

# **Chinley Buxworth and Brownside Parish Council**

Parish Room, 3 Lower Lane, Chinley, High Peak, Derbyshire, SK23 6BE

Parish Clerk: Mrs Georgina Cooper  
Tel: 01663 750139

clerk@chinleybuxworthbrownside-pc.gov.uk  
www.chinleybuxworthbrownside-pc.gov.uk

The Annual Meeting of the Parish Council will take place on Thursday 27 May 2021 at 7.30pm at  
Chinley Community Centre, 21 Lower Lane, Chinley, SK23 6BE.

Members of the public are welcome to attend but it is recommended that representations are made in writing  
in advance of the meeting. The meeting will also be available via [www.zoom.us](http://www.zoom.us) by entering:  
Meeting ID: 885 1594 6838 Password: 159706

## **All are welcome to attend SUMMONS & AGENDA**

1. Election of Chairman
  2. Election of Vice Chairman
  3. Declarations of Acceptance of Office
  4. Apologies for Absence
  5. Registration/Declaration of Members Interests
  6. Chairman's Allowance
  7. Review and Adoption of Standing Orders and Financial Regulations
  8. Financial Risk Assessment 2021 – consider and approve Financial Risk Assessment for 2021.
  9. Appointment to Advisory Panels and Working Groups
    - Appraisal
    - Planning
    - General Purposes
    - Communications
    - Grant Funding
    - Others TBA
  10. Appointment of Representatives to Other Bodies
    - Allotment Associations
    - Association of Buxworth & Clayton
    - Chinley & Buxworth Community Association
    - Friends of Chinley Park
    - Chinley & Buxworth Transport Group
    - Buxworth Recreation Ground
    - Others TBA
  11. Authorised Signatories
    - RBS/Unity Trust/CCLA Public Sector Deposit Fund
  12. BACS payments – to approve payment method.
  13. Appointment of Custodian of the Flag
  14. Meeting Dates 2021-22 – to agree proposed dates.
  15. Subscriptions – to review annual subscriptions.
  16. Rent Review – to review rents in respect of Chinley Allotments Association, Buxworth Allotments Association and Chinley Community Association.
- Ordinary Monthly Business**
17. Public Speaking
    - (a) Community Police
    - (b) Borough/County Councillors/MP (if present)
    - (c) Open Forum – an opportunity for members of the public to raise any issue with the Council
  18. Minutes of the Remote Parish Council Meeting held on 29 April 2021
  19. Chairman's Update
  20. Clerk's Report – circulated
- (a) Chinley Community Centre Project:
    - To receive update.
    - To approve the April invoice from d3 Associates.
    - To approve in principle to carry out a consultation in respect of a possible PWLB loan.
  - (b) Play Area Inspection Reports – receive weekly reports and consider any action necessary.
  - (c) Parish Land Inspection Reports – receive monthly reports and consider any action necessary.
  - (d) Newsletters 2021/22 – to consider proposed schedule and newsletter format.
  - (e) Buxworth Fencing – to consider quote for repairs to fencing from Buxworth School to Buxworth Rec.
  - (f) Minor Maintenance Scheme 2021/22 – to consider participation.
  - (g) Chinley Allotments – to consider request for funding.
  - (h) Welcome Back Fund – to consider making a proposal for funding.
21. Planning Applications
  - To consider applications received (see additional information sheet).
22. Finance
  - (a) Accounts for Payment May 2021 – to consider for approval (see additional information sheet).
  - (b) Fund transfers – to approve transfers within the council's banking arrangements.
  - (c) Internal Audit – to receive and consider Internal Auditor's Report 2020/21.
  - (d) External Audit: Annual Governance Statement – to consider and approve the Annual Governance Statement 2020/21.
  - (e) External Audit: Accounting Statements – to consider and approve the Accounting Statements 2020/21.
  - (f) Period for the Exercise of Public Rights – to agree the period Monday 14 June to Friday 23 July 2021.
23. Correspondence - items for information as circulated.
24. Reports from Working Groups
25. Exclusion of the Press and public - to consider for the next one item.
26. Parish Land to the rear of Lower Lane bordering Chinley Playground – receive update and consider any action and expenditure required.

*Georgina Cooper*

**Clerk of the Council  
21 May 2021**

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## **Additional agenda information for the Meeting of the Parish Council**

### 21.) Planning Applications

*(Any late applications will be detailed in the minutes)*

- (a) **HPK/2021/0216** – Application for variation/removal of condition 1 in relation to HPK/2016/0313 (Reserved matters application (revised) with details of the appearance, landscaping, layout and scale for Phase 2 of the residential development comprising 62 no. dwellings and associated works). Forge Works, Forge Road, Chinley, SK23 6BW.
- (b) **HPK/2021/0256** - Application for variation of condition 2 in regards to DET/2021/0003 (retrospective). Barn Conversion, Stubbins Farm, Unnamed Road From Stubbins Lane To Tithe Barn Farm, Chinley.

### 22.) Finance

#### (a) Accounts for Payment May 2021:

*(Any late invoices will be detailed in the minutes)*

<b>Payee</b>	<b>Amount</b>
Fleur Telecom	£ 27.00
Jackson Carpets Ltd	£ 277.00
Trusted IT	£ 22.55
NEST Corporation (Pension)	£ tba
Mrs G Cooper	£ tba
HM Revenue & Customs	£ tba
d3 Associates Ltd	£ 5,220.00
2commune Ltd	£ 480.00
Bancroft Amenities Ltd	£ 3,901.20
B Woodcock	£ 149.25
<b>TOTAL</b>	<b>£ 10,077.00</b>