

Chinley Buxworth and Brownside Parish Council

Parish Room, 3 Lower Lane, Chinley, High Peak, Derbyshire, SK23 6BE

Parish Clerk: Mrs Georgina Cooper
Tel: 01663 750139

clerk@chinleybuxworthbrownside-pc.gov.uk
www.chinleybuxworthbrownside-pc.gov.uk

**The Annual Meeting of the Parish Council
will take place on Thursday 25th May 2017 at 7.30pm,
at Parish Room, 3 Lower Lane, Chinley**

All are welcome to attend

SUMMONS & AGENDA

PART I – NON-EXEMPT INFORMATION

1. Election of Chairman
2. Declaration of Acceptance of Office
3. Apologies for Absence
4. Registration/Declaration of Members Interest Forms
5. Election of Vice Chair
6. Chair's Allowance
7. Adoption of Standing Orders and Financial Regulations
8. Appointment to Advisory Panels and Working Groups
 - Appraisal (2)
 - Finance (4)
 - Planning (3)
 - General Purposes (4)
 - Community Centre Liaison (3)
 - Central Area 5 (Chair and Clerk)
 - Grant/Funding Applications (Chair)
 - Others TBA
9. Appointment of Representatives to Other Bodies
 - Allotments Liaison (1)
 - Community Association Liaison (2)
 - Friends of Chinley Park Liaison (2)
 - Transport Group & Friends of Chinley Station Liaison (1)
 - High Peak & Hope Valley Community Rail Partnership (1)
 - Association of Buxworth & Clayton (1)
 - Bugsworth Basin Heritage Trust (formerly IWPS) (1)
 - Peak District National Park Authority Parish Member
 - ROW representative for Groundwork Derby & Derbyshire
 - Safer Neighbourhood Team
 - Others TBA
10. Cheque Signatories
11. Appointment of Custodian of Flag
12. Appointment of Parish Room Key Holders

Ordinary Monthly Business

13. Public Speaking
 - (a) Community Police - PCSO Karen Green.
 - (b) Borough/County Councillors (if present)
 - (c) Open Forum – this is an opportunity where residents of this Parish are welcome to bring any issue to the Council and members with a prejudicial interest who wish to make representation may do so.
14. Minutes of the Parish Council Meetings: held on 27.04.17
15. Chair's Update
16. Clerk's Report – circulated
- (a) Buxworth Playground Project – approval of outstanding expenditure required. Consider any actions required regarding grounds maintenance.
- (b) Buxworth Allotments Project – receive update on progress.

- (c) Buxworth Allotments Association – receive and approve agreement with the Allotment Association and consider next steps for handover.
- (d) Chinley Community Centre Project – receive update on progress.
- (e) Inspection Reports – receive weekly PC Playground and Cycle facility reports. Consider any actions required.
- (f) Emptying litter bin services – consider any actions required.
- (g) Signage at Vinyl Compounds – consider any actions and expenditure required.
- (h) Seating/benches in the parish – consider any actions and expenditure required.
- (i) WI tree – receive update and consider any actions required.
- (j) Parking and access issues Belle Vue Chinley – receive update and consider any actions required.
- (k) Licences for parish land at various locations – consider any actions required.
17. Planning Applications - consider applications received (see additional information sheet)
18. Finance
 - (a) Accounts for Payment (all subject to Council's approval) (see additional information sheet)
 - (b) Internal Audit – receive and approve internal auditor's report.
 - (c) External Audit – receive and approve the Annual Governance Statement and Accounting Statements
 - (d) Adoption of standing orders for authorising payments on completion of works.
 - (e) Approve £100 Chairman's allowance
 - (f) Hole in Chinley playing fields – approval of expenditure required.
 - (g) WI - consider request for curtain rails in WI Hall.
 - (h) Grass cutter – consider request for funding a new cutter.
 - (i) Chinley Community Association – consider request for funding a new marquee.
19. Correspondence items for information - as circulated.
20. DALC – as circulated.
21. Reports from working groups.

PART II – EXEMPT INFORMATION

No items for discussion after exclusion of the press and public.

.....Parish Clerk
Date: 19/05/2017

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Additional agenda information for The Annual Meeting of the Parish Council

17.) Planning Applications

- NP/HPK/0417/0378 – Single storey side extension. Upper Lodge, Maynestone Road, Chinley. Mr Colin Theaker. No objections.
- HPK/2017/0085 - Proposed glazed lean-to extension. Meros, Leaden Knowle, Chinley. Mr Brian Brooke. No objections.
- NP/HPK/0417/0362 - Removal of condition limiting occupancy to 28 days on application NP/HPK/0400/059. Dewsnap, Sandy Lane, Chinley. Mr David Williams & Mrs Sally Williams. The following comments were agreed however the application has since been 'Withdrawn':
 - The Parish Council recognises the importance of holiday accommodation to the local economy and so is keen to ensure there is no net loss at 'Dewsnap'. We have no objection to the removal of the 28 day occupancy condition on 'Dewsnap Frost' provided a similar condition is placed on the farmhouse itself ('Dewsnap') in order to maintain two holiday lets on the site.
- HPK/2017/0205 - Proposed open plan agricultural building to house livestock. Hull Farm, Beet Lane, New Smithy, Chinley. Mr L Goddard.
- NP/HPK/0517/0450 - Construction of storage for muck adjacent to an agricultural building, The Barn located in field 2115 (OS 0682), near Breckend, Wash. Mr M Lewis.

(any late applications will be detailed in the minutes)

18.) (a) Accounts for payment - May 2017

Cheque no.	Payee	Description	Amount
DD	Fleur Telecom	Broadband (May)	£ 22.00
SO	Jackson Carpets Ltd	Rent 3 Lower Lane (May)	£ 277.00
DD	Npower	Light/power 3 LL (May)	£ 25.00
DD	BT	Telephony services	£ 135.77
002654	Mrs G Cooper	Clerk's Account (May)	tba
002655	HM Revenue & Customs	PAYE & NI (May)	tba
002656	R Bankole	Cleaning	£ 25.00
002657	DALC	Arnold Baker book	£ 67.00
002658	Chinley Community Association	Electricity for path lights at centre Q1	£ 35.00
002659	A R Handford	Fencing playground Buxworth	£ 1,150.00
002660	Hockerley Hall Farm Garden Services	Rotivating allotments at Buxworth	£ 230.00
002661	Bancroft Amenities Ltd	Chinley playing fields maintenance	£ 4,616.56
002662	B Woodcock	Internal audit	£ 158.52
002663	Jackson Carpets Ltd	Night rate electricity	£ 354.49
		TOTAL	£ 7,096.34

Any late invoices will be detailed in the minutes