

Chinley Buxworth and Brownside Parish Council

Parish Room, 3 Lower Lane, Chinley, High Peak, Derbyshire, SK23 6BE

Parish Clerk: Mrs Georgina Cooper
Tel: 01663 750139

clerk@chinleybuxworthbrownside-pc.gov.uk
www.chinleybuxworthbrownside-pc.gov.uk

The Annual Meeting of the Parish Council will take place on **WEDNESDAY 17 May 2023 at 7.30pm** at
Chinley Community Centre, 21 Lower Lane, Chinley, SK23 6BE.

SUMMONS & AGENDA *All are welcome to attend*

1. Election of Chairman
 2. Election of Vice Chairman
 3. Declarations of Acceptance of Office
 4. Apologies for Absence
 5. Registration/Declaration of Members Interests
 6. Chairman's Allowance
 7. Standing Orders – receive updated Standing Orders for consideration and adoption
 8. Financial Regulations – review existing Financial Regulations and consider re-adopting
 9. Appointment to Advisory Panels and Working Groups
 - Appraisal
 - Planning
 - General Purposes
 - Weekly Playground Inspections
 - Grant Funding
 - Others TBA
 10. Appointment of Representatives to Other Bodies
 - Allotment Associations
 - Association of Buxworth & Clayton
 - Chinley & Buxworth Community Association
 - Friends of Chinley Park
 - Chinley & Buxworth Transport Group
 - Buxworth Recreation Ground
 - Others TBA
 11. Authorised Signatories - to approve signatories on RBS/Unity Trust/CCLA Public Sector Deposit Fund accounts
 12. BACS payments – to approve BACS as a payment method
 13. Variable Direct Debits – to approve the use of a variable direct debit to pay for the following utility supplies: energy, telephone, broadband and water
 14. Appointment of Custodian of the Flag
 15. Meeting Dates 2023-24 – to agree proposed dates
 16. Subscriptions – to review annual subscriptions
 17. Rent Review – to review rents in respect of Chinley Allotments Association, Buxworth Allotments Association and Chinley Community Association
- ### **Ordinary Monthly Business**
18. Public Speaking
 - (a) Community Police (if present)
 - (b) Borough/County Councillors/MP (if present)
 - (c) Open Forum – an opportunity for members of the public to raise any issue with the Council
 19. Minutes of the Parish Council Meeting held on 26 April 2023
 20. Chairman's Update
 21. Clerk's Report – circulated
 - (a) Chinley Community Centre Project
 - To receive update
 - To consider Wain Homes legal agreement
 - To consider DCC Grant Agreement
 - To note quote accepted for VAT advice
 - (b) Play Area and Parish Land Inspection Reports - receive reports and consider any action necessary
 - (c) Co-option Policy and Update – to consider draft policy for adoption and receive update on latest vacancies
 - (d) Squirrel Green Access – to consider quote for works to improve access to Squirrel Green
 - (e) Playground Bark – to note cost for supplying and laying bark in Buxworth Playground
 22. Planning Applications
(Any late applications will be detailed in the minutes)
 - To consider applications received

No applications received to date

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23. Finance

- (a) Accounts for Payment May 2023 – to consider any transfers within existing banking arrangements and the payments listed below for approval
(Any late invoices will be detailed in the minutes)

Payee	Amount
Fleur Telecom	£ 33.14
Jackson Carpets Ltd	£ 277.00
Trusted IT	£ 22.55
Salary Costs	£ TBC
Chinley Community Association	£22.00
A K Products	£28.80
JPR Farm Direct	£400.00
Derbyshire Association of Local Councils	£150.00
2commune Ltd	£480.00
TOTAL	£ 1,413.49

- (b) Income Received – to note income received
(c) Internal Audit – to receive and consider Internal Auditor's Report 2022/23
(d) External Audit: Annual Governance Statement – to consider and approve the Annual Governance Statement 2022/23
(e) External Audit: Accounting Statements – to consider and approve the Accounting Statements 2022/23
(f) Period for the Exercise of Public Rights – to agree the period Monday 05 June to Friday 14 July 2023

24. Correspondence - items for information as circulated

25. Reports from Working Groups

Georgina Cooper

Clerk of the Council

11 May 2023