

# Chinley, Buxworth and Brownside Parish Council

Parish Office, 3 Lower Lane, Chinley, High Peak, SK23 6BE

Parish Clerk: Mrs B Wise Tel: 01663 750139

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The Annual meeting of the Parish Council will take place  
on Thursday 26<sup>th</sup> May 2016 at 7.30pm,  
at the Parish Office, 3 Lower Lane, Chinley

**All are welcome to attend**

## SUMMONS & AGENDA

### PART I – NON-EXEMPT INFORMATION

1. Election of Chairman
  2. Declaration of Acceptance of Office
  3. Apologies for Absence
  4. Registration/Declaration of Members Interest Forms
  5. Election of Vice Chair
  6. Chair's Allowance
  7. Adoption of Standing Orders and Financial Regulations
  8. Appointment to Advisory Panels and Working Groups
    - Appraisal (2)
    - Finance (4)
    - Planning (3)
    - General Purposes (4)
    - Community Centre Liaison(3)
    - Central Area 5 (Chair and Clerk)
    - Grant/Funding Applications (Chairs)
    - Others?
  9. Appointment of Representatives to Other Bodies
    - Allotments Liaison(1)
    - Community Association Liaison(2)
    - Friends of Chinley Park Liaison(2)
    - Transport Group & Friends of Station Liaison(1)
    - High Peak & Hope Valley Community Rail Partnership (1)
    - Association of Buxworth & Clayton (1)
    - Bugsworth Basin Heritage Trust (formerly IWPS) (1)
    - Peak District National Park Authority Parish Member
    - ROW representative for Groundwork Derby & Derbyshire
    - Safer Neighbourhood Team
    - Others?
  10. Cheque Signatories
  11. Appointment of Custodian of Flag
  12. Appointment of Parish Room Key Holders
- Ordinary Monthly Business**
13. Public Speaking
    - (a) Community Police - PCSO Karen Green
    - (b) Borough/County Councillors (if present)
    - (c) Open Forum (max 15 minutes) – residents of this Parish are welcome to bring any issue to the Council and members with a prejudicial interest who wish to make representation may do so.
  14. Minutes of the Parish Council Meeting: held on 28.04.16.
  15. Chair's Progress Report

16. Clerk's Report
  - (a) Playground Inspection Reports – receive weekly PC and annual Rospa Playground and Cycle facility reports. Consider any actions & expenditure required.
  - (b) Co-option – consider co-option to fill Council Vacancy.
  - (c) Community Centre – progress update on Community Right to Build /Vision Project.
  - (d) Buxworth Allotments – Receive update on progress consider any action required.
  - (e) Annual Parish Meeting Proposals – Consider suggested priorities for 2016/17 for approval.
  - (f) Buxworth Village Olympics – Consider request for use of Buxworth Recreation Park for Buxworth Village Olympics.
17. Planning Applications consider applications received:  
(see additional information sheet)
18. Finance
  - (a) Accounts for Payment (all subject to Council's approval):  
(see additional information sheet)
  - (b) Internal Audit – receive and approve internal auditor's report.
  - (c) Buxworth Old Allotment – following fire, approve clearance costs, receive report from meeting of General Purposes members with interested party and consider action required regarding letting/selling or other use of this parcel of land.
  - (d) Buxworth Recreation Land – approve quote for tree safety work.
  - (e) Buxworth Grazing Land – receive request to consider selling this parcel of land, currently under Wagtails tenancy.
19. DALC – as circulated.
20. Items of correspondence for information - as list circulated.
21. Reports from working groups.
22. Reports from Council representatives.

### PART II – EXEMPT INFORMATION

Items to be discussed after the exclusion of the press and the public.

.....Parish Clerk  
Date: 19/05/2016

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Additional agenda information for The Annual Meeting of the Parish Council

## May 2016 Planning Applications

1. CD1/0416/5 – “Replace existing window with doorway. The new doorway would be a vertical extension of the existing reveals, running from the stone lintel down to floor level. The double doors would be constructed using softwood timber. Door leaves would incorporate double glazed vision panels with timber glazing bars. The fan-light above the door would be a timber framed unit with hardwood sill and two top-hung opening lights. Window fenestration to match the door. The frames would have a paint finish, coloured off-white”, at Buxworth Primary School, Station Road, Buxworth for Derbyshire County Council
2. NP/HPK/0416/0369 – “Removal of existing WC, store and garage and erection of new single storey extension to provide WC, utility and kitchen”, at Ingledene, Maynestone Road, Chinley on behalf of Mrs M Barr

(any late applications will be detailed in the minutes)

## Accounts for payment - May 2016

18(a) Accounts for Payment (all subject to Council's approval)

Cheque no.	Payee	Description	Amount
DD	Fleur Telecom	Broadband (May)	22.00
SO	Jackson Carpets Ltd	Rent 3 Lower Lane (May)	277.00
DD	Npower	Light/power 3 LL (May)	44.00
002537	Mrs B Wise	Clerks Account (May)	tba
002538	HM Revenue & Customs	PAYE & NI (May)	tba
002539	CB&B Community As'n	Electricity (Q1) - path lights	35.00
002540	Callum Ironmonger	Comm. C external repairs	1,200.00
002541	Bancroft Amenities Ltd	Vertidrain pitch work (Chin)	3,723.84
002542	DP Hague	Buxworth car park 1st pym't	7,125.00
		TOTAL	£ 12,426.84

Any late invoices will be detailed in the minutes