

# Chinley Buxworth and Brownside Parish Council

Parish Room, 3 Lower Lane, Chinley, High Peak, Derbyshire, SK23 6BE

Parish Clerk: Mrs Georgina Cooper  
Tel: 01663 750139

clerk@chinleybuxworthbrownside-pc.gov.uk  
www.chinleybuxworthbrownside-pc.gov.uk

The Annual Meeting of the Parish Council will take place on Thursday 23 May 2019 at 7.30pm,  
at Parish Room, 3 Lower Lane, Chinley

*All are welcome to attend*

## SUMMONS & AGENDA

1. Election of Chairman
  2. Election of Vice Chairman
  3. Receive Declarations of Acceptance of Office
  4. Apologies for Absence
  5. Registration/Declaration of Members Interest Forms
  6. Chairman's Allowance
  7. Review and Adoption of Standing Orders and Financial Regulations
  8. Financial Risk Assessment 2019 – consider and approve financial risk assessment 2019.
  9. Appointment to Advisory Panels and Working Groups
    - Appraisal
    - Finance
    - Planning
    - General Purposes
    - Communications
    - Others TBA
  10. Appointment of Representatives to Other Bodies
    - Allotments
    - Association of Buxworth & Clayton
    - Community Association
    - Friends of Chinley Park
    - Chinley & Buxworth Transport Group
    - Bugsworth Basin Heritage Trust
    - ROW representative
    - Safer Neighbourhood Team
    - Others TBA
  11. Authorised Signatories
    - Royal Bank of Scotland
    - Unity Trust Bank
  12. Appointment of Custodian of the Flag
  13. Appointment of Parish Room Key Holders
  14. Dates and times of meetings 2019-20 – agree proposed meeting dates for 2019-20.
  15. Review the Council's and staff subscriptions to other bodies
- Ordinary Monthly Business**
16. Public Speaking
    - (a) Community Police - PCSO Karen Green.
    - (b) Borough/County Councillors (if present)
    - (c) Open Forum – this is an opportunity where residents of this Parish are welcome to bring any issue to the Council and members with a prejudicial interest who wish to make representation may do so.
  17. Minutes of the Parish Council Meeting held on 25 April 2019.
  18. Chair's Update
  19. Clerk's Report – circulated
  - (a) Chinley Community Centre Project – receive update, consider any action and expenditure required.
  - (b) Playground Inspection Reports – receive weekly PC Playground and Skatepark/Cycle facility reports. Consider any action and expenditure required.
  - (c) No Dogs Sign Chinley Hardcourt – to consider request for sign and any action or expenditure required.
  - (d) Minor Maintenance Scheme – consider participation for the 2019/20 year.
  20. Planning Applications – consider applications received (see additional information sheet). Any late applications will be detailed in the minutes.
  21. Finance
    - (a) BACS – To approve the use of BACS as a payment method
    - (b) Accounts for Payment subject to Council's approval (see additional information sheet). Any late invoices will be detailed in the minutes.
  22. Correspondence items for information - as circulated.
  23. DALC – as circulated.
  24. Reports from working groups.
  25. Exclusion of the Press and public for the next three confidential items.
  26. Parish Land at Buxworth (off tramway) – receive update and consider any action required.
  27. Parish Land to the rear of Lower Lane bordering Chinley Playground – receive update and consider any action and expenditure required.
  28. Clerk's Annual Review & Pay Scale – consider recommendations to Clerk's pay scale change further to annual review.

*Georgina Cooper*

**Clerk of the Council  
17 May 2019**

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## Additional agenda information for the Annual Meeting of the Parish Council

### 20.) Planning Applications

- (a) **HPK/2019/0120** – Proposed conversion of garage and store basement to form extended accommodation with new pitched roof over. 24 Ash Grove, Chinley, SK23 6BQ. Mrs Kate Jeffrey.
- (b) **HPK/2019/0138** – Proposed first floor rear extension. Highfield, Buxton Road, Chinley, SK23 6DR. Mr & Mrs Durkin.

### 21.) Finance

- (b) Accounts for Payment (subject to Council's approval):

Payee	Amount
Fleur Telecom	£ 22.00
Jackson Carpets Ltd	£ 277.00
Npower	£ 95.00
NEST Corporation (Pension)	£tba
Mrs G Cooper	£tba
HM Revenue & Customs	£tba
BT	£ 128.30
David G Ross Ltd	£ 75.36
Plantscape Ltd	£ 1,074.00
DALC	£ 23.50
2commune Ltd	£ 522.00
Chapel DIY Centre Ltd	£ 7.85
Henshaws Envirocare Ltd***	£ 255.00
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<b>TOTAL</b>	<b>£ 2,735.01</b>

(any late invoices will be detailed in the minutes)

\*\*\* Cheque written on 8 May 2019