

# Chinley Buxworth and Brownside Parish Council

Parish Room, 3 Lower Lane, Chinley, High Peak, Derbyshire, SK23 6BE

Parish Clerk: Mrs Georgina Cooper  
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A Meeting of the Parish Council will take place on **WEDNESDAY 20 October 2021** at 7.30pm at  
Chinley Community Centre, 21 Lower Lane, Chinley, SK23 6BE.

## SUMMONS & AGENDA *All are welcome to attend*

1. Apologies for Absence
2. Declaration of Members Interests
3. Public Speaking
  - (a) Community Police (if present)
  - (b) Borough/County Councillors/MP (if present)
  - (c) Open Forum – an opportunity for members of the public to raise any issue with the Council
4. Minutes of the Parish Council Meeting held on 22 September 2021
5. Chairman's Update
6. Clerk's Report – circulated
  - (a) Chinley Community Centre Project – receive update and approve the September invoice from d3 Associates
  - (b) Parish Land and Play Area Inspection Reports – receive monthly and weekly reports and consider any action necessary
  - (c) Tree Survey 2021 – receive and consider report and quotes for work required
  - (d) Remembrance 2021 – receive update and consider risk assessment
  - (e) Christmas 2021 – receive update and consider risk assessment and quotes
  - (f) Marmax Credit Note – receive update and consider quote for 2 benches with credit note
  - (g) Community Association Request – consider request for a gazebo and outdoor marquee light from annual budget allowance
7. Planning Applications  
(Any late applications will be detailed in the minutes)  
  
- To consider applications received  
  
*No applications received to date*

8. Finance
  - (a) Accounts for Payment October 2021 - to consider any transfers within existing banking arrangements and the payments listed below for approval.  
(Any late invoices will be detailed in the minutes)

Payee	Amount
Fleur Telecom	£ 27.00
Jackson Carpets Ltd	£ 277.00
WaterPlus	£ 32.23
Trusted IT	£ 22.55
SSE Southern Electric	£ 247.45
E-on	£ 26.93
Salary Costs	£ TBA
The Royal British Legion	£ 118.00
Ian Foster	£ 1,875.00
Community Association	£ 22.00
Chapel DIY Centre Ltd	£ 83.23
Cllr A Knox	£ 15.00
Trusted IT	£ 338.42
Hall's Mica Hardware	£ 89.98
d3 Associates Ltd	£ 5,235.58
<b>TOTAL</b>	<b>£ 8,410.37</b>

- (b) Bank Reconciliations – verify for Q2 2021/22 and approve for signature
  - (c) Q2 2021/22 Accounts – consider Q2 2021/22 Budget Monitoring Report and Reserves Adjustment Report
  - (d) Printer – consider disposal options for redundant printer and removal from asset register
9. Correspondence - items for information as circulated
10. Reports from Working Groups
11. Exclusion of the Press and public - consider for the next two items
12. Overtime – consider approving an overtime payment to the Clerk in the November 2021 salary
13. Parish Land to the rear of Lower Lane bordering Chinley Playground – receive update and consider any action necessary

*Georgina Cooper*

**Clerk of the Council**

**14 October 2021**