

Chinley Buxworth and Brownside Parish Council

Parish Room, 3 Lower Lane, Chinley, High Peak, Derbyshire, SK23 6BE

Parish Clerk: Mrs Georgina Cooper
Tel: 01663 750139

clerk@chinleybuxworthbrownside-pc.gov.uk
www.chinleybuxworthbrownside-pc.gov.uk

The Annual Meeting of the Parish Council will take place on Thursday 24 May 2018 at 7.30pm,
at Parish Room, 3 Lower Lane, Chinley

All are welcome to attend

SUMMONS & AGENDA

1. Election of Chairman
 2. Declaration of Acceptance of Office
 3. Apologies for Absence
 4. Registration/Declaration of Members Interest Forms
 5. Election of Vice Chairman
 6. Chair's Allowance
 7. Adoption of Standing Orders and Financial Regulations
 8. Financial Risk Assessment 2017 – consider and approve financial risk assessment 2018.
 9. Appointment to Advisory Panels and Working Groups
 - Appraisal (2)
 - Finance (4)
 - Planning (4)
 - General Purposes (4)
 - Communications (3)
 - Others TBA
 10. Appointment of Representatives to Other Bodies
 - Allotments Liaison (2)
 - Association of Buxworth & Clayton (1)
 - Community Association Liaison (3)
 - Friends of Chinley Park Liaison (2)
 - Chinley & Buxworth Transport Group (2)
 - Bugsworth Basin Heritage Trust Liaison (1)
 - ROW representative (1)
 - Safer Neighbourhood Team (2)
 - Others TBA
 11. Cheque Signatories
 12. Appointment of Custodian of the Flag
 13. Appointment of Parish Room Key Holders
 14. Dates and times of meetings 2018-19 – agree proposed meeting dates for 2018-19.
- Ordinary Monthly Business**
15. Public Speaking
 - (a) Community Police - PCSO Karen Green.
 - (b) Borough/County Councillors (if present)
 - (c) Open Forum – this is an opportunity where residents of this Parish are welcome to bring any issue to the Council and members with a prejudicial interest who wish to make representation may do so.
 16. Minutes of the Parish Council Meeting held on 26 April 2018.
 17. Chair's Update
 18. Clerk's Report – circulated
- (a) Chinley Community Centre Project – receive update, consider any action and expenditure required.
 - (b) Playground Inspection Reports – receive weekly PC Playground and Skatepark/Cycle facility reports. Consider any action and expenditure required.
 - (c) Chinley Playground Project – receive update, consider any action and expenditure required.
 - (d) Buxworth Car Park – receive update, consider any action and expenditure required.
 - (e) Twinning – receive update, consider any action required.
 - (f) Buxworth Allotments – receive update, consider any action and expenditure required.
 - (g) First World War Centenary – receive update, consider any action required.
19. Planning Applications – consider applications received (see additional information sheet). Any late applications will be detailed in the minutes.
 20. Finance
 - (a) Accounts for Payment subject to Council's approval (see additional information sheet). Any late invoices will be detailed in the minutes.
 - (b) Annual Accounts – to receive and approve the annual accounts for the year ending 31 March 2018.
 - (c) Internal Audit – receive and consider internal auditor's report.
 - (d) Internal Audit: Annual Governance Statement – to consider and approve the Annual Governance Statement.
 - (e) External Audit: Accounting Statements – to consider and approve the Accounting Statements.
 - (f) Fence Repair Chinley Car Park – receive and consider quotes for repair of the fence.
 21. Correspondence items for information - as circulated.
 22. DALC – as circulated.
 23. Reports from working groups.
 24. Exclusion of the Press and public for the next three confidential items.
 25. Parish Land in Buxworth (off B6062) – consider any proposals received to issue licence to lease land.
 26. Clerk Overtime – consider request for overtime payment for May 2018.
 27. Clerk Pay – consider any changes to Clerk's pay scale further to annual review.
- Georgina Cooper*
- Clerk of the Council**
18 May 2018

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Additional agenda information for the Annual Meeting of the Parish Council

19.) Planning Applications

- (a) **HPK/2018/0201** – Proposed single storey rear extension, alterations to windows, removal of render and creation of new off-road parking. Springfield, Maynestone Road, Chinley, SK23 6AF. Mr & Mrs R & N Nock. **Chinley, Buxworth and Brownside Parish Council have no objections to this application.**
- (b) **HPK/2018/0218** – Proposed construction of new outbuilding. Thornfield Barn, 35 Lower lane, Chinley, SK23 6BE. Mr Harry Colledge.
- (c) **HPK/2018/0237** – Proposed two storey rear addition forming an extended kitchen garden utility and cloak room on the ground floor and an en-suite bedroom on the first floor. Whiterock, Buxton Road, Chinley, SK23 6DR. Mr Andy Gill.
- (d) **HPK/2018/086** – Proposed replacement of temporary classroom with a permanent traditional build with connecting corridor to the main school. Chinley Primary School, Buxton Road, Chinley, SK23 6DR. Mr Peter Lambert.

20.) Finance

- (a) Accounts for Payment (subject to Council's approval):

Payee	Amount
Fleur Telecom	£ 22.00
Jackson Carpets Ltd	£ 277.00
Npower	£ 59.00
NEST Corporation (Pension)	£tba
Mrs G Cooper	£tba
HM Revenue & Customs	£tba
BT	£ 136.52
Chapel DIY Centre Ltd	£ 36.56
Association of Buxworth and Clayton	£ 50.00
2commune Ltd	£ 510.00
Bancroft Amenities Ltd	£ 4,228.48
B Woodcock	£ 123.83
BBHT	£ 20.00
TOTAL	£ 5,463.39

(any late invoices will be detailed in the minutes)