Finance Group	Finance Group to meet in September to plan the 2016 Christmas tree & light decorations and ensure we are getting good value for money.
vii. Land adjoining 33 Lower Lane, Chinley	Clerk/ Martin	Decision on sale of the land to interested resident deferred pending masterplan for Lower Lane site. If we resolve to sell we will need to ensure we get best consideration. Meantime, we are exploring a tenancy licence.
viii. Buxworth Playground and Recreation Land Access	Clerk	Following the music event in 2015 Jonathan & Anna Smith propose to use the money raised for a joint venture with the Parish Council to upgrade equipment at Buxworth Playground. Anna has a suggested layout and costs and proposes to consult with Buxworth residents. Agreed that some of our reserves based on the proportion of housing stock/resident numbers in Buxworth should be put towards this project. Clerk is liaising with Anna. Jonathan has put forward ideas for a new access to the Buxworth Recreation Land from the Memorial Club Car Park. However, this cannot be considered further until he draws up a detailed plan.
ix. Maintenance	Maintenance Working Group	Working Group set up to investigate Bill’s suggestion to employ a part-time maintenance person. Group to look at role, employment and budgetary implications and compare with contracting out work.